



**United States
Department of
Agriculture**

Grain Inspection,
Packers and
Stockyards
Administration

Federal Grain
Inspection
Service

July 1995

Grain Inspection Handbook - Book IV

Forms and Certificates

(Includes all changes through April 1997)

United States Department of Agriculture
Federal Grain Inspection Service

Program Handbook

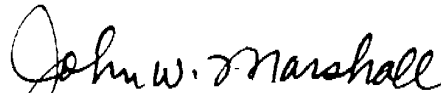
January 1991

Foreword

The effectiveness of a uniform inspection system is dependent on an inspector's ability to correctly sample, inspect, grade, and certify the various grains for which standards have been established. In view of this fact, the Grain Inspection Handbook, Book IV, "Forms and Certificates," is being published.

The handbook illustrates step-by-step procedures for completing inspection service applications, documenting inspection activities, printing and completing inspection certificates, and reporting inspection information.

Official inspection personnel shall use this handbook as a guide when designing and completing inspection forms.



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Federal Grain Inspection Service
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GRAIN INSPECTION HANDBOOK
Book IV
1/1/91

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U.S. DEPARTMENT OF AGRICULTURE
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CHAPTER 1 APPLICATION FORMS

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GRAIN INSPECTION HANDBOOK

Book IV

Chapter 1

1/1/91

1.1
ORIGINAL
INSPECTION,
WEIGHING,
REINSPECTION
OR REVIEW OF
WEIGHING
SERVICES

Requests for original inspection or weighing services must be filed, orally or, in writing, with the agency or the Federal Grain Inspection Service (FGIS) field office responsible for the area in which the grain is to be sampled and weighed.

When agency or FGIS personnel require it, oral requests for inspection or weighing services on grain in land carriers or barges must be confirmed in writing using Form FGIS-907, "Application for Inspection and Weighing of Grain in the United States and Canada." This form may be obtained from any FGIS field office. Agencies may develop application forms that suit their needs provided all of the required information is shown. Applications shall include the following information:

- A. Identification, quantity, and the specific location of the grain (if known);
- B. Name and mailing address of the applicant;
- C. Kind (scope) of inspection or weighing service desired;
- D. Signature of applicant or authorized agent; and
- E. Any additional information which may be required in specific cases by the agency performing the service.

Book III, chapter 2, of the Grain Inspection Handbook requires that the applicant for official inspection and weighing services provide official personnel a complete load order document before loading combined lots or shiplots.

Requests for services must be accompanied by a load order document specifying (1) the exact grade 1/ including the percentage of dockage, if any, specified in the sales contract; (2) the approximate quantity of grain in the lot; (3) the subplot size; (4) the specified protein information, when applicable; (5) any special requirements, such as aflatoxin analysis, zero infestation, or other maximum or minimum limits for factor determinations; (6) the mailing address when copies of the shiploading log are requested; and (7) any other specific requirements. The document must be signed by the individual issuing the load order.

Requests for reinspection or review of weighing services must be filed with the FGIS field office or agency that conducted the original service.

Requests for inspection or weighing services may cover one or more identified lots or submitted samples, a number of identified lots that are to be shipped from or to a specified location during a specified time period, or all lots shipped from or to a specified location or person.

1/ A load order grade is not required to be declared prior to loading if the applicant either does not know the exact grade to be loaded or plans to load grain of different quality without cutoffs or separations (e.g., barge-to-ship operations). When a load order grade is not declared, certificate the lot to the best, uniform grade. If the lot is not uniform for any grade, combine the sublots of the same grade and certificate them together as individual lots.

1.2
APPEAL
INSPECTION OR
BOARD APPEAL
INSPECTION
SERVICES

Interested persons may request an appeal inspection from the field office that conducted the original inspection or reinspection service or, in the case of services conducted by an agency, the supervising field office.

Interested persons may request a Board appeal inspection service from the Board of Appeals and Review (BAR) or the field office that conducted the appeal inspection service.

Requests for appeal inspections may be filed orally or in writing. However, upon request, oral requests shall be confirmed in writing by submission of a Form FGIS-908, "Application for Appeal Inspection or Board Appeal Inspection." Applications are furnished, upon request, by FGIS field offices.

A. Appeal Inspection Service. Appeal inspections can be based on a new sample or file sample and are limited to the kind and scope of the original inspection or reinspection service.

B. Board Appeal Inspection. Board appeal inspections are based on a review of file samples submitted by the field office that conducted the appeal inspection and are limited to the kind and scope of that inspection.

An appeal inspection or a Board appeal inspection for official criteria or official factors and/or grade may be considered independent when determining the kind and scope of the inspection service.

Attachment 1
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**FORM FGIS-907, "APPLICATION FOR INSPECTION AND WEIGHING
OF U.S. GRAIN IN THE UNITED STATES AND CANADA"**

U.S. DEPARTMENT OF AGRICULTURE FEDERAL GRAIN INSPECTION SERVICE		Expiration Date 8/30/90	
APPLICATION FOR INSPECTION AND WEIGHING OF U.S. GRAIN IN THE UNITED STATES AND CANADA		Public reporting burden for this collection of information is estimated to average 17 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to UNDA, OMM, Clearance Officer, Room 404-W, Washington, DC 20250. When replying refer to the OMB Number and Form Number in your letter.	
Pursuant to Section 7 and 7a of the United States Grain Standards Act as amended (7 U.S.C. 79 and 79a) and the regulations thereunder (7 CFR 800 et seq.), we hereby apply for an inspection as described below:			
TYPE OF SERVICE REQUESTED ("X" one)		WHERE TO BE INSPECTED ("X" one)	
<input type="checkbox"/> Original Inspection <input type="checkbox"/> Reinspection <input type="checkbox"/> Official Weighing <input type="checkbox"/> Supervision of Weighing		<input type="checkbox"/> In the United States <input type="checkbox"/> In Canada	
KIND (Scope) OF OFFICIAL INSPECTION SERVICE ("X" one)		INSPECTION UNDER OTHER CRITERIA ("X" one)	
<input type="checkbox"/> Official Sample-Lot Inspection <input type="checkbox"/> Sampling <input type="checkbox"/> Type Sample-Lot Inspection <input type="checkbox"/> Stowage Examination (For U.S. Grain) <input type="checkbox"/> Submitted Sample Inspection <input type="checkbox"/> Other Closely Related Services <input type="checkbox"/> Quality Information Inspection <input type="checkbox"/> Official Weighing <input type="checkbox"/> Checkweighing or Checkloading Sacked Grain <input type="checkbox"/> Supervision of Weighing		<input type="checkbox"/> Protein <input type="checkbox"/> Other	
TYPE OF GRAIN		LOCATION OF GRAIN	
CARRIER, STOWAGE, OR OTHER LOT IDENTIFICATION	CONTRACT GRADE	APPROXIMATE QUANTITY	USE FOR REINSPECTIONS ONLY
			<input type="checkbox"/> 10 Basis ("X" one) <input type="checkbox"/> File Sample <input type="checkbox"/> New Sample
1. REMARKS		Date of Orig. Insp. (Mo., Day, Yr.)	
2. REMARKS		File Sample New Sample	
3. REMARKS		File Sample New Sample	
FOR INSPECTIONS IN CANADA ONLY			
We certify that the grain was produced in the United States and is moving through Canada in the course of exportation from the United States to countries other than Canada and that the stowage space for which examination is requested is for United States grain.			
EX-U.S. PORT	DATE LOADED (Mo., Day, Yr.)	EX-SHIP, BARGE, OR VESSEL	DATE UNLOADED (Mo., Day, Yr.)
NAME AND COMPLETE MAILING ADDRESS OF APPLICANT (Firm Name)		NAME AND COMPLETE MAILING ADDRESS OF INTERESTED PERSON (If none, so state)	
WARNING: Attempts to influence any official personnel with respect to the performance of his/her duties under the U.S. Grain Standards Act may, upon conviction thereof, be subject to imprisonment for not more than 5 years and/or a fine of not more than \$20,000. The offering of any gratuity, as described in 7 CFR 800.187, will be deemed an attempt to improperly influence official inspection personnel. In submitting this application, we expressly agree that the fees and charges for the inspection or weighing services shall be assessable to and payable by us in accordance with the fees and charges described in the regulations (7 CFR 800 et seq.) under the United States Grain Standards Act.			
NAME AND COMPLETE MAILING ADDRESS OF AGENT (If applicable)		SIGNATURE OF APPLICANT	
NAME OF FIRM		DATE (Mo., Day, Yr.)	
FOR USE BY FGIS			
APPLICATION RECEIVED		CERTIFICATE NO(S)	
DATE (Mo., Day, Yr.)	TIME		
FIELD OFFICE LOCATION (City)	FEES		
	CHARGES		

FORM FGIS-907 (5-89)

Instructions for Completing Form FGIS-907, "Application for
Inspection and Weighing of U.S. Grain in the United States and Canada"

A. Action by Applicant. Complete items ① through ②② in quadruplicate. Send the original and first copy to the appropriate FGIS field office and retain the second and third copies for your records.

- ① Check the box for the services needed. More than one box may be checked if a combination of services is requested on all carriers identified in item ⑦; i.e., original and reinspection, original inspection, and official weighing, etc. Otherwise, prepare separate applications.
- ② Check the appropriate box to indicate whether the service is to be performed in the United States or Canada.
- ③ Check the box indicating the kind and scope of service being requested.
- ④ If an inspection under other criteria is requested, check the appropriate box.
- ⑤ Enter the type of grain to be inspected.
- ⑥ Enter the specific location of the grain at the time of application. For applications filed in advance, show where the grain is to be loaded or unloaded. If all of the inspections identified in item ⑦ are not at the same location, prepare a separate form FGIS-907 for each location.
- ⑦ Enter the complete name and/or number of the carrier. Identify a barge by name, number, and any lettered prefixes and suffixes; a railcar by its initials and number; a truck or trailer by license number and name or abbreviation of State (include time of sampling, when necessary); and a vessel by its name preceded by its means of propulsion (M/T, M/V, S/S, etc.).
- ⑧ For inspections during loading, enter the contract grade along with any special grade or other contract requirements. This information is not applicable to carriers that are to be inspected at rest.

- ⑨ Enter the approximate quantity in terms of pounds or bushels. For submitted samples, enter the approximate weight of the sample.
 - ⑩ When a reinspection is requested, check the box indicating the type of sample required.
 - ⑪ When a reinspection is requested, enter the date the original inspection was performed.
 - ⑫ Enter additional information as necessary.
- Complete items ⑬ through ⑯ for Canadian inspections only.
- ⑬ Enter the name of the U.S. port where the grain was originally loaded.
 - ⑭ Enter the date the loading was completed in the U.S. port.
 - ⑮ Enter the name of the ship, barge, or vessel from which the grain was unloaded. Identify a barge by name, number, and any lettered prefixes and suffixes; identify vessel by name preceded by its means of propulsion (M/T, M/V, S/S, etc.).
 - ⑯ Enter the date that unloading was completed in Canada.
 - ⑰ Enter the complete firm name and mailing address of the applicant. The applicant will receive the original certificate(s) and will be assessed the fee(s) and charge(s).
 - ⑱ Enter the complete name and mailing address of interested persons if any.
 - ⑲ If the application is submitted by an agent for the applicant, enter the complete firm name and mailing address of the agent.
 - ⑳ Sign the application. Signatory may be the applicant, an employee, or an agent.
 - ㉑ Enter the name of the firm that is requesting the service (should correspond with signature(s) in item ㉒).

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(22) Enter the date the application was prepared.

B. Action by Field Office. Review form FGIS-907 for completeness. If incomplete, either return the form to the applicant for completion or insert and initial the missing information. Complete items (23) through (29) .

(23) Enter the date the application was received.

(24) Enter the time the application was filed and check a.m. or p.m.

(25) Enter the name of the field office.

(26) Enter the applicable fee(s).

(27) Enter the applicable charge(s).

(28) Enter the inspection certificate number(s) including the lettered prefix.

(29) Enter any additional pertinent information.

FORM FGIS-908, "APPLICATION FOR APPEAL INSPECTION OR BOARD APPEAL INSPECTION"

No application for service may be approved unless a completed application form has been received (7 U.S.C. 791)

EXPIRATION DATE: 9/30/90

U.S. DEPARTMENT OF AGRICULTURE
FEDERAL GRAIN INSPECTION SERVICE

APPLICATION FOR APPEAL INSPECTION OR BOARD APPEAL INSPECTION AND REVIEW OF WEIGHING (Under the United States Grain Standards Act)

Public reporting burden for this collection of information is estimated to average 17 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to USDA, GIRM, Clearance Officer, Room 404-W, Washington, DC 20250. When replying refer to the OMB number and Form Number in your letter.

Pursuant to Sections 7 and 7a of the United States Grain Standards Act as amended (7 U.S.C. 79 and 79a) and the regulations thereunder (7 CFR 800 et seq.), we hereby apply for a service as described below:

TYPE OF SERVICE REQUESTED (Check One)

☐ Appeal Inspection ☒ Board Appeal Inspection ☐ Review of Weighing

TYPE OF INSPECTION OR WEIGHING SERVICE BEING REVIEWED (Check One)

☐ Original Inspection ☐ Reinspection ☐ Appeal Inspection ☒ Official Weighing ☐ Supervision of Weighing

KIND (Scope) OF OFFICIAL INSPECTION SERVICE PREVIOUSLY PERFORMED: (Check One)

☐ Official Sample - Lot Inspection ☐ Submitted Sample Inspection ☒ Storage Examination (For Grain)
☐ Type Sample - Lot Inspection ☐ Quality Information Inspection ☐ Other Closely Related Services
☐ Warehouse Sample - Lot Inspection ☐ Checkweighing or Checkloading Sacked Grain ☐ Inspection Under Other Criteria
☐ Sampling

Has a request for an Appeal Inspection, Board Appeal Inspection or Review of Weighing Service been filed with any other field office on any of the lot(s) of grain identified below? ☐ YES ☒ NO If "Yes," show in "Remarks" the location of field office and whether an "Appeal Inspection," a "Board Appeal Inspection," or "Review of Weighing" was requested.

LOCATION OF GRAIN (Be Specific)

5

ORDERED TO

6

CAR INITIALS AND NUMBER OR OTHER IDENTIFICATION	QUANTITY (Cargos) OR MARKED CAPACITY PER CARLOT OR PART CARLOT	KIND OF GRAIN AND REASON FOR APPEAL 1/ OR REVIEW	REQUESTED SAMPLE BASIS (Check)		DATE 2/ OF ORIGINAL SERVICE	CHECK IF ORIGINAL CERTIFICATE FOR THE SERVICE IS ATTACHED	REMARKS
			OFFICIAL FILE	NEW			
7	8	9	10	11	12	13	

14 ☐ Check here if listings are continued on reverse.

1/ List factor(s) and/or other criteria in question. For requests filed in advance, show the scope of the inspection in question.
2/ Show only date of inspection being appealed or weighing service being reviewed.

WARNING: Attempts to influence any official personnel with respect to the performance of his/her duties under the U.S. Grain Standards Act may upon conviction thereof be subject to imprisonment for not more than 5 years and/or a fine of not more than \$20,000. The offering of any gratuity, as described in 7 CFR 800.187, will be deemed an attempt to improperly influence official inspection personnel.

In submitting this application, we expressly agree that the service fee(s) and charge(s) for overtime, standby time, and travel time described in the regulation (7 CFR 800) under the United States Grain Standards Act shall be assessable to and will be paid by us. We request that our billing be itemized by ☐ certificate number or ☐ identification of grain.

APPLICANT: NAME OF FIRM AND MAILING ADDRESS

NAME AND COMPLETE MAILING ADDRESS(ES) OF INTERESTED PERSON(S) (If none, so state)

DATE OF APPLICATION

SIGNATURE OF APPLICANT OR AGENT

FOR USE BY FGIS

REQUEST FILED WITH FIELD OFFICE		CERTIFICATE NO(S)	REMARKS
DATE	TIME		
20	21 A.M. P.M.	22	23
FIELD OFFICE			
24			

FORM FGIS-908 (12-89) (Edition of 9-88 may be used)

Attachment 2

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CAR INITIALS AND
NUMBER OR
OTHER
IDENTIFICATION

QUANTITY
(Cargos) OR
MARKED
CAPACITY PER
CARLOT OR
PART CARLOT

KIND OF GRAIN AND
REASON FOR APPEAL, ¹/₂
OR REVIEW

REQUESTED
SAMPLE BASIS
(Check)

OFFICIAL FILE	
------------------	--

DATE 2/
OF
ORIGINAL
SERVICE

CHECK IF
ORIGINAL
CERTIFICATE
FOR THE
SERVICE IS
ATTACHED

REMARKS

1/ List factor(s) and/or other criteria in question. For requests filed in advance, show the scope of the inspection in question.
2/ Show only date of inspection being appealed or weighing service being reviewed.

FORM FGIS-008 REVERSE

Instructions for Completing Form FGIS-908, "Application
for Appeal Inspection or Board Appeal Inspection"

A. Action by Applicant. Complete items (1) through (19) in triplicate. Send the original and first copy to the appropriate FGIS field office or the BAR when a Board appeal is requested. The second copy may be retained for your records.

- (1) Check the box for the level of service(s) being requested. More than one box can be checked if an appeal inspection, Board appeal inspection, or review of weighing service is desired on all of the carriers identified in item (7); otherwise, prepare a separate form FGIS-908.
- (2) Check the box representing the level of service(s) being appealed. Only one box may be checked per application. If all of the services identified in item (7) are not of the same level, prepare a separate form FGIS-908.
- (3) Check the box indicating the kind and scope of service(s) being reviewed. If all of the inspections identified in item (7) are not of the same kind and scope, prepare a separate form FGIS-908.
- (4) Check the applicable box to indicate whether a request for an appeal inspection, Board appeal inspection, or review of weighing service has been filed with another FGIS field office. If yes, show in item (13) the name of the field office and whether the request was for an "appeal inspection," "Board appeal inspection," or "review of weighing service."
- (5) Enter the specific location of the grain at the time of application; e.g., elevator or track location in rail yard. If the specific location is different for each container, show the location in item (13)

NOTE: Applicants shall notify the field office of the new location when the location shown in either item (5) or (13) has changed. For applications filed in advance, enter where the grain is to be loaded or unloaded. (This item does not apply to submitted sample inspections.)

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- ⑥ If a lot is to be moved, enter the location where the grain will be available for sampling. (This item does not apply to submitted sample inspections.)
- ⑦ Use the lot, carrier, or submitted sample identification shown on the certificate for the service in question. Identify a barge by name, number, and any lettered prefixes and suffixes; a railcar by its initials and number; a truck or trailer by license number and name or abbreviation of State (include time of sampling when necessary); and a vessel by its name preceded by its means of propulsion (M/T, M/V, S/S, etc.).
- ⑧ Enter the quantity in terms of bushels, pounds, weight loaded or unloaded, or to be loaded or unloaded for cargos. For a lot of sacked grain, also enter the type, number, and weight of sacks; e.g., 6000, 100-lb. cotton sacks. For a truckload or trailerload, show truckload, trailerload, part-truckload, or part-trailerload as the case may be. For a railcar, enter the marked capacity of the carrier or "over 130,000 lbs." or "under 130,000 lbs." as the case may be. For submitted samples, enter the approximate weight of the sample.
- ⑨ Enter the kind of grain and the reason for the appeal or review; e.g., the grade determining factors or other criteria. For requests filed in advance, show the kind of grain and the contract grade.
- ⑩ Enter the sample basis desired for the appeal inspection. All Board appeal inspections will be performed on the basis of the official file sample.
- ⑪ Enter the date of the original service. For applications filed in advance of loading, enter the expected date and time of loading if possible.
- ⑫ Indicate whether the original certificate for the inspection being appealed is attached. If the certificate is not attached, explain in item ⑬.
- ⑬ Enter any additional pertinent information.
- ⑭ Check the box if additional entries for items ⑦ through ⑬ are made on reverse side.

- ⑮ Check the box indicating the desired method for itemizing the applicable fee(s) and charge(s) on billing documents.
- ⑯ Enter the complete firm name and mailing address of the applicant. (An applicant is an interested person, agent, or firm that requests an appeal inspection, Board appeal inspection, or review of an original weighing service.) The applicant will receive the original appeal certificate(s) and assess the applicable fee(s) and charge(s).
- ⑰ Enter names and mailing addresses of interested persons, if any. If there is no interested person, enter "none." Interested persons will receive a copy of each certificate.
- ⑱ Enter the date that the application was prepared.
- ⑲ Sign the application. Signatory may be the applicant, an employee, or an agent.

B. Action by Field Office or BAR. Review form FGIS-908 for completeness. If incomplete, either return to the applicant for completion or insert the missing information and initial as appropriate. Complete items ⑳ through

- ㉔ .
- ㉔ Enter the date the request was filed in writing with the field office.
- ㉕ Enter the time the request was filed with the field office and circle a.m. or p.m. as applicable.
- ㉖ Enter the appeal and/or Board appeal inspection certificate number and lettered prefix. If both certificate numbers are being shown, identify the numbers under the headings "appeal" and "Board appeal."
- ㉗ Enter any additional pertinent information. This space may be used to continue a list of certificate numbers from item ㉒ .
- ㉘ Enter the name of the field office.

UNITED STATES DEPARTMENT OF AGRICULTURE
Federal Grain Inspection Service
P.O. Box 96454
Washington, D.C. 20090-6454

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CHAPTER 2. WORK RECORDS

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2.1
WORK RECORDS

Work records must be completed and maintained for each function performed during the course of an inspection. All pertinent sampling and factor information found during the examination must be shown on the work record as well as the certificate. Work records are printed in duplicate so that one copy may be filed with the sample and one copy used to complete the certificate. Work records must:

- A. Be typed or written legibly in English;
- B. Be concise, complete, and accurate;
- C. Contain all of the information needed to prepare official certificates or official reports;
- D. Have the name(s) or initials of the person(s) who made each determination; and
- E. Contain any other information required by the FGIS field office or agency for monitoring or supervising the service provided.

Copies may be used for reporting the results of official inspections for monitoring or supervision.

Correct errors by neatly drawing a line through the error in a different colored ink (if possible) and initialing the correction. Work records should never be rewritten unless it is rendered useless. If this should occur, the original should be attached and filed with the rewritten record. The use of correction fluid or correction tape on work forms is prohibited.

FGIS personnel are required to use the standardized forms and formats prescribed in this handbook.

Agencies may develop work forms to suit their needs as long as these forms provide all of the required information.

**2.2
SAMPLING
RECORDS**

FGIS field offices and agencies must complete and maintain records pertaining to sampling activities. Sampling information may be recorded separately on a pan ticket or it may be recorded with inspection information on a combination sampling and inspection form.

The following information shall be entered on the pan ticket or inspection log when used:

- A. Location of the grain;
- B. Date of sampling;
- C. Kind of grain;
- D. Method of sampling;
- E. Identification of lot or carrier;
- F. Approximate quantity of grain in terms of bushels, pounds, carlot, trucklot, trailerlot, etc.;
- G. Type of movement (e.g., in, out, or local);
- H. When applicable, initials and numbers of seals removed and seals applied;
- I. Any pertinent information that may affect the grading or certification of the lot (e.g., "Top ____ feet sampled. Bottom not sampled." odor, insects, etc.); and
- J. Name(s) or initials of sampler(s).

FGIS personnel may use Form FGIS-919 (formally IN-149), "Sampling Ticket," to record sampling information; Form FGIS-918, "Sample Pan Ticket," to record original sampling and inspection information; Form FGIS-920, "Grain Sample Ticket," to record sampling, inspection, and grading information for monitoring inspections, appeal inspections, and Board appeal inspections; or Form FGIS-921, "Inspection Log," to record sampling, inspection, and grading information of shiplots and combined lots.

Agency managers may develop a sampling record that best suits their needs. This record shall provide for the inclusion of all the required information.

"SAMPLING TICKET"

SAMPLING TICKET			
MARKET	①	DATE	②
LOCATION OF COMMODITY		③	
COMMODITY		④	
IDENTIFICATION OF CONTAINER		⑤	
QUANTITY	⑥	IN	OUT LOCAL
		⑦	
SEAL REMOVED (Identification and no.)		⑧	
SEAL APPLIED (Identification and no.)		⑨	
REMARKS			
⑩			
SAMPLER (Name or initials)		⑪	

Instructions for Completing the "Sampling Ticket"

- ① Enter the name of the field office or specified service point.
- ② Record the date the sampling was completed.
- ③ Indicate the location of the grain at the time of sampling.
- ④ Enter the identity of the grain sampled.
- ⑤ Identify the lot or carrier as follows:

Railcars - Initials and numbers. All railcars are construed to mean covered hopper (the words "covered hopper" may be used). "Open Top Hoppers" and "boxcars" are so designated.

Trucks and Trailers - License number of the truck or truck and trailer (abbreviate as Trk or Trk and Trl) and name or abbreviation of State. Trucks and trailers may be further identified as to the time of day sampled, contract number, etc.

Barges - Initials and number or name. Barges may be further identified as "Lift Top" or "Roll Top."

Ships - Name preceded by its means of propulsion (M/V, M/T, S/S, etc.).

Other - Name of carrier or storage facility and any identifying name or number.

- ⑥ Enter the approximate quantity of grain in terms of carlot, trucklot, trailerlot, truck/trailerlot(s), bargelot, part-carlot, part-trucklot, part-trailerlot, part-truck/trailerlot(s), part-carlot, part-bargelot, pounds, or bushels. For sacklot inspections, insert the number, weight, and type of sack inspected (e.g., 1,850 100-lb. cotton sacks), and the approximate number of bushels.
- ⑦ Check the type of movement; e.g., in, out, or local.
- ⑧ When applicable, record the initials and numbers of each seal(s) removed.
- ⑨ When applicable, record the initials and numbers of each seal(s) applied.

- ⑩ Enter any pertinent information that may affect the grading or certification of the lot including:
- a. The method of sampling used; e.g., probe, diverter mechanical sampler, Ellis cup, pelican, etc.
 - b. The notation "Top _____ feet sampled. Bottom not sampled." and the average depth of the probes when applicable.
 - c. The condition if the lot is heating, musty, or sour.
 - d. The number of insects if present.
 - e. Shallow probe or door probe if applicable.
- ⑪ Sampler(s) signature or initial.

2.3
COMBINATION
PAN TICKET
AND INSPECTION
RECORD

Official personnel shall complete and maintain detailed records pertaining to all inspection activities. These activities shall include factor results and grade designations if this information is not recorded on a sampling record.

The following information shall be shown on the inspection record:

- A. Date inspected.
- B. Movement (e.g., in, out, or local).
- C. Location of the grain.
- D. Identification of the lot or carrier.
- E. Type of carrier.
- F. Approximate quantity in terms of bushels, pounds, carlot, trucklot, trailerlot, etc.
- G. If a sampling work record has not been completed, enter the method of sampling, date sampled, and the sampler's initials.
- H. When applicable, initials and number of seal(s) removed and seal(s) applied.
- I. Grade and identity (class, subclass, or kind of grain) and, when applicable, the percentage of dockage.
- J. Results for each factor determined.
- K. When applicable, the percentage of protein and the initials of the person performing the protein analysis.
- L. Any additional information pertinent to the inspection.
- M. The initials of the technician(s) who assisted with factor determinations.
- N. The name of the inspector and the inspector's code number.

FGIS personnel may use Form FGIS-918, "Sample Pan Ticket," for recording sampling and inspection information; or Form FGIS-920, "Grain Sample Ticket," for sampling inspection and grading information for monitoring inspections, appeal inspections, and Board appeal inspections.

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"SAMPLE PAN TICKET"

SAMPLE PAN TICKET										
CERTIFICATE NO. (1)		DATE INSPECTED (2)		IN (3) LOCAL		LOCATION (4)				
		19		OUT SUB.						
IDENTIFICATION OF LOT (5)				TRUCK (6) HOPPER		COV. HOPPER		QUANTITY (7)		
				BARGE (6) BOXCAR						
PROBE (8)		TOP (8) FT. SAMPLED		SHALLOW PROBE (9)		DATE SAMPLED (10)		SAMPLER (11)		
DIVERTER (8)		CUP (8)		PELICAN (8)		DOOR PROBE (9)				
GRADE AND KIND (12)				% DOCKAGE (13)						
TW	M	ODOR	HT	DKT	FM	SHBN	DEF	DHV	% PROTEIN (15)	
LBS.	%	%	%	%	%	%	%	%		
HVAC	HARD	CCL	WOCL	BCFM	SBLY (14)	BN	THIN	BB	% ANALYST	
%	%	%	%	%	%	%	%	%		
SKBN	OG	WO	SCO	FMOW	BNFM	SPL	BBB		(16)	
%	%	%	%	%	%	%	%	%		
REMARKS (17)										
SEALS BROKEN (18)				SEALS APPLIED (19)				CONSIGNEE (20)		
NAME OF INSPECTOR (21)				ACG CODE (22)		TECHNICIAN/FACTORS ANALYZED (23)				

Instructions for Completing for "Sample Pan Ticket"

- ① If applicable, enter the serial number of the certificate(s) issued for the lot or sample(s).
- ② Enter the date the inspection service was completed.
- ③ Check the type of movement (e.g., in, out, or local).
- ④ Enter the location of the grain at the time of sampling.
- ⑤ Identify the lot or carrier as follows:

Railcars - Initials and numbers. All railcars are construed to mean covered hopper (the words "covered hopper" may be used). "Open Top Hoppers" and "boxcars" are so designated.

Trucks and Trailers - License number of the truck or truck and trailer (abbreviate as Trk or Trk and Trl) and name or abbreviation of State. Trucks and trailers may be further identified as to the time of day sampled, contract number, etc.

Barges - Initials and number or name. Barges may be further identified as "Lift Top" or "Roll Top."

Ships - Name preceded by its means of propulsion (M/V, M/T, S/S, etc.).

Other - Name of carrier or storage facility and any identifying name or number.

Submitted Sample - The applicant's mark, number, or other identification.

- ⑥ Check the applicable carrier or write in the type of carrier.
- ⑦ Enter the approximate quantity of grain in terms of carlot, trucklot, trailerlot, truck/trailerlot(s), bargelot, part-carlot, part-trucklot, part-trailerlot, part-truck/trailerlot(s), part-carlot, part-bargelot, pounds, or bushels. For sacklot inspections, insert the number, weight, and type of sack inspected (e.g., 1,850 100-lb. cotton sacks), and the approximate number of bushels. For submitted samples, give the approximate weight (in grams) of the sample received.
- ⑧ Check the method of sampling.
- ⑨ If applicable, check either shallow probe or door probe.

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- ⑩ Enter the date(s) sampled.
- ⑪ Sampler(s) signature or initials.
- ⑫ Enter the grade and identity (class, subclass, or kind of grain) of the grain in accordance with the Official U.S. Standards for Grain when the grade and identity are determined.
- ⑬ If applicable, enter the percentage of dockage.
- ⑭ Enter the results for each factor determined.
- ⑮ When applicable, enter the percentage of protein.
- ⑯ Enter the name or initials of the person performing the protein analysis.
- ⑰ Enter all remarks applicable to the inspection including:
 - a. Sampler's observations (see Grain Inspection Handbook, Book I, section 2.4).
 - b. Required and approved statements.
 - c. For dual-graded or multigraded lots, an identification of the section of the carrier the sample represents (e.g., estimated 1/5 car B end). Tickets for each portion, largest on top, shall be stapled together.
 - d. Additional factor information.
- ⑱ When applicable, record the initials and numbers of each seal(s) removed.
- ⑲ When applicable, record the initials and numbers of each seal(s) applied.
- ⑳ Enter the name of the company or person receiving or holding the lot.
- ㉑ & ㉒ Enter the name and code number of the inspector who assigned the grade or made factor determinations in the case of a factor only analysis.
- ㉓ When applicable, enter initials and factor determined by inspection personnel other than the inspector named in block ㉑ (e.g., JM-M, TW, etc.).

2.4
GRAIN SAMPLE
TICKET

Form FGIS-920, "Grain Sample Ticket," shall be used by FGIS field offices and the Board of Appeals and Review (BAR) to record the results of monitoring inspections, appeal inspection, and Board appeal inspections. Since the data is used for the monitoring of inspection and grading accuracy and for preparing certificates, it is important that the information be recorded in an accurate and legible manner.

A. Action by Field Office. The original copy of form FGIS-920 representing samples not sent to the BAR shall be forwarded to the Automation Program Services Branch (APSB), Resources Management Division; the first or second white copy retained as a file copy; and the yellow copy sent to the agency. Samples sent to the BAR shall be accompanied by the original, second white copy, and the yellow copy; and the first white copy retained as the file copy. If desired, photocopies may be made to provide the agency a copy.

B. Action by the BAR. The BAR shall send the original copy of form FGIS-920, representing samples sent for monitoring, to APSB; forward the white copy to the field office; and retain the yellow copy for the file copy.

Field offices and the BAR shall distribute the copies of form FGIS-920 daily.

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FORM FGIS-920, "GRAIN SAMPLE TICKET"

Location		Farm Office		Inspection	
1		2		3	
1 Sample	4	5	6	7	8
2 Sample	9	10	11	12	13
3 Not Sampled	14	15	16	17	18
15 HOPPER	16 NO	17 RANGE	18 OTHER	19 1 BUSH	20 2 CUP
16 TRUCK	17 NO	18 SEA VAS		19 2 PELIC	20 4 PROBE
17	18	19	20	21	22
18	19	20	21	22	23
19	20	21	22	23	24
20	21	22	23	24	25
21	22	23	24	25	26
22	23	24	25	26	27
23	24	25	26	27	28
24	25	26	27	28	29
25	26	27	28	29	30
26	27	28	29	30	31
27	28	29	30	31	32
28	29	30	31	32	33
29	30	31	32	33	34
30	31	32	33	34	35
31	32	33	34	35	36
32	33	34	35	36	37
33	34	35	36	37	38
34	35	36	37	38	39
35	36	37	38	39	40
36	37	38	39	40	41
37	38	39	40	41	42
38	39	40	41	42	43
39	40	41	42	43	44
40	41	42	43	44	45
41	42	43	44	45	46
42	43	44	45	46	47
43	44	45	46	47	48
44	45	46	47	48	49
45	46	47	48	49	50
46	47	48	49	50	51
47	48	49	50	51	52
48	49	50	51	52	53
49	50	51	52	53	54
50	51	52	53	54	55
51	52	53	54	55	56
52	53	54	55	56	57
53	54	55	56	57	58
54	55	56	57	58	59
55	56	57	58	59	60
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59	60	61	62	63	64
60	61	62	63	64	65
61	62	63	64	65	66
62	63	64	65	66	67
63	64	65	66	67	68
64	65	66	67	68	69
65	66	67	68	69	70
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84	85	86	87	88	89
85	86	87	88	89	90
86	87	88	89	90	91
87	88	89	90	91	92
88	89	90	91	92	93
89	90	91	92	93	94
90	91	92	93	94	95
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92	93	94	95	96	97
93	94	95	96	97	98
94	95	96	97	98	99
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96	97	98	99	100	101
97	98	99	100	101	102
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147	148	149	150	151	152
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185	186	187	188	189	190
186	187	188	189	190	191
187	188	189	190	191	192
188	189	190	191	192	193
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194	195	196	197	198	199
195	196	197	198	199	200

FORM FGIS-920, "GRAIN SAMPLE TICKET"
(Reverse Side)

ADDITIONAL FACTORS

Enter factor number and abbreviation in appropriate space.

Percent Factors: *Enter a percent in the appropriate space.*

Count Factors: *Enter a count in the appropriate space. If a percent is also required, enter in Non-Monitoring Section.*

Condition Factors: *For the factors analyzed:
 Enter "0" if the condition does not exist.
 Enter a "1" if the condition does exist.*

PERCENT FACTORS	APPLIC GRAINS	PERCENT FACTORS	APPLIC GRAINS	EDJAN FACTOR	APPLIC GRAINS	CONDITION FACTOR	APPLIC GRAINS
36 OCL	BS	64 WHAL	0	61 OLI	AN Grains	88 TRET	WE
38 OCOL	CC	65 BLAL	0	63 ANFL	AN Grains	91 STND	S
37 HAXY	C	66 MORN	0	64 FSLB	AN Grains	92 HTG	AN Grains
39 HTE	F	67 MORN	0	65 CROT	AN Grains	93 UMT	S
38 DE	F	68 HTMH	0	66 GARD	IMPORLXT	94 PHS	S
40 BOKU	F	69 HTMJ	0	67 BHAL	IMPORLXT	95 WHTH	SCS
41 WP	F	70 FAL	0	68 LOST	AN Grains	96 SLV	0
42 SLIT	SL	71 FMJ	0	69 GLAS	AN Grains	97 BAWH	G
43 ERG	IMPORLXT	72 BL	0	70 CBUR	AN Grains	98 DHSC	GS
				71 CRYB	AN Grains	99 BRIT	BO
				72 WBC	S	99 BLCH	BO

KEY: W Wheat R Rye X Mixed
 C Corn G Sorghum T Triticale
 B Barley F Flaxseed
 O Oats S Soybeans

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Instructions for Completing FGIS-920.
"Grain Sample Ticket"

- ① Enter the location of the grain at the time of sampling.
- ② Enter the name of the field office performing the monitoring inspection or appeal inspection. Abbreviations are acceptable.
- ③ Identify the lot or submitted sample. Identify a truck or trailer by the State abbreviation and the license number; a barge or railcar by its initials and number; and a ship by its name preceded by its means of propulsion (M/T, M/V, S/S, etc.) and followed by the subplot number.

Field offices filing FGIS-920 by carrier identification number shall circle the last two digits of the carrier identification number. In the case of a ship, the abbreviation for subplot (S/L) which precedes the subplot number shall be circled.

The two numbers circled or the S/L abbreviation will be displayed on automated reports; e.g., Grain Inspection Monitoring System Control Charts. This procedure will facilitate locating forms FGIS-920 which correspond to specific samples on the reports.

Field offices filing FGIS-920 by serial number need not follow the above procedure because the serial number is currently printed on automated reports. Do not circle FGIS-920 serial numbers.

NOTE: For items ④, ⑦, ⑧, ⑨, and ⑩, carefully circle the number so it is readable to data entry clerks.

- ④ Circle the appropriate code (only one) indicating the type of inspection performed. If a "factor only" appeal, circle the appropriate code "2" or "3" as if the inspection was for grade.

- a. Code 1 - Supervision
- b. Code 2 - Sustained Appeal 1/
- c. Code 3 - Not Sustained Appeal 2/

- ⑤ Enter the six-digit inspection point code number.
- ⑥ Enter the appropriate two-digit code for the particular grain being inspected. (See grain code key.) Do not circle code. Code 09 (Mixed) refers to mixed grain and not to mixed wheat. Code mixed wheat as 01 (wheat).
- ⑦ Circle code (only one) indicating the movement of the grain or the type of inspection.

NOTE: Bin, belt-run, and similar inspections are considered "local" inspections. Domestic lake and intercoastal shipments are "in" or "out" rather than "export." For any export shipments (including rail), circle "export" rather than "out."

- ⑧ Circle the code (only one) indicating the type of carrier in which the grain was or is to be transported. Hopper refers to rail hopper cars. Barge refers to river barges, bay boats, and similar watercraft. Ship includes domestic lake and intercoastal shipments and oceangoing barges and vessels. Circling the carrier is necessary only if "in," "out," or "export" are circled for movement.
- ⑨ Circle the code (only one) indicating the method of sampling. Leave blank on submitted samples.
- ⑩ Indicate the type of sample by circling:
 - a. Code 1 whenever a monitoring inspection or an appeal inspection is performed using the file sample.

1/ A sustained appeal inspection refers to an inspection where there is a grade change in the superseded inspection. Except for the percentage of dockage, any change on the gradeline shall be considered a grade change. Only on appeal inspections shall grades be entered on the gradeline.

2/ A "not sustained" appeal inspection refers to an inspection where there is no grade change in the superseded inspection.

b. Code 2 whenever a monitoring inspection or an appeal inspection is based on a new sample obtained by FGIS personnel.

c. Code 3 whenever a monitoring inspection or appeal inspection is based on a sample obtained jointly by an FGIS employee and a licensee.

Leave blank for onsite monitoring samples and submitted samples.

- ⑪ For an onsite monitoring inspection, cross out the serial number (directly to the left of OTS on the form) and enter the onsite sample number. The first onsite sample on a given day at an inspection point will be X01, the second X02, the third X03, etc. Numbering should start over again for a new day or a different inspection point.
- ⑫ Enter the date (month, day, and year) of the monitoring inspection or appeal inspection. If the month or day is only one digit, precede with a zero (e.g., May 22, 1989, should read 05/22/89). The date should always be recorded as a six-digit number.
- ⑬ Enter the initials of the person(s) who sampled the grain. Leave the space blank for submitted samples and file samples used for monitoring.
- ⑭ Enter the date of sampling. Leave the space blank for submitted samples and file samples used for monitoring.
- ⑮ If "Bottom not sampled," enter the average depth of the probes. Leave space blank for file samples.
- ⑯ Enter the appeal number if applicable.
- ⑰ If the sample is sent to the BAR, enter the date mailed.
- ⑱ Enter the quantity if applicable. Specify whether the quantity is in bushels or pounds.

For an appeal inspection on a submitted sample or warehouse sample, enter the approximate weight (in grams) of the sample received.

- (19) - (21) Enter the five-digit grader/inspector code number, name of the licensed inspector (LI) or agricultural commodity grader (ACG), and the date of the inspection.
- (22) - (23) Enter the code number and name of the ACG who performed the monitoring inspection or appeal inspection.
- (24) - (26) Enter BAR code number and the date of the inspection.
- (27) Enter all remarks applicable to the inspection:
- a. Identify samples as: special monitoring samples, opinion samples, surveys, or any other special information requests. Do not forward opinion samples, protein only, and special survey FGIS-920's to APSB.
 - b. For dual-graded or multigraded bargelot, carlot, or trucklot inspections, prepare a separate form FGIS-920 for each portion graded. Identify each portion (e.g., estimated 1/5 Car B end). Place the ticket for the largest portion (balance) on top and staple the tickets together.
 - c. For sampler's observations, enter appropriate remarks. Approved abbreviations may be used (e.g., HTG, LW, etc.).
 - d. If desired, "A" can be entered for an appeal inspection together with the requesting firm (the applicant).
 - e. For a warehouse sample-lot inspection, insert warehouse sample.
- (28) When applicable, enter in the "Remarks" section the subclass assigned by the LI (e.g., DNS, NS, HAD, etc.).
- (29) When applicable, enter in the "Remarks" section the subclass assigned by the ACG monitoring the sample (e.g., DNS, NS, HAD, etc.).

NOTE: For items (30) through (32), factor information shall be expressed in accordance with the Official U.S. Standards for Grain and Book II, "Grain Grading Procedures." When a factor is to be recorded to the nearest whole percentage, enter a decimal point and a zero (e.g., 11.0 not 11).

Only approved abbreviations shall be used in recording factor information.

Leave blank when no analysis or test is performed.

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- ③① Enter the class abbreviation. Do not use a subclass designation. Refer to the Grain Inspection Handbook, Book II, "Grain Grading Procedures," Chapter 1, "General Information," for a listing of approved abbreviations. A class designation is not applicable for the following grains: flaxseed, mixed grain, oats, rye, sunflower seed, and triticale.
- ③② Enter the original results from the last outstanding certificate. If desired, place an "X" beside all grade determining factors.

NOTE: Often when the results for an original inspection indicate that a special grade or a Sample grade designation is based on a count, the actual count for the factor may not appear on the certificate or work record. In such cases, inspectors shall enter in the original result column of form FGIS-920 the minimum count that would cause a special grade or Sample grade designation. Enter the actual count for the factor that causes a special grade or Sample grade designation in the supervision or appeal result column.

- ③③ Enter the supervision or appeal results of each analysis or test performed.
- ③④ Enter the initials of the ACG/ACA performing each analysis.
- ③⑤ This column is for use by the BAR only.
- ③⑥ Indicate if the sample has an objectionable odor. Use the terms: SOUR, MUSTY, COFO, SMUT. If the sample does not have an objectionable odor, enter OK.
- ③⑦ Leave box blank.
- ③⑧ Some factors have been shaded as a visual aid for certification purposes. These factors are usually not required for certification, or they can be obtained from another part of the form; e.g., the gradeline.
- ③⑨ When analyzing additional factors which are not posted on the front, refer to the reverse side of the form for the code and standard abbreviation and enter this in the blank space(s) provided.

- (39) Enter a factor in the nonmonitoring section if the factor is not listed on the front or the reverse side or in a recent directive.
- (40) Enter the weight, in grams, of the work sample used for the monitoring inspection or appeal inspection.
- (41) Enter the weight, in grams, of the work sample used by the BAR.
- (42) Enter the initials and the number of seal(s) broken if any.
- (43) Enter the initials and the number of seal(s) applied if any. For USGSA seals, include with the seal number the initials "U.S."

NOTE: Numbers (44) through (49) pertain to appeal inspections only.

- (44) & (45) Enter the numerical grade, class, and special grade of the superseded inspection.
- (46) & (47) Enter the numerical grade, class, and special grade of the appeal inspection.
- (48) & (49) Enter the numerical grade, class, and special grade of the Board appeal inspection.

Instructions for Using the Reverse of FGIS-920.
"Grain Sample Ticket"

Thirty-six of the more common grading factors are listed on the front of the form. Forty additional factors are listed on the reverse side. Should the need arise for a factor listed on the reverse side, enter the factor and code in the appropriate space on the front of the form (item (38)). Any factor not listed on the front or reverse or not listed with a factor code in an FGIS directive shall be entered in the nonmonitoring section (item (39)).

Factors listed on the reverse side are shown in three categories on the basis of how the results are expressed. The factors in the first two columns are expressed in percentages, and the percentage figure is entered in the appropriate space. The factors in the third column are expressed in counts, and the whole number (e.g., 0, 1, 2, and 3) is entered in the appropriate space. The factors in the fourth column are expressed as a condition which may or may not exist. If the condition does not exist for a given factor, enter "0" in the appropriate space. If the condition does exist, enter "1."

When a result on garlic bulblets is found to be a fraction, the result shall be recorded as a decimal by changing $1/3$ to 0.3 and $2/3$ to 0.6 (e.g., $2-1/3 = 2.3$).

Exceptions to the three categories shall be entered in the nonmonitoring section (item (39)). For example, if the percentage of stones is required instead of a count, the factor and the percent shall be entered in the nonmonitoring section.

If it is necessary to enter a factor for a grain other than the grain indicated, enter the factor result in the nonmonitoring section.

Completed Grain Sample Ticket.

Examples of completed forms FGIS-920 are shown on pages 2-21 and 2-22 for four different types of inspections. The following is a brief explanation of each example:

A. Monitoring (Field Office). Figure 1 illustrates a properly completed form FGIS-920 for an onsite supervision inspection. Note the following:

- ① Code 1 is circled to indicate a supervision sample as the type of inspection.
- ② The FGIS-920 serial number is crossed out.
- ③ The numerals 04 have been inserted in the OTS block to indicate the fourth onsite supervision performed on June 15, 1989, at the location designated by the inspection point code number.
- ④ The type of sample block is left blank.
- ⑤ No grades have been entered on the bottom of the form because this is a supervision inspection and not an appeal inspection.

B. Monitoring (BAR). Figure 2 illustrates a properly completed form FGIS-920 for a supervision sample which has been selected for submission to the BAR for further review. Note the following:

- ① The Carrier and Method of Sampling blocks are left blank for submitted samples.

② The date the sample was forwarded has been entered in the "To BAR" block.

③ The line for class (CL) is left blank because class is not applicable to mixed grain.

④ The percentage of various grains contained in this sample are entered in the nonmonitoring section of the form because these items are not listed on the front or reverse of the form with factor code numbers.

C. Appeal (Sustained). Figure 3 illustrates a properly completed form FGIS-920 for a sustained appeal inspection. Note the following:

① Code 2 is circled to indicate a sustained appeal inspection in which there was a change in grade.

② The grade has been entered on the gradeline.

D. Appeal (Not Sustained). Figure 4 illustrates a properly completed form FGIS-920 for a not sustained appeal inspection. Note the following:

① Code 3 is circled to indicate a not sustained appeal inspection in which there was no change in grade.

② The grade has been entered on the gradeline.

Monitoring (BAR)

Location	Field Office	General Notes
CONTINENTAL	LUMBERTON	TX Z 722 (89)
①	①	①
②	②	②
③	③	③
④	④	④
⑤	⑤	⑤
⑥	⑥	⑥
⑦	⑦	⑦
⑧	⑧	⑧
⑨	⑨	⑨
⑩	⑩	⑩
⑪	⑪	⑪
⑫	⑫	⑫
⑬	⑬	⑬
⑭	⑭	⑭
⑮	⑮	⑮
⑯	⑯	⑯
⑰	⑰	⑰
⑱	⑱	⑱
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figure 1

[illegible]

figure 2

FACTORS - CODES, ABBREVIATIONS, AND NAMES

CODES COMMON TO ALL GRAINS

60 LW Live Weevils
61 OLI Other Live Insects
62 STON Stones
63 ANFL Animal Filth
63 REEX Rodent Excreta
63 BREC Bird Excreta
64 FSUB Unknown Foreign Substance
65 CROT Crocodaria
68 LOST Large Stones
69 GLAS Broken Glass
70 CCKR Cockle Burrs
71 CDBS Castor Beans
82 HEG Heating

WHEAT (01)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
12 FM Foreign Material
13 SHEN Shrunken and Broken Kernels
14 DEF Defects (Total)
15 OCL Contrasting Classes
16 WOCL Wheat of Other Classes
17 DEH Dard Hard and Vitreous Kernels
18 HVAL Hard and Vitreous Kernels of Amber Color
19 HARD Hard Kernels
43 ERO Ergot
66 GARB Garlic Bulbils
67 SBAL Smut Balls
80 TRET Treated
91 IINK Insect Damaged Kernels

OATS (02)

03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
12 FM Foreign Material
22 BC Broken Corn
23 BCNM Broken Corn and Foreign Material
36 OCOL Other Colors
37 WAWY Waxy

BARLEY (03)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
12 FM Foreign Material
27 OG Other Grains
28 WO Wild Oats
30 SBLV Sound Barley
31 BN Broken Kernels
32 THIN Thin
33 SKEN Skinned and Broken Kernels
34 FL Flump
35 OCL Other Classes
42 ELTY Elight
43 ERO Ergot
44 WVAL White Aleurone
45 BLAL Blue Aleurone
46 IIM Injured-by-Hold
47 MCK Mold-Damaged Kernels

BARLEY (03) (Cont'd)

48 IRI Injured-by-Rust
49 HT Heat-Damaged Kernels
50 IRI Injured-by-Frost
51 FDK Frost-Damaged Kernels
66 GARB Garlic Bulbils
67 SBAL Smut Balls
81 STND Stained
83 UMT Unsuitable Maltng Types
85 MATH Materially Weathered
89 BRIT Bright
90 BLCH Bleached

OATS (04)

03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
10 CRSE Coarse
12 FM Foreign Material
27 OC Other Grains
28 WO Wild Oats
29 SO Sound Oats
32 THIN Thin
43 ERO Ergot
66 GARB Garlic Bulbils
67 SBAL Smut Balls
85 MATH Materially Weathered
86 SLW Slightly Weathered
89 BRIT Bright
90 BLCH Bleached

RYE (05)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
12 FM Foreign Material
20 FMDW Foreign Material Other Than Wheat
32 THIN Thin
34 FL Flump
43 ERO Ergot
66 GARB Garlic Bulbils
67 SBAL Smut Balls

SORGHUM (06)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
07 OED Other Damaged Kernels
09 DKT Damaged Kernels (Total)
10 CRSE Coarse
12 FM Foreign Material
24 HPPM Hand Picked Foreign Material
25 MPPM Machine Separated Broken Kernels, Foreign Material
26 BPPM Broken Kernels, Foreign Material, and Other Grains
31 BN Broken Kernels
36 OCOL Other Colors
67 SBAL Smut Balls
87 BAWW Badly Weathered
88 DISC Distinctly Discolored

FLAXSEED (07)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
38 HTF Heat Damaged Flaxseed
39 DF Damaged Flaxseed
40 MDKG Mechanically Separated Dockage
41 BP Hard Picked

SOYBEANS (08)

03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
07 OED Other Damaged Kernels
08 SBD Stink Bug Damaged
09 DKT Damaged Kernels (Total)
10 CRSE Coarse
11 FDMF Fine Foreign Material
12 FM Foreign Material
21 SPL Splice
35 OCL Other Colors
36 SBOC Soybeans of Other Colors
66 GARB Garlic Bulbils
84 PMS Purple Mottled or Stained
85 MATH Materially Weathered
88 DISC Distinctly Discolored

MIXED GRAIN (09)

03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
10 CRSE Coarse
12 FM Foreign Material
28 WO Wild Oats
42 ELTY Elight
43 ERO Ergot
66 GARB Garlic Bulbils
67 SBAL Smut Balls
80 TRET Treated

TRITICALE (10)

02 DKG Dockage
03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat Damaged Kernels
09 DKT Damaged Kernels (Total)
12 FM Foreign Material
13 SHEN Shrunken and Broken Kernels
14 DEF Defects (Total)
20 FMDW Foreign Material Other than Wheat or Rye
43 ERO Ergot
66 GARB Garlic Bulbils
67 SBAL Smut Balls

SUNFLOWER SEED (12)

03 TW Test Weight
04 M Moisture
05 ODOOR Odor
06 HT Heat-Damaged Kernels
24 HPPM Hand-Picked Foreign Material
25 MPPM Machine-Separated Foreign Material
53 ADM Admixture
54 DE Dehulled
55 DET Damaged Seed Total
56 SPPM Sunflower Seed Foreign Material
57 OIL Oil

2.5
INSPECTION
LOG

An inspection log ^{1/}provides a record of sampling, inspection, and significant or unusual events occurring during the loading or unloading of grain offered for inspection as a shiplot, unit train lot, lash barge lot, or combined lot. Inspection logs are the source document for preparing official certificates and any other report used to document the loading of the lot.

Official personnel shall record shiplot, unit train lot, lash barge lot, and combined-lot inspection information on Form FGIS-921, "Inspection Log," and, if necessary, Form FGIS-921-1, "Inspection Log (Continuation Sheet)." Inspection logs are used to record information obtained from original inspections, reinspections, or appeal inspections performed on samples drawn during loading or unloading or on the basis of file samples. Use of an inspection log does not preclude the use or maintenance of other records (e.g., sample tickets).

The FGIS field office or official agency conducting the inspection shall retain the original copy of the form. If the inspection is conducted by an official agency, one copy shall be sent to the supervising field office. If requested, one or more copies shall be given to the applicant or to an interested person.

^{1/} Inspection logs are furnished by FGIS to official agencies at no cost.

FGIS-921, "INSPECTION LOG"

U.S. DEPARTMENT OF AGRICULTURE *FEDERAL GRAIN INSPECTION SERVICE		NAME OF FARMER FARMER'S ADDRESS		LOCATION		DATE		TIME		COUNTRIES (FARMING)		TIME	
INSPECTION LOG		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION	
PAGE 1 OF 44		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION		TYPE OF INSPECTION	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30	31	32	33	34	35	36	37	38	39	40	41	42
43	44	45	46	47	48	49	50	51	52	53	54	55	56
57	58	59	60	61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80	81	82	83	84
85	86	87	88	89	90	91	92	93	94	95	96	97	98
99	100	101	102	103	104	105	106	107	108	109	110	111	112
113	114	115	116	117	118	119	120	121	122	123	124	125	126
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323	324	325	326	327	328	329	330	331	332	333	334	335	336
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365	366	367	368	369	370	371	372	373	374	375	376	377	378
379	380	381	382	383	384	385	386	387	388	389	390	391	392
393	394	395	396	397	398	399	400	401	402	403	404	405	406
407	408	409	410	411	412	413	414	415	416	417	418	419	420
421	422	423	424	425	426	427	428	429	430	431	432	433	434
435	436	437	438	439	440	441	442	443	444	445	446	447	448
449	450	451	452	453	454	455	456	457	458	459	460	461	462
463	464	465	466	467	468	469	470	471	472	473	474	475	476
477	478	479	480	481	482	483	484	485	486	487	488	489	490
491	492	493	494	495	496	497	498	499	500	501	502	503	504
505	506	507	508	509	510	511	512	513	514	515	516	517	518
519	520	521	522	523	524	525	526	527	528	529	530	531	532
533	534	535	536	537	538	539	540	541	542	543	544	545	546
547	548	549	550	551	552	553	554	555	556	557	558	559	560
561	562	563	564	565	566	567	568	569	570	571	572	573	574
575	576	577	578	579	580	581	582	583	584	585	586	587	588
589	590	591	592	593	594	595	596	597	598	599	600	601	602
603	604	605	606	607	608	609	610	611	612	613	614	615	616
617	618	619	620	621	622	623	624	625	626	627	628	629	630
631	632	633	634	635	636	637	638	639	640	641	642	643	644
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659	660	661	662	663	664	665	666	667	668	669	670	671	672
673	674	675	676	677	678	679	680	681	682	683	684	685	686
687	688	689	690	691	692	693	694	695	696	697	698	699	700
701	702	703	704	705	706	707	708	709	710	711	712	713	714
715	716	717	718	719	720	721	722	723	724	725	726	727	728
729	730	731	732	733	734	735	736	737	738	739	740	741	742
743	744	745	746	747	748	749	750	751	752	753	754	755	756
757	758	759	760	761	762	763	764	765	766	767	768	769	770
771	772	773	774	775	776	777	778	779	780	781	782	783	784
785	786	787	788	789	790	791	792	793	794	795	796	797	798
799	800	801	802	803	804	805	806	807	808	809	810	811	812
813	814	815	816	817	818	819	820	821	822	823	824	825	826
827	828	829	830	831	832	833	834	835	836	837	838	839	840
841	842	843	844	845	846	847	848	849	850	851	852	853	854
855	856	857	858	859	860	861	862	863	864	865	866	867	868
869	870	871	872	873	874	875	876	877	878	879	880	881	882
883	884	885	886	887	888	889	890	891	892	893	894	895	896
897	898	899	900	901	902	903	904	905	906	907	908	909	910
911	912	913	914	915	916	917	918	919	920	921	922	923	924
925	926	927	928	929	930	931	932	933	934	935	936	937	938
939	940	941	942	943	944	945	946	947	948	949	950	951	952
953	954	955	956	957	958	959	960	961	962	963	964	965	966
967	968	969	970	971	972	973	974	975	976	977	978	979	980
981	982	983	984	985	986	987	988	989	990	991	992	993	994
995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008
1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022
1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036
1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050
1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064
1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078
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1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120
1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134
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1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162
1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176
1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190
1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204
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FGIS 921-1, "INSPECTION LOG" (Continuation Sheet)

U.S. DEPARTMENT OF AGRICULTURE FEDERAL CROPPING INSURANCE SERVICE										INSPECTION LOG (Continuation Sheet)										REMARKS																			
PAGE OF TEST										LOCATION										PORT										REMARKS									
IMMEDIATE LIMITS										NEAR SHORE LIMITS										REMARKS																			
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100										1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100										1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100										1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100									

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Instructions for Completing FGIS-921.
"Inspection Log"

- ① Enter the identification of the grain in terms of name, number, or initials of the carrier(s). Precede the name of a ship with its means of propulsion (M/T, M/V, S/S, etc.). Barges and other carriers shall be identified by initials and number or name.
- ② Enter the name of the pier, elevator, or other specific location where the grain is sampled.
- ③ Enter the name of the city and State where the loading or unloading facility is located.
- ④ Enter the contract grade along with any special grade or contract requirements.
- ⑤ Enter the exact amount of grain loaded or unloaded in terms of pounds, bushels, short tons, or metric tons.
- ⑥ Enter the destination of the shipment.
- ⑦ Enter the type of sale, if known (e.g., P.L. 480, commercial).
- ⑧ Enter the name of the applicant, agent, or account number.
- ⑨ Place an "X" in the appropriate box.
- ⑩ Place an "X" in the appropriate box. If other, write in the type of sampling device (e.g., probe, pelican, Ellis cup, or Woodside).
- ⑪ Place an "X" in the appropriate box.
- ⑫ Enter the date and military time the elevator (a) begins to preload shipping or surge bin(s), if any, and (b) begins delivering the grain to the carrier. Enter the date and military time the elevator (a) finished loading into shipping or surge bin(s), if any, and (b) finished delivering grain to the carrier.
- ⑬ Enter the date, time, and initials of the person(s) who passed the delivery system prior to loading.

- ⑭ Enter: (a) the identification of the stowage area(s) examined; (b) whether or not the stowage area(s) was fit to receive grain; (c) the date, time, and examiner's initials; and (d) if rejected, the reason(s) why the stowage area was unacceptable.
- ⑮ Place an "X" in the appropriate box.
- ⑯ Circle the applicable factors to be examined. Use blank or unused columns to enter the results of any additional factor analysis (e.g., garlic, ergot, and sprout damage) or other information (e.g., belt numbers, file sample numbers, etc.) as needed.
- ⑰ Enter the grade limit for each factor to be examined.
- ⑱ Enter the breakpoint for each factor to be examined.
- ⑲ Enter the starting value for each factor to be examined.
- ⑳ Enter the date(s) that each subplot is loaded aboard the carrier or into shipping bin(s) whichever is earliest.
- ㉑ Enter each subplot number.
- ㉒ Enter the military time that each subplot started and finished being loaded aboard the carrier or into shipping bin(s).
- ㉓ Enter the identification of the shipping bin(s) that comprises each subplot. (Shipping bin facilities only.)
- ㉔ Enter the stowage area(s) for each subplot. If additional space is needed, use the "Remarks" section. (See item ⑶ .)
- ㉕ Enter the weight of each subplot. Indicate the weight unit by placing an "X" in the appropriate box.
- ㉖ Enter the odor of each subplot as OK, SOUR, MUSTY, or COFO.
- ㉗ Enter the factor results for each subplot.
- ㉘ Enter the Cu-Sum for each subplot.

- ②9 Enter the number of times the subplot was examined for insects and the number and type of insect(s) found. The results shall be shown as "8/1 LW." The number 8 represents the number of times the subplot was examined; 1 LW represents one live weevil. If no insects are found, enter a zero.
- ③0 Enter for each subplot, the military time and initials of the person(s) monitoring the grain for animals, lumps, and other objects. If any are found, enter the kind and number in the "Remarks" section. (See item ③6.)
- ③1 Enter the protein results, when applicable, for each subplot.
- ③2 Enter the name(s) of the inspector(s) sampling each subplot.
- ③3 Enter the name(s) of the the sampler(s) sampling each subplot.
- ③4 Enter the name of the elevator superintendent, applicant for inspection, or representative notified of each subplot's results.
- ③5 Enter the military time that the person in item ③4 was notified.
- ③6 Enter all pertinent information including changes in the weather; the start and stop times for all interruptions in loading including meal hours, end of workday, D/T breakdowns, etc.; review inspection information; runbacks; kind and number of animals; lumps; other objects; and any unusual occurrences.
- ③7 Enter the sum of each factor column. Do not include subplot results that have been lined out, circled, or otherwise are no longer part of the original lot. (See page 2-30, Nonuniform Lots.)

NOTE: If the lot is completed in the available space on form FGIS-921, complete items ③8 through ④4. Otherwise, complete as many additional FGIS-921-1 forms as necessary.

- ③8 Enter the mathematical or weighed average to the hundredth place for each factor.

- ③⑨ Place an "X" in the appropriate box.
- ④⑩ Enter the rounded and adjusted averages, if applicable, for each factor as they will appear on the official certificate.
- ④① Enter the name(s) and code number(s) of the inspection personnel who assigned the final grade.
- ④② Enter the final grade as it will appear on the official certificate.
- ④③ Record the stowage area(s) of the lot as it will appear on the official certificate (for shiplots only).
- ④④ Enter the total number of forms used during the inspection of the lot. Item ④④ is located in the upper left-hand section of the form.

Instructions for Completing Form FGIS-921-1,
"Inspection Log (Continuation Sheet)"

- ① Enter the successive page number(s). Upon completion of the lot, enter the total number of forms used.
- ② - ②④ Complete these items using the same instructions for completing the applicable items on form FGIS-921. Note that starting values are omitted from form FGIS-921 as they are only applied towards the first subplot loaded.
- ②⑤ Enter the sum of each factor column.
- ②⑥ Enter the accumulated factor totals from the previous form. That is, record the sums from items ③⑦ of the form FGIS-921; record the sums from item ②⑦ if the previous form is form FGIS-921-1.
- ②⑦ Enter the sum of items ②⑤ and ②⑥
- ②⑧ Upon completion of the lot, enter the weighted or mathematical average of the lot. Complete items ③⑨ through ④③ of page 1.

Nonuniform Lots. Occasionally, a lot contains one or more material portions or other portions of grain that will be certificated separately. To facilitate the certification process, complete items ③⑧ through ④③ (or item ②⑧ of form FGIS-921) for each portion of grain to be separately certificated. Record this information on the last form used along with the following statement in item ④③ :
 "Nonuniform Lot."

2.6
RECORD ON THE
DISPOSITION
OF EXCESS
GRAIN

FGIS field offices and agencies which sell, donate, or destroy excess grain shall maintain a record of each transaction and include a copy of this record with their budget report.

The record shall include the following information:

- A. Name and address of the reporting and receiving agency (or the name of the purchaser) or donee;
- B. Signatures and titles of the officials involved in the transaction;
- C. Date of the transaction;
- D. The kind of grain;
- E. The estimated quantity of grain in pounds or bushels; and
- F. The value of the grain and total value of the transaction.

If destruction of the grain is used as a method of disposal, omit items A and B.

FGIS personnel shall use Form AD-107, "Report of Transfer or Other Disposition or Construction of Property," for recording the transfer, sale, donation, or disposition of excess grain.

Agencies may develop a record for excess grain disposal that best suits their needs. This record shall include all required information and a statement from the applicant that the grain is being disposed in accordance with the owner's order and need not be returned to the lot or owner.

REPORT OF TRANSFER OR OTHER DISPOSITION OR
CONSTRUCTION OF PROPERTY

REPORT OF TRANSFER OR OTHER DISPOSITION OR CONSTRUCTION OF PROPERTY			REPORT NO. 1
1. TYPE OF TRANSACTION (REPORT EACH TYPE SEPARATELY):		2. AUTHORIZATION REFERENCE	
<input type="checkbox"/> TRANSFER <input type="checkbox"/> SALE <input type="checkbox"/> TRADE IN <input type="checkbox"/> DONATION 3		4	
<input type="checkbox"/> CONSTRUCTION		3. PROCEEDS RECEIVED	
4. REPORTING AGENCY:		5. RECEIVING AGENCY (OR NAME OF PURCHASER OR DONEE):	
A. ORGANIZATIONAL UNIT a		A. ORGANIZATIONAL UNIT (OR ADDRESS OF PURCHASER): a	
B. LOCATION b		B. LOCATION b	
C. SIGNATURE c		C. SIGNATURE c	
D. TITLE d		D. TITLE d	E. DATE e
6. PROPERTY ITEMS 6			
QUANTITY (OR PROP. NO.)	ITEM DESCRIPTION (GIVE FULL DETAILS INCLUDING SERIAL NUMBERS, IF ANY, AND CONDITION CODE)		INVENTORY VALUE
CERTIFICATIONS OF PROPERTY AND FISCAL OFFICERS			
7. PROPERTY OFFICER: THIS TRANSACTION IS COMPLETED AND THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE PROPERTY RECORDS. PROCEEDS, IF ANY, ARE TO BE DEPOSITED TO:		8. FISCAL OFFICER A. <input type="checkbox"/> THE SUM INDICATED BELOW HAS BEEN RECEIVED IN PAYMENT FOR THE PROPERTY DISPOSED OF. B. <input type="checkbox"/> THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE ACCOUNTING RECORDS.	
AMOUNT (\$)		SCHEDULE NO.	
SIGNATURE	DATE	SIGNATURE	DATE
FOVER			

Instructions for Completing the Report of Transfer
or other Disposition or Construction of Property

- ① Enter the number assigned by FGIS.
- ② Enter the date of transaction.
- ③ Check the box to indicate the type of transaction.
- ④ Enter authorization reference (FGIS Directive 265.1).
- ⑤ Enter amount of proceeds received when applicable.
- ⑥ Enter FGIS and the name of the field office. Also, enter:
 - a. Street address or P.O. box;
 - b. City, State, and zip code;
 - c. Signature of the field office manager; and
 - d. Title.
- ⑦ Enter the name of the receiving agency and the:
 - a. Organizational unit (or street address/P.O. box of purchaser or donee);
 - b. City, State, and zip code;
 - c. Signature of recipient;
 - d. Title if applicable; and
 - e. Date of transaction.
- ⑧ Enter whether the grain was sold, donated, or destroyed and the:
 - a. Quantity of grain,
 - b. Type of grain, and
 - c. Value of the grain.

2.7
RECORD OF
WITHDRAWALS
AND DISMISSALS

Each FGIS field office and agency shall maintain a record for inspection services which are withdrawn by the applicant or conditionally withheld or dismissed by the agency or field office.

The format for these records shall be left to the discretion of official personnel, but the records shall include:

- A. The name and address of the applicant;
- B. The date of the application for inspection;
- C. The location and identification of the carrier or lot;
- D. The kind and scope of the official inspection service; e.g., official sample-lot inspection, submitted sample inspection, etc.;
- E. The type of action taken (withdrawal, dismissal, or withheld) and the reason for the action; and
- F. The date of the action.

2.8
STOWAGE
EXAMINATION
WORK RECORD

FGIS field offices and agencies shall complete and maintain records for all domestic and export stowage examinations.

Stowage examination information may be recorded separately on any suitable form, sample ticket, or similar work record. Regardless of the type of form used, all stowage examination records shall include:

- A. The type of inspection; e.g., original, reinspection, or appeal.
- B. The identification of the carrier. Identify a barge by its initials and number or name; a ship by its name preceded by its means of propulsion (M/V, M/T, S/S, etc.); and a railcar by its initials and number.
- C. The date and time the examination was completed.
- D. The location of the carrier in terms of city, State, and/or holding area.
- E. The exact identification of the holds, tanks, or other stowage areas examined.
- F. The results of the inspection. If the stowage space is declared unfit, enter the reason(s) why it is declared unfit.
- G. Any pertinent information relating to the inspection and any authorized special statements that have been requested.
- H. The name(s) of the person(s) requesting the inspection.
- I. The name(s) of the person(s) conducting the inspection.

NOTE: A separate work record shall be completed for those stowage areas that pass and for those that do not pass.

FGIS personnel shall use one of the following forms as the work record for stowage examinations: FGIS-939, "Stowage Examination Worksheet;" FGIS-915, "Official Stowage Examination Certificate;" FGIS-918, "Sample Pan Ticket;" FGIS-919, "Sampling Ticket;" FGIS-920, "Grain Sample Ticket;" or FGIS-921, "Inspection Log."

STOWAGE EXAMINATION WORKSHEET

STOWAGE EXAMINATION WORKSHEET <small>NOTE: THIS IS NOT AN OFFICIAL CERTIFICATE OF INSPECTION</small>		<input type="checkbox"/> ORIGINAL <input type="checkbox"/> APPEAL <input type="checkbox"/> SUPERVISION	
IDENTIFICATION (4)		CERTIFICATE NO. (2)	DATED (3)
LOCATION (7)		DATE OF INSPECTION (5)	TIME COMPLETED (6)
STOWAGE SPACE EXAMINED (9)		TYPE OF INSPECTION <input type="checkbox"/> USGSA <input type="checkbox"/> AMA (8)	
RESULTS <div style="display: flex; align-items: flex-start;"> <div style="width: 30px; text-align: center;"> <div style="border: 1px solid black; border-radius: 50%; width: 20px; height: 20px; line-height: 20px; margin: 5px auto;">10</div> <div style="margin-top: 5px;"> <input type="checkbox"/> </div> </div> <div> "(Stowage space) examined on the above date and found to be substantially clean, dry, free of insect infestation, and suitable to maintain the quality of the grain." <input type="checkbox"/> </div> </div> <div style="margin-top: 10px;"> "(Stowage space) examined on the above date and found not suitable to maintain the quality of the grain because of _____ _____ _____ </div>			
REMARKS <div style="text-align: center; margin-top: 10px;">(11)</div>			
NAME OF APPLICANT (12)		<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto;">(14)</div>	
TIME (13) FROM: (13) TO:			
		ACTUAL HOURS RT SS OT	
		SIGNATURE OF INSPECTOR	

Instructions for Completing the Stowage
Examination Worksheet

- ① Check the box for the type of inspection.
- ② Enter the serial number of the certificate issued.
- ③ Record the date of the inspection.
- ④ Enter the identification of the carrier. Identify a barge by its initials and number or name; a ship by its name preceded by its means of propulsion (M/V, M/T, S/S, etc.); and a railcar by its initials and numbers.
- ⑤ Enter the date the examination is completed.
- ⑥ Insert the military time to the nearest quarter hour when the examination was completed.
- ⑦ Enter the exact location of the carrier in terms of city, State, and/or holding area.
- ⑧ Check the appropriate box.
- ⑨ Indicate the holds, tanks, or other stowage areas examined. When needed, the back of the form may be used.
- ⑩ Check the appropriate box. When the "not suitable" box is checked, enter the reason(s) why it is not suitable.
- ⑪ Enter any pertinent information relating to the inspection. Also, show any authorized special statements that have been requested.
- ⑫ Enter the name of the person applying for the inspection; if supervision, leave blank.
- ⑬ Record in military time and to the nearest quarter hour the time the examination began and the time it was completed. Also, record the actual number of hours of regular time (RT), standby time (SB), and/or overtime (OT).
- ⑭ Enter the signature(s) of the person(s) conducting the inspection.

2.9
CERTIFICATE
CONTROL RECORD

FGIS and agency personnel are required to maintain a record on the receipt and disposition of certificates because they are legal documents. The format of this record is at the discretion of the field office and agency manager but must include:

- A. Title and/or form number of the certificate;
- B. The beginning and ending serial numbers of the certificates received;
- C. Serial numbers of the certificates issued and/or voided;
- D. Date the above actions took place; and
- E. Other information that is useful or needed by field office and agency managers.

Certificates should be stored and used in chronological order. In addition, certificates stored outside the main office, in such places as an elevator office, separate service point office, or certificates provided to an applicant, must be accounted for by recording, in addition to the above information, the location, serial number, and date the certificate was stored.

Protect unused certificates from theft and fraudulent or unauthorized use by storing them in locked or sealed cabinets and lockers. Certificates in rolls or fan folds that have been fed into computer tractor feeds may remain in place if the room is locked and the first and last certificate numbers are recorded.

CHAPTER 3 CERTIFICATES

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Attachment 4	"Official Grain Inspection Certificate (Official Sample-Lot Inspection)" (FGIS-905 and FGIS-905-1)	
Attachment 5	"Official Certificate - Warehouseman's Sample-Lot Inspection" (FGIS-913)	
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Attachment 7	"Official Stowage Examination Certificate" (FGIS-915)	
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Attachment 9	"Official Grain Inspection Certificate - Official (Sample-Lot Inspection)" (Truck)	
Attachment 10	"Official Grain Inspection and Weight Certificate"	
Attachment 11	FGIS Logo	

3.1
APPROVAL OF
CERTIFICATE
FORMS

Agencies are responsible for printing certificates in accordance with sections 800.161 and 800.165 of the regulations and the instructions in this chapter. All certificates that do not conform to this chapter are obsolete.

Before printing new or revised certificates, agency managers must submit two sets of a printer's proof or a copy of the certificate to the field office manager for review and final approval. Copies or proofs of certificates previously approved and not revised may be submitted for approval before or after printing. If the certificate conforms to the established requirements and format, the field office manager will stamp or type the word "APPROVED" on the face of the certificate, sign his or her name, and enter the date of approval.

The field office manager retains one copy, forwards one copy to the Standards and Procedures Branch, and returns one copy of the approved certificate to the agency.

3.2
GENERAL
REQUIREMENTS

Official certificates must: (1) Conform to prescribed format, size, color, print size and paper weight; (2) be in English; (3) be typed, if export; (4) be typed or handwritten in ink, if domestic; (5) show inspection results in a uniform, accurate, and concise manner; (6) show only the information required by sections 800.161 through 800.166 of the regulations; and (7) show only such other information and statements of fact as provided by instructions or approved by the Administrator.

Only official personnel or their authorized agents may make corrections, erasures, additions, or other changes to certificates. No corrections are allowed on export certificates. No corrections are allowed on domestic certificates involving carrier identification; grade; or gross, tare, or net weight. For additional information, see section 800.165 of the regulations.

A. Color of Ink. The lettered prefix, certificate number, and lettered suffix may be printed with either black or red ink. All other printing must be in black ink.

B. Identifying Symbols. Copies of certificates not distributed to the applicant may be further identified by the use of a dot, crescent, star, triangle, or other mark that will not be misleading.

Table 1 - Certificate Paper Weight Requirements

PAPER STOCK COPIES		
<u>Certificate Copy</u>	<u>Commercial Weight</u>	<u>Government Weight</u>
Original	12-15 lbs.	24-30 lbs.
Agency (last copy)	9-12 lbs. or 110-125 lbs. (index)	18-24 lbs. or 220-250 lbs. (index)
Other	9-12 lbs.	18-24 lbs.

NONCARBON COPIES

Original	15 lbs.	30 lbs.
Agency (last copy)	15 lbs. or 110-125 lbs. (index)	30 lbs. or 220-250 lbs. (index)
Other	17 lbs.	34 lbs.

Table 2 - Certificate Color and Size Requirements

<u>Title 1/</u>	<u>Color 2/</u>	<u>Width (Inches)</u>	<u>Length (Inches)</u>	<u>3/ Reference</u>
Export Sample-Lot	White	8 - 8-1/2	8	(Atts. 1 & 2)
Combination Export inspection and weight	White	8 - 8-1/2	8 - 14	(Att. 3)
Domestic Sample-Lot	White	8 - 8-1/2	5-1/2	(Att. 4)
Warehouseman's	Yellow	8 - 8-1/2	5-1/2	(Att. 5)
Submitted	Pink	8 - 8-1/2	5-1/2	(Att. 6)
Stowage Examination	White	8 - 8-1/2	5-1/2	(Att. 7)
Official Certificate	White	8 - 8-1/2	5-1/2	(Att. 8)
Combination Truck Certificate/Pan Ticket	White	8 - 8-1/2	4	(Att. 9)
Sample-Lot and Class X Weighing	White	8 - 8-1/2	5-1/2	(Att. 10)

1/ Titles appearing on this chart are abbreviated.

2/ Color requirement applies to the original and all copies given to the applicant.

3/ Certificate size may be adjusted to conform with automated data processing.

3.3
FORMAT

A. Format and Design. See attachments for individual certificate format, design, and instructions for completion.

B. Factor Blocks, Abbreviations, and Factor Designations. Factor designations may be preprinted on domestic certificates in block form. To identify blocks, use the standard abbreviations found in book II, chapter 1. Show abbreviations in capital letters. Factor designations may be completely spelled out using initial caps. Example:

TW	lbs.	WO	%	SO	%	FMOW	%	BNFM	%	SPL	%	DEF	%
WOCL	%	M	%	HT	%	DKT	%	FM	%	SHBN	%	SKBN	%
CCL	%	BCFM	%	SBLY	%	BN	%	THIN	%	OG	%		

C. Required Statements and Information. The original and copies of each official certificate must include the following information:

1. Captions. The captions used on official certificates are shown in the attachments for each type of certificate.

2. Statements of Certification.

a. Combination inspection and weight export or domestic certificate: "I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to inspect and weigh the kind of grain covered by this certificate and that on the above date the following identified service was performed under the Act with the following results."

b. Official sample-lot inspection service certificate: "I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to inspect the kind of grain covered by this certificate and that on the above date the following identified service was performed under the Act with the following results."

c. Warehouseman's Sample-lot inspection service certificate: The name of the licensed employee, the number of the contract entered into by the licensed employee, and the statement: (1) "I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to perform the inspection service covered by this certificate and that on the above date the following identified service was performed under the Act with the following results."; (2) in bold print in the center of the certificate, "The results of this inspection were based on a sample obtained and submitted by an elevator employee licensed under a contract with the Service. This certificate does not meet the inspection requirements of Section 5 of the U.S. Grain Standards Act."; and (3) in ghost or shadow type diagonally across the face of the certificate, the word "QUALIFIED."

d. Submitted sample inspection service certificate: (1) "I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to perform the inspection service covered by this certificate and that on the above date the following identified service was performed under the Act, with the following results:"; (2) in bold print before the grade and factor result(s), "The sample identification and inspection results shown on this certificate are assigned only to the quantity of grain in the sample indicated and not to any identified carrier, container, or lot from which the sample of grain may have been taken. This certificate does not meet the inspection requirements of Section 5 of the Act."; and (3) in ghost or shadow type diagonally across the face of the certificate, the words "NOT OFFICIALLY SAMPLED."

3. Statement of Authority and Purpose. For all official inspection or weighing service certificates, a statement as follows:

"This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or quantity of grain; or the condition of a carrier or container for the storage or transportation of grain; or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate is not considered representative of the lot if

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the grain is transshipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not cancelled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act or other Federal law."

4. Negotiability Statement. For all certificates, show the words "NOT NEGOTIABLE" on the original and all copies.

5. Warning Statement. For all certificates, a warning statement as follows: "WARNING: Any person who shall knowingly falsely make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws is subject to criminal, civil, and administrative penalties."

D. Preprinted Statements. Frequently used fill-in-the-blank type statements or other frequently used statements, may be preprinted in the "Remarks" section of certificates; e.g., "____ Stowage area examined." or "____ Stowage area not examined." When applicable, the statements are completed by checking the blocks or by entering the necessary information. If the statement is not applicable, crossing out is recommended but not required.

3.4
REQUIRED
STATEMENTS

The following chart lists a series of statements and information required by the regulations. As applicable, show the statements and information in the "Remarks" section unless otherwise stated.

<u>Statements and/or Information</u>	Regulation Governing Certification and Applicable Certificates <u>1/</u>
--------------------------------------	--

<u>Not Standardized Grain.</u> Record the words "Not Standardized Grain" on the inspection certificate grade line for grain not meeting the definition of grain as set forth in the Official United States Standards for Grain. Upon request, record the words "Corn Screenings," "Soybean Screenings," etc., as appropriate, on the inspection certificate grade line instead of "Not Standardized Grain."	800.76 1,2,3,4,5,6,9,10
---	----------------------------

<u>Sampling Provisions for Reinspections and Appeals.</u> When the results of a reinspection, appeal inspection, or Board appeal inspection service are based on an official file sample, show on the certificate the statement "Results based on official file sample."	800.82 1,2,3,4,5,6,9,10
--	----------------------------

<u>Sampling.</u> If a diverter-type mechanical sampler is not properly installed and approved for official use at an elevator in accordance with the regulations, show on each certificate issued at that elevator or facility for an export cargo shipment of bulk grain the following statement:	800.83 1,2
--	---------------

- 1/
- 1 Official Export Grain Inspection Certificate
 - 2 Official Export Grain Inspection Certificate (Interior Locations Only)
 - 3 Official Export Grain Inspection and Weight Certificate
 - 4 Official Grain Inspection Certificate (Sample-Lot)
 - 5 Official Certificate - Warehouseman's Sample-Lot Inspection
 - 6 Official Certificate - Submitted Sample Inspection
 - 7 Official Stowage Examination Certificate
 - 8 Official Certificate
 - 9 Combination Truck Certificate/Pan Ticket
 - 10 Official Grain Inspection and Weight Certificate (Interior)

	Regulation Governing Certification and Applicable Certificates 1/
<u>Statements and/or Information</u>	

Sampling (continued).

800.23
1,2

"The lot of grain represented by this certificate was sampled by means of (type of sampling method). Samples obtained by this method may not be as representative as those obtained by approved diverter-type mechanical samplers."

Bulkhead Lots. If the grain in a carrier is offered for official inspection as two or more lots and the lots are separated by bulkheads or other partitions, sample, inspect, and certificate the grain in each lot as a separate lot. Show on each certificate (1) the term "Bulkhead Lot," (2) the approximate quantity or weight of the grain in the lot, (3) the location of the lot in the carrier, and (4) the grade of the grain in the lot. See section 3.11 of this chapter for additional information.

800.84
1,2,3,4,9,10

Bottom Not Sampled. If bulk grain offered for official inspection is at rest in a carrier or container and is fully accessible for sampling in an approved manner, except that the bottom of the carrier or container cannot be reached, sample the grain as thoroughly as possible with an approved trier. Show on the certificate the following completed statement: "Top _____ feet sampled. Bottom not sampled."

800.84
4,9,10

Partial Inspection-Heavily Loaded. If a partial inspection is made, sample the grain as thoroughly as possible with an approved trier. Show on the certificate: "Partial inspection-heavily loaded." Describe the type of sample that was obtained in terms of "door probe" or "shallow probe." If the request is for the inspection of an "Out" movement of grain, dismiss the request. See section 3.12 of this chapter for additional information.

800.84
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Part Lots. For a certificate for grain remaining in a carrier or container show (1) the following completed statement: "Partly unloaded, results based on portion remaining in (show carrier or container identification);" (2) the term "part lot" following the quantity information; (3) the identification of the carrier or container; and (4) the estimated amount and location of the part lot.

800.84
4,5,9,10

If the grain is sampled by official personnel during the unloading, show on certificate for the grain that is unloaded (1) the completed statement: "Part lot, results based on portion removed from (show carrier or container identification) and (2) the term "part lot" following the quantity information. If the grain is not sampled by official personnel during the unloading, the certificate may, upon request of the applicant, show a completed statement, such as "Applicant states grain is ex-car ____." or "Applicant states grain is ex-barge ____." The certificate will not otherwise show a carrier or container identification or the term "part lot."

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Combined Lots. For a combined-lot inspection service, show the identification of the combined lot or, at the request of the applicant, the identification of each carrier.

800.85
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If the identification of each carrier is not shown, show the statement "Carrier identification available on official inspection log" in the "Remarks" section.

Show the identification and any seal information for the carrier(s) on the reverse side of the inspection certificate, provided the statement "See reverse side" is shown on the face of the certificate in the "Remarks" section. In lieu of showing identification and seal information on the reverse of the certificate, letterheads referencing the certificate number may be used.

If a request for a combined-lot inspection service is filed after the grain has been officially inspected and certificated as a single lot, show on the combined-lot inspection certificate: (1) the date of inspection of the grain in the combined lot (if single lots were inspected on different dates, the latest date); (2) a serial number other than the serial numbers of the inspection certificates that are to be superseded; (3) the location of the grain, if at rest, or the name of the elevator from which or into which the grain in the combined lot was loaded or unloaded; (4) a statement showing the approximate quantity of grain in the combined lot; (5) a completed statement showing the identification of any superseded certificate as follows: "This combined-lot certificate supersedes certificates Nos. _____, dated _____"; and (6) if at the time of issuing the combined-lot inspection certificate the superseded certificates are not in the

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Combined Lots (continued).

800.85

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custody of the agency or field office, the statement "The superseded certificates have not been surrendered." will be clearly shown in the space provided for "Remarks" beneath the statement identifying the superseded certificates. If the superseded certificates are in the custody of the agency or field office, mark the superseded certificates "VOID."

Shiplot Grain. If grain in a shiplot is found to be not uniform in quality, show on the inspection certificate for each portion of different quality: (1) a statement that the grain has been loaded on board with grain of other quality; (2) the grade, location, or other identification and approximate quantity of grain in the portion; and (3) other information required by the regulations and instructions. (See section 3.7, Stowage Statements.)

800.86

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This requirement does not apply to grain that is inspected as it is unloaded from a ship or to portions loaded in separate stowage spaces.

Additives. When grain additives are applied before sampling for inbound receipts or after sampling for outbound shipments, include on the inspection certificate the following statement: "Applicant states (type of additive) applied to grain (before or after) sampling to (purpose of the application)."

800.88

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When additives are applied after sampling for inbound receipts or before sampling for outbound shipments, no statement is required.

Reinspections. For each official reinspection service, show on the certificate the word "Reinspection" and the statements: "This certificate supersedes Certificate No. _____, dated _____." and "(Grade, factor, or official criteria) results based on (new/file) sample."

800.129

1,2,3,4,5,6,7,9,10

Statements and/or Information Regulation Governing
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Reinspections (continued).

800.129
1,2,3,4,5,6,7,9,10

When reporting more than one official result on the same certificate but at different levels of inspection, explain this condition using the following statement: "(Grade, factor, or official criteria) results based on (new/file) sample. All other results are those of original inspection service."

If, at the time of issuing a reinspection certificate the superseded certificate is in the custody of the issuing agency or field office, mark the original copy "VOID." If at the time of issuance the requested documentation is not available, official personnel may, at their discretion, withhold services. If services are not withheld and the superseded certificate is not in the custody of the agency or field office, show the following statement on the reinspection certificate: "The superseded certificate has not been surrendered." (Also, see section 800.126(a).)

When a reinspection is requested on a subplot involved in a material portion, the final results of the reinspection supersede the original inspection service. Do not issue certificates for the original inspection unless requested by the applicant or deemed necessary by official personnel.

If certification of an acceptable subplot is required after the reinspection, show on the certificate issued for the subplot the following statement: "The results shown on this certificate replaced the results shown on the inspection log for the above identified subplot loaded on board the (name of vessel),"

Reinspection (continued).

800.129

dated (date), were included in the
(weighted/mathematical) average of
the lot. This certificate is not
valid for trading purposes."

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Appeal Inspections. On each appeal
inspection certificate, show the word(s)
"Appeal" or "Board Appeal" and the follow-
ing statements: "This certificate supersedes
certificate No. _____, dated _____.
"(Grade, factor, or official criteria)
results based on (new/file) sample."

800.139

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When reporting more than one official
result on the same certificate but at
different levels of inspection, explain
this condition using the following statement:
"(Grade, factor, or official criteria)
results based on the (appeal inspection/
Board appeal inspection). All other results
are those of the (original inspection/
reinspection/appeal inspection) service."

If at the time of issuing an appeal
inspection certificate the superseded
certificate is in the custody of the field
office or Board of Appeals and Review (BAR),
mark the superseded certificate "VOID."

If at the time of issuance the requested
documentation is not available, official
personnel may, at their discretion, withhold
services. If services are not withheld and
the superseded original inspection,
reinspection, or appeal inspection certificate
is not in the custody of the field office or
BAR, show the following statement on the
appeal certificate: "The superseded
certificate has not been surrendered." (See
section 800.136(a).)

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Appeal Inspections (Continued).

800.139

When an appeal inspection or Board appeal inspection is requested on a subplot involved in a material portion, the final results of the appeal inspection or Board appeal inspection supersede the previous inspection results. Do not issue a certificate for the appeal or Board appeal inspection when the subplot is accepted by the inspection plan unless requested by the applicant or deemed necessary by inspection personnel.

1,2,3,4,5,6,7,8,9,10

If certification of an acceptable subplot is required, include on the certificate the following statements: "The results shown on this certificate replaced the results shown on the inspection log for the above identified subplot loaded on board the (name of vessel), dated (date), and were included in the (weighted/mathematical) average of the lot." "This certificate is not valid for trading purposes."

Divided-Lot Certificates. Show the same information and statements that were shown on the superseded certificate, including permissive statements and information, on each divided-lot certificate, except (1) the original and all copies of the divided-lot certificate must show in the space provided for "Remarks" the following statement: "This grain was (inspected) (weighed) (inspected and weighed), as an undivided lot of (pounds) (kilograms) (metric tons). No part of this lot was (inspected) (weighed) (inspected and weighed), as a separate unit."; (2) the original of the divided-lot certificate must show the term "Divided-Lot Original" and on the copies the term "Divided-Lot Copy;" (3) the divided-lot certificate must show the

800.163

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Divided-Lot Certificates (continued).

800.163

same serial number as shown on the superseded certificate with a consecutively numbered suffix (e.g., 1764-1, 1764-2, 1764-3, etc.); and (4) the quantity of grain shown on each divided-lot certificate will be in accordance with the request for the certificate.

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Certificates superseded by divided-lot certificates must (1) be in the custody of the agency or the Service, (2) be marked "VOID-Surrendered for Divided-Lot Certificate," and (3) show the identification of the divided-lot certificates.

Duplicate Certificates. Show the same serial number, information, and statements that appear on the lost or destroyed certificate, including any permissive statements and information, except (1) the original must show the term "Duplicate Original;" (2) the copies must show the term "Duplicate Copy;" and (3) the original and all copies must show in the space provided for "Remarks," the following completed statement: "This duplicate certificate is issued in lieu of a (lost) (destroyed) certificate."

800.164

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Corrected Certificates. Show the same information and statements that appear on the incorrect certificate except show (1) the correct statement or information instead of the incorrect or omitted statement or information; (2) the term "Corrected Original" and, on the copies, the term "Corrected Copy"; (3) a new serial number; and (4) on the original and the copies, in the space provided for "Remarks," the following completed statement: "This certificate is corrected as to ____ and supersedes certificate No. ____, dated ____."

800.165

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<u>Statements and/or Information</u>	<u>Regulation Governing Certification and Applicable Certificates 1/</u>
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<u>Corrected Certificates (continued).</u>	800.165
If the incorrect certificate is obtained, mark the certificate "VOID."	1,2,3,4,5,6,7,8,9,10

If the incorrect certificate cannot be obtained, show the statement "The superseded certificate has not been surrendered" in the space provided for "Remarks" on the corrected certificate.

3.5
APPROVED
STATEMENTS

Modification of these statements is acceptable as long as the field office manager approves the changed statements.

Upon request, any approved statement or information shown on the certificate can serve as letterhead statements (section 3.6 of this chapter). When used on letterhead paper, also enter the prefix and certificate number, the date of issuance, and the kind of grain. Abbreviations may be used when abbreviation explanations are stated on either the front or back of the certificate.

A. General Statements.

1. "Meets the specifications of the Official U.S. Standards for Grain which were in effect (date) for (grade)."

2. "Would have graded (grade) based on the specification of the Official U.S. Standards for Grain in effect prior to (date)."

3. "The above date corrected to (date)."

4. "Moisture content in excess of (maximum conversion chart figure)."

or

"Moisture content (exceeds/less than) (maximum or minimum conversion chart figure)."

5. "(Number of pounds or bushels) is equivalent to (number) metric tons." (Kilograms may be substituted for metric tons.)

6. "Test weight per bushel of (numbers) pounds is approximately equivalent to (number) kilograms per hectoliter." Determine kilograms per hectoliter by: (1) Multiplying the test weight per bushel times 1.287, or (2) dividing the test weight per bushel by .777, and (3) showing the results to the nearest tenth of a kilogram.

7. "Open top hopper not covered."

8. "Open top hopper covered with (canvas, plastic, etc.)."

9. A certificate for sampling or checkloading may contain a statement describing the sacks, including the markings, and the condition of the sacks.

10. "Sample furnished by ASCS Office
of _____ County.
Identification _____, Producer
_____." (For submitted samples only.)

11. "Loaded under continuous official inspection."
(Sections 800.0(84) of the regulations.)

12. The following miscellaneous information may be entered in the "Remarks" section: contract number, load order, or purchase authorization numbers; letters of credit identification; and in the case of sacked grain, the kind and condition of sacks and the marking if any.

13. "Burlap bags used in this shipment were examined before filling and found to be free of cottonseed."

B. Export Statements.

1. "The above grade of (grade certificated) prevailed during loading. However, the lot would have graded (weighted average grade) based on the weighted average of the subplot results."

2. "The weighted average grade of the grain covered by grain inspection certificate(s) No.(s) _____, dated _____, representing (pounds/metric tons) of (kind of grade) loaded on board (name of vessel) is (combined weighted average of lot)."

3. "The individual subplot results for moisture did not exceed the inspection criteria for maximum limits of (number) percent moisture."

4. "Hold(s) (identify hold(s) by number(s)) (was/were) open during (number) minutes of heavy rainfall on (date) and no wet grain was unloaded." (Modify if used for barges and other carriers).

5. Use the following statement in the "Remarks" section when the buyer tenders for and obtains a contract which requires such a statement on the certificate of grade. "This lot of (volume) of (grade and grain) was sold to (buyer) by (seller)." (For export inspections only.)

6. "Except for (factor(s)), the individual subplot results would grade (grade and kind)."

7. "An undetermined amount of (type of grain) containing (cause of material portion) was loaded into (stowage space) and not removed."

8. "Applicant states that (type of additive) was applied as requested to this lot of (type of grain) after sampling and weighing."

9. "Returned to house."

C. Sampling Statements.

1. "Sampled on (date(s))." (For export inspections only.)

2. "Sampled by (method of sampling) sampler." (For export inspections only.)

3. "Sampled on (date or dates) by (method of sampling) sampler." (For export inspections only.)

4. "Shallow load-extra probings required for standard size sample."

5. "Sampled in receiving pit immediately after unloading."

D. Inspection Statements.

1. "(Number) crotalaria seeds per (number) grams."
2/

2. "Not heating and no musty, sour, or commercially objectionable foreign odor."

3. "Damaged kernels (total) include _____% of sprout damaged kernels." 3/

4. "Damaged kernels (total) include _____ percent of scab (fusarium) damaged kernels."

5. "Moisture content is (more/less) than (____%) moisture. This is the (minimum/maximum) moisture which can be determined by the present official moisture chart."

6. "Sample contained _____% of (kind of grain)."

7. "Dockage includes (kind(s) of grain and other matter)."

8. Enter the following statement in the "Remarks" section when there is a concern about odor, condition, or insect infestation and both the file sample and a new probe sample are used.

"The factor(s) (odor, condition) based on probe sample obtained (date of sampling). Based on examination of the probe sample, the grain (was/was not) (infested, sour, etc.) as defined in the standards."

9. "Except for (factor(s)), this (kind of grain) would grade (grade and kind)."

10. "Foreign material includes _____% of _____."

2/ This statement may also be used to show rodent excreta, unknown foreign substance, toxic foreign substance, stones, or bird droppings as applicable. The wording should conform to the description for the factor and grain in Grain Inspection Handbook, Book II, "Grain Grading Procedures."

3/ Use this statement also to show other kinds of damage as described in the Official U.S. Standards for Grain.

11. "Foreign material includes (other kinds of grain, cobs, chaff, weed seeds or cottonseed, etc., as applicable)."

12. "Ergot _____%." 4/

13. "Contains (number) feed pellets."

14. "Dockage-free sample contains (_____ % ergot or less/_____ % ergot)." 4/

15. "Dockage-free sample(s) (was/were) free of ergot." 4/

16. "Dockage contains approximately _____ % of grass seed." 4/

17. "Free from (other kinds of grain, cobs, chaff, weed seeds or cottonseed, etc., as applicable)."

18. "This certificate may not reflect the true quality of this lot. (Sticks, cobs, chaff, etc.) which are too large to enter the sampling device were found at the time of sampling."

E. Insect Infestation Statements.

1. "On (date(s)), Hold No.(s) _____ in the (name of vessel) located at (location), (city), (State), (was/were) examined and found to be clean, not infested with weevils, khapra beetles and/or other insects injurious to or damaging to stored grain, and suitable for loading grain." (Modify statement for carriers other than waterborne carriers.)

2. "At the time of (sampling/loading), this (kind of grain) was not infested with live weevils or other insects injurious to stored grain as defined under the Official U.S. Standards for Grain."

3. "The work sample contained (number and kind of insects)."

4/ This statement is applicable to wheat, barley, oats, rye, triticale, and mixed grain.

4. "(Stowage space) examined and found substantially clean, dry, free of insects injurious to stored grain, and ready to receive grain on the above date."

5. "Based on the examination of the probe sample, the grain (was/was not) infested as defined in the Official U.S. Standards for Grain."

6. "After fumigation, the (kind of grain) (was/was not) infested as defined in the Official U.S. Standards for Grain." (Statement can be modified to include vessel name.)

7. "Based on representative samples drawn at the time of loading on board the (vessel name), the (quantity) of (certificated grade) is hereby certified free (zero tolerance) of live weevils and other insects injurious to stored grain." (For use on a case-by-case basis.)

F. Wheat Statements.

1. "Dockage and foreign material combined did not exceed ____%."

2. "Dockage, foreign material, and shrunken and broken kernels combined did not exceed ____%."

3. "Dockage ____%."

4. "Actual dockage percentage before rounding (actual mathematical/weighted average) percent." (Show to nearest hundredth percent.)

5. "Shrunken and broken kernels did not exceed ____%."

6. "This wheat is a subclass of (class of wheat as shown in the Official U.S. Standards for Grain)."

7. "Damaged kernels (total) include ____% of scab (fusarium) damaged kernels."

8. "If wheat exceeds the 32 insect-damaged kernels per 100-gram tolerance (basis three-stage decision table), grade the wheat U.S. Sample grade and record the portion size and the number of insect-damaged kernels for each stage on the work records. Show in the "Remarks" section of the certificate the statement: "Sample grade due to insect-damaged kernels."

If requested to report the number of insect-damaged kernels on the certificate, use the following statement:

For decisions based on Stage 1: "(number) insect-damaged kernels per (nearest whole number) grams."

For decisions based on Stage 2: "(number) insect-damaged kernels per (nearest whole number) grams (Stage 1) and (number) insect-damaged kernels per (nearest whole number) grams (Stage 2)."

For decisions based on Stage 3: "(number) insect-damaged kernels per 100 grams."

G. Corn Statements.

1. "Broken corn and foreign material includes ____% of broken corn and foreign material that passed through a _____ sieve."

2. "Broken corn and foreign material includes ____% of soybeans."

3. "This is dent corn."

4. "This corn contains ____% of (dark red/pink) color, covering (more/less) than 50 percent of the kernel."

5. "Broken corn and foreign material contained no cottonseed."

6. "Broken corn ____%" and/or "foreign material ____%."

7. "Broken corn and foreign material ____%."

H. Barley Statements.

1. "Not malting barley because of (reason)."

2. "Through 5 1/2/64 x 3/4 sieve ____%,
or
"Remaining on 6/64 x 3/4 sieve ____%."

3. "Skinned and broken kernels ____%."

4. "This barley contains ____% of (kind of grain)."

5. "This barley contains (excess 8% skinned and broken kernels/less than 90% kernels with (white/blue) aleurone layers)."

6. "This barley would grade _____ under the class _____ barley."

7. "If this barley had not graded "malting" barley, it would have graded _____."

8. "This barley contains ____% of injured-by-mold kernels." 1/

I. Oats Statement.

"Other grains include ____% of (kind of grain) and ____% of (kind of grain)."

J. Flaxseed Statements.

"Dockage includes ____% of wheat."

"Dockage (____)%, based on (____) grams."

K. Soybean Statements.

1. "The soybeans include ____% of brown and black soybeans and ____% of bicolored soybeans."

2. "Soybeans with black and/or brown color covering less than 50 percent of the seedcoat ____%."

3. "The soybeans contained ____% of soybeans with black and/or brown color, covering (50% or more/less than 50%) of the seedcoat."

4. "Sour due to smoke odor."

5. "____% sound shriveled and wrinkled soybeans."

6. "The soybeans represented by this certificate were examined and found to contain ____% S. sclerotiorum."

1/ This statement may also be used for injured-by-heat kernels and injured-by-frost kernels.

L. Rye Statement.

None except as otherwise provided in this section.

M. Sorghum Statement.

1. "Broken kernels ____%" and/or "Foreign material ____%."

N. Triticale Statement.

None except as otherwise provided in this section.

O. Mixed Grain Statement.

None except as otherwise provided in this section.

P. Sunflower Seed Statement.

"Applicant states oil contains oleic acid."

3.6
LETTERHEAD
STATEMENTS

Show information and statements requested by the applicant but not required by the regulations or instructions on letterhead stationery of the Service or an agency when (1) ample space is not available for reporting the information or statements on the certificate, (2) letterhead stationery is more suitable than the official certificate, and (3) the certificate is referenced on the letterhead stationery and distributed as prescribed in section 3.16, Distribution. Attach letterhead statements with appropriate number of copies to the certificate.

Use letterhead stationery of the Service for all export grain.

A. General Statements.

1. "I certify that the grain covered by grain inspection certificate numbered (No.), dated (date) conforms to and meets the specifications for (complete grade of grain) under the Official U.S. Standards for Grain."

2. "This is to certify we inspected (amount pounds/amount metric tons) of (kind of grade) at (name of elevator), (city), (State), on (date). The (kind of grain) contains an average moisture of ____% and conforms to grade factors shown on the official inspection certificate number (No.), dated (date)."

3. "We hereby confirm that the average temperature and moisture based on the subplot samples of (name of vessel) loaded at (location) on (date) are as follows: temperature (degree) and (percent) moisture."

B. Radioactivity Statement. "The U.S. Food and Drug Administration (FDA) and the U.S. Environmental Protection Agency (EPA) have an ongoing monitoring program which measures levels of radioactivity in the U.S. environment and also in the U.S. food supply.

Following the Chernobyl nuclear accident, the President of the United States directed a task force to increase the monitoring system to measure the health and environmental consequences of the accident.

This task force concluded that the radiation from Chernobyl poses no concern nor health threat to the U.S. food and fiber supply, the environment, or the people.

Agricultural commodities produced in the United States (including food, fiber, meat and meat by-products, and wood and wood products) show levels of radiation at or near normal background levels and far below those considered harmful and, therefore, may be sold freely without any restrictions in the United States and are safe for all countries importing U.S. products."

Upon request, the following sentence may be inserted at the beginning of the statement to identify a specific export shipment: "The (type of grain) loaded on board the (vessel name) has not been officially analyzed for the presence of radioactivity. However,"

C. Insect Infestation Statements.

1. "This is to certify that at the time of loading on board the (vessel name), the (amount pounds/amount metric tons) of (grade and kind of grain) were not infested with live weevils or other insects injurious to stored grain as defined under the Official U.S. Standards for Grain."

2. "This is to certify that on (date) we inspected (amount pounds/amount metric tons) of (grade and kind of grain) loaded on board the (vessel name) at (elevator), (city), (State), and found (at the time of loading/after fumigation) that the grain was not infested with live weevils or other insects injurious to stored grain as defined under the Official U.S. Standards for Grain."

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3. "The bags of (kind of grain) reportedly loaded on board the (vessel name) were visually examined at the time of checkweighing on (date(s)) as the bags were unloaded from railcars into (name of warehouse(s)), (city), (State). On the basis of visual examination, no insect infestation was observed, and the bags appeared to be in good condition and suitable for export."

4. "This is to certify that on (date) we inspected (amount pounds/amount metric tons) of (kind of grain) to be loaded on board a vessel at (elevator), (city), (State). At the time of bagging, this grain was not infested with live weevils or other insects injurious to stored grain as defined under the Official U.S. Standards for Grain."

5. "(Hold No.(s)) of the (vessel name) was witnessed being fumigated on (date) by official personnel. The holds were fumigated according to official procedures established in the Federal Grain Inspection Service Fumigation Handbook."

6. For Factor Only inspections, use the following statement:

"Based on the examination of the probe sample, the grain (was/was not) infested as defined in the Official U.S. Standards for Grain."

D. Wheat Statements.

1. "Discolored wheat appears to be artificially dyed wheat from a previously dyed lot."

2. "This is to certify that the wheat covered by official inspection certificate(s) No.(s) _____, dated _____, consisted of _____ sublots. Samples representing the sublots contained on the average _____% ergot on a dockage-free basis."

3. "This certifies that, based on a representative sample, (no) or (number) treated seeds were found in the wheat represented by certificate (certificate number) dated (date)."

E. Corn Statements.

1. "This is to certify that (amount/amount metric tons) of (grade) corn loaded on board the (vessel name) contained not more than ____% of material that passed through a _____ sieve."

2. "This is to certify that (amount pounds/amount metric tons) of (grade) corn loaded on board the (vessel name) contained ____% damaged kernels (total) which included ____% of kernels damaged by mold."

F. Barley Statement. "The quality of the barley represented by official inspection certificate (number) conforms to the specifications in the Official U.S. Standards for Barley for (grade). It does not conform with specifications for malting barley."

3.7
STOWAGE
STATEMENTS

A. Fitness to Load or Store Statements. A statement is required on all official sample-lot inspection certificates representing outbound domestic movements indicating whether or not the carrier's stowage space was examined before loading. A statement is also required for export land carriers not having a stowage examination. When applicable, the stowage examination information is recorded in the "Remarks" section of the certificate using one of the following statements:

"Stowage area examined." or

"Stowage area not examined." or

If requested by the applicant, "Stowage area examined on the above date and found substantially clean, dry, free of insect infestation, and suitable to store or carry grain or commodity."

The following statements are required to be shown on certificates representing stowage examinations requested as a separate service for waterborne carriers and out movement land carriers.

"(Hold No(s)) contained cargo and was not accessible for inspection. The accessible portion of (Hold No(s)) examined on the above date and found substantially clean, dry, free of insect infestation, and suitable to store or carry grain or commodity."

"(Stowage area/carrier identification) examined on the above date and found substantially clean, dry, free of insect infestation, and suitable to store or carry grain or commodity."

or

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"(Stowage area/carrier identification) examined on the above date and found not suitable to store or carry grain or commodity."

B. Statements of Location. Information on where a lot is stowed is required on all certificates representing lots of grain loaded into ships or similar carriers. The wording of the stowage statement shown on all official certificates pertaining to the same lot (original inspection, divided-lot inspection, and weight certificates) should be identical whenever possible. If the applicant requests a cutoff for weighing only, the stowage location statements may differ on the inspection and weight certificates.

The location of a lot in a stowage area will include in the following order: (1) The type of stowage area (hold, tank, wing tank, etc.); (2) the word "number(s)" abbreviated as "No(s)."; (3) the stowage area's identifying number (1, 2, 3, etc., as described in ship's master plan); (4) when applicable, the terms Port, Starboard, or Port and Starboard; and (5) when applicable, information related to common stowage.

Example: Wing Tank No. 1 Port.

1. When a lot is loaded into similar stowage areas, they are grouped together. The type of stowage area and the abbreviation "No(s)." are followed by each stowage area's identifying number, separated by commas. Avoid using the word "and."

Example: Hold Nos. 1, 2, 3, 4.
Lower Hold and Tween Deck Nos. 1, 2, 3, 4.

2. If the lot is loaded into different stowage areas of the same type but with different common stowages and/or separations, group identical areas together. Identify each grouping and separate by semicolons.

Example: Holds Nos. 1, 2, 3, 4; Wing Tank Nos. 1, 2 Port and Starboard;
Hold No. 4 on top of burlap separation.

When identifying the stowage area of barges, do not use superficial phrases, such as "loaded in bulk" or "in bulk all over." Instead, use Bow, Center, Stern. However, if the terms of the contract require that stowage be shown other than as in this instruction, the contract terms may be met if the information is accurate.

C. Common Stowage Statements. When all or a portion of a lot is loaded on board with a previously loaded lot, show its location in relation to the other lots in common stowage. This requirement is applicable only to the second lot in stowage unless the lot has been loaded, in whole or in part, before the issuance of the certificate for the first lot.

1. If a separation is laid between the lots, show the kind of material used and its location in relation to the other lot(s).

Examples: Hold Nos. 1, 2, 3; Hold No. 4 on top of canvas separation.
Hold No. 6 between burlap separation.
Hold Nos. 1, 2, 3 under plywood separation.

2. If a separation is not laid between the lots, indicate on the certificate for each lot that the lot was loaded on board with another grain or commodity without separation and show the kind, grade (if known), and location of the other grain or commodity in the other lot(s).

Examples: When grade of first lot is known:

Hold Nos. 1, 2, 3; Hold Nos. 4, 5 loaded on board with other U.S. No. 3 Yellow corn without separation.

When grade of first lot is unknown:

Hold Nos. 1, 2, 3; Hold Nos. 4, 5 loaded on board with other corn without separation.

D. Nonuniform Lots Statements. Certificate grain loaded on board a ship found not uniform in quality as a separate lot. Grain declared not uniform in quality may result from a material portion which was not removed from the ship or because the grain was not loaded on board in a reasonably continuous operation (inactive intervals of more than 88 consecutive hours).

When the grain is nonuniform, the certificate for each lot of grain loaded on board the vessel will show:

1. The grade of the lot;

2. A statement that the grain has been loaded on board with other grain;

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3. The grade, location, and approximate quantity of the other grain; and

4. Any additional information required by the Administrator.

Example: During the loading of a shiplot of U.S. No. 2 Yellow corn, a 2,800,000-pound portion was found to be offgrade. The applicant for inspection elected to leave this offgrade grain on board the vessel. The remainder of the lot, 69,440,000 pounds, was loaded uniformly. The certificate issued on the offgrade lot will include the following statement in the "Remarks" section:

Hold Nos. 1, 3; loaded on board with approximately 69,440,000 pounds of U.S. No. 2 Yellow corn in Hold Nos. 1, 2, 3, 4 without separation.

Show on the certificate representing the uniformly loaded lot the following:

Hold Nos. 1, 2, 3, 4; loaded on board with approximately 2,800,000 pounds of U.S. No. 3 Yellow corn in Hold Nos. 1, 3 without separation.

E. Greek Stowage Statement. Upon request, this statement may be shown on the stowage examination certificates for vessels transporting grain to Greece:

"Stowage space in the ship's holds was examined and found substantially clean; dry; free of insects, rodents, and mites injurious to stored grain; and free of commercially objectionable foreign odors and ready to receive grain on the above date."

3.8

CERTIFICATE
STATEMENTS:
PROTEIN AND
OIL

A. Wheat.

1. General. Certificate all official wheat protein results (domestic and export lots) using the following statement:

"Protein _____%, 12% moisture basis."

2. Protein Only. When certifying protein alone (without official grade and factors) cross out the words "Grade and" and show only the class of wheat on the grade line of the certificate under "kind."

Example: "Hard Red Winter wheat"
"Hard Red Spring wheat"
"Soft Red Winter wheat"
"Durum wheat"
"Hard White wheat"
"Soft White wheat"

3. Shiplot and Combined Lots. When the range in subplot protein results exceeds 1.0 percent, show the range of protein results using the following statement:

"Sublot protein results range from (lowest)% to (highest)%."

B. Soybeans.

1. Protein. Certificate all official soybean protein results (domestic and export lots) using the following statement:

"Protein _____%, 13% moisture basis."

2. Oil. Certificate all official soybean oil results (domestic and export lots) using the following statement:

"Oil _____%, 13% moisture basis."

3. Protein and Oil. Certificate all official soybean protein and oil results (domestic and export lots) using the following statement:

"Protein _____% and Oil _____%, 13% moisture basis."

4. Protein and/or Oil Only. When certifying protein and/or oil alone (without official grade and factors) cross out the words "Grade and" and show only the class of soybeans on the grade line of the certificate under "kind."

C. Sunflower Seed.

1. Sublot Basis. Show the following statements when an applicant requests the average quality of an export lot on a sublot basis:

"Oil content of sublots range from (lowest) % to (highest)%. Average oil content for all sublots _____%. 10 percent moisture basis."

2. Ship Composite. Show the following statements when an applicant requests oil content on a composite sample:

"Oil content _____%, 10 percent moisture basis. Determination based on a composite sample."

3. All Others. show the following statement when conditions C.1 and C.2 do not apply:

"Oil content _____%, 10 percent moisture basis."

3.9
FIT FOR HUMAN
CONSUMPTION

Certification statements indicating grain is "Fit for Human Consumption" are not available. Buyers and sellers must determine the suitability for human consumption based on the testing results transmitted by the inspection laboratory.

3.10
ALPHA NUMERIC
CERTIFICATE
IDENTIFIERS

Official inspection certificates shall contain a preprinted number together with the lettered prefix assigned to the agency. Agencies may also use other alpha/numeric codes as deemed necessary provided such codes are clearly set apart from the certificate number.

Example: CT 100001 B

AB Aberdeen Grain Inspection, Inc. (Aberdeen, SD)
AL Alabama Department of Agriculture and Industries
(Montgomery, AL)
AK Alaska Department of Natural Resources, Division of
Agriculture (Palmer, AK)
AM Amarillo Grain Exchange, Inc. (Amarillo, TX)
AT Alton Grain Inspection Department (Alton, IL)
AV Alva Grain Inspection Department (Alva, OK)

BG Bloomington Grain Inspection Department (Bloomington, IL)
 CA California Department of Food and Agriculture (Sacramento, CA)
 CD Champaign-Danville Grain Inspection Departments, Inc. (Danville, IL)
 CI Cairo Grain Inspection Agency, Inc. (Cairo, IL)
 CL Columbus Grain Inspection, Inc. (Circleville, OH)
 CN Chattanooga Grain Inspection Company, Inc. (Chattanooga, TN)
 CR Mid-Iowa Grain Inspection, Inc. (Cedar Rapids, IA)
 CT Connecticut Department of Agriculture (Hartford, CT)
 DB Detroit Grain Inspection Service, Inc. (Emmett, MI)
 DL Erie Grain Inspection Service (Bellevue, OH)
 DM Central Iowa Grain Inspection Service, Inc. (Des Moines, IA)
 DR Denver Grain Inspection (Commerce City, CO)
 DT Decatur Grain Inspection, Inc. (Decatur, IL)
 EI Eastern Iowa Grain Inspection and Weighing Service, Inc. (Blue Grass, IA)
 EN Enid Grain Inspection Company, Inc. (Enid, OK)
 EV Ohio Valley Grain Inspection (Newburgh, IN)
 FA Farwell Grain Inspection Company (Farwell, TX)
 FE Fremont Grain Inspection Department, Inc. (Fremont, NE)
 FO Fostoria Grain Inspection (Fostoria, OH)
 FR Frankfort Grain Inspection, Inc. (Frankfort, IN)
 GA Georgia Department of Agriculture (Atlanta, GA)
 GC Gibson City Grain Inspection Department (Gibson City, IL)
 GF Grand Forks Grain Inspection Department (Grand Forks, ND)
 HA Hastings Grain Inspection, Inc. (Hastings, NE)
 ID Idaho Grain Inspection Service, Inc. (Pocatello, ID)
 II Indianapolis Grain Inspection and Weighing Service, Inc. (Indianapolis, IN)
 JA Grain Inspection, Inc. (Jamestown, ND)
 JB J. W. Barton Grain Inspection Service, Inc. (Owensboro, KY)
 JI Jinks Grain Weighing Service (Homer, IL)
 KA Kankakee Grain Inspection Bureau, Inc. (Bourbonnais, IL)
 KE Keokuk Grain Inspection Service (Keokuk, IA)
 KS Kansas State Grain Inspection Department (Topeka, KS)

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LA Louisiana Department of Agriculture (Baton Rouge, LA)
LE Lewiston Grain Inspection Service, Inc. (Lewiston, ID)
LI Lima Grain Inspection Service, Inc. (Lima, OH)
LN Lincoln Inspection Service, Inc. (Lincoln, NE)
LO Louisville Grain Inspection Services, Inc.
(Louisville, KY)
LS Los Angeles Grain Inspection Service, Inc.
(Montebello, CA)

MC John R. McCrea Agency (Clinton, IA)
ME Maine Department of Agriculture (Augusta, ME)
MH Michigan Grain Inspection Services, Inc. (Reese, MI)
MM Memphis Grain and Hay Association (Memphis, TN)
MN Minnesota Department of Agriculture (Minneapolis, MN)
MO Missouri Department of Agriculture (Jefferson City,
MO)
MP Minot Grain Inspection, Inc. (Minot, ND)
MS Mississippi Department of Agriculture and Commerce
(Jackson, MS)
MT Montana Department of Agriculture (Helena, MT)

NC North Carolina Department of Agriculture (Raleigh, NC)
NR North Dakota Grain Inspection Service, Inc. (Fargo,
ND)
NY New York Department of Agriculture and Markets
(Albany, NY)

OM Omaha Grain Inspection Service, Inc. (Omaha, NE)
OR Oregon Department of Agriculture (Salem, OR)

PE Peoria Grain Inspection Service, Inc. (Peoria, IL)
PL Plainview Grain Inspection and Weighing Service, Inc.
(Plainview, TX)
PO Agricultural Seed Laboratories, Inc. (Phoenix, AZ)

QU Quincy Grain Inspection and Weighing Service (Quincy,
IL)

SC South Carolina Department of Agriculture (Columbia,
SC)
SH D. R. Schaal Agency (Belmond, IA)
SI Sioux City Inspection and Weighing Agency, Inc. (Sioux
City, SD)
SN Schneider Inspection Service, Inc. (Lowell, IN)
SO Southern Illinois Grain Inspection Service, Inc.
(Fairview Heights, IL)

SP Springfield Grain Inspection Department (Springfield, IL)
 TI A. V. Tischer and Son, Inc. (Fort Dodge, IA)
 TS Tri-State Grain Inspection Service, Inc. (Cincinnati, OH)
 TT Titus Grain Inspection, Inc. (West Lafayette, IN)
 UT Utah Department of Agriculture (Salt Lake City, UT)
 VA Virginia Department of Agriculture and Consumer Services (Richmond, VA)
 WA Washington Department of Agriculture (Olympia, WA)
 WI Wisconsin Department of Agriculture, Trade and Consumer Protection (Madison, WI)
 WN East Indiana Grain Inspection, Inc. (Muncie, IN)
 WY Wyoming Department of Agriculture (Cheyenne, WY)

B. Unnumbered Certificates. Sets of divided-lot certificates (export grain only) are printed without preprinted serial numbers. Insert the serial number of the superseded original certificate on the divided-lot certificates at the time of issuance. Unnumbered certificates may be printed for use when duplicate certificates are issued.

Copies (not originals) of any or all types of certificates may be printed without preprinted serial numbers for use in preparing additional copies. The unnumbered certificate copies must conform to the color specifications and all other requirements specified herein.

3.11 MULTIPLE GRADE CERTIFICATION

Grain offered for inspection as one lot found not uniform in condition because of the presence of a portion(s) of grain which is heating, musty, or sour, that is sampled, inspected, and graded separately and the results recorded on one certificate.

First, enter an estimate of the quantity and the grade of the larger portion, followed by an estimate or the identification of the remainder of the lot and the grade. For hopper cars, include the identification of the compartment(s). Factor information is entered in the proper sequence and must be related to the portion of grain and its position within the carrier.

The terms used to identify the location and the estimated quantity of the portion(s) of grain in the container are described in Book I, "Grain Sampling."

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Include on the certificate: (1) The approximate quantity or weight of each portion, (2) the location of each portion in the container, and (3) the grain and factor determination of the grain in each portion.

Example: During the probe sampling of a hopper car containing approximately 3,000 bushels of corn, a 2,000-bushel portion in compartments B-1 and B-3 was found to be not uniform in condition and was graded U.S. Sample grade because of a sour odor. The remainder of the lot, approximately 1,000 bushels in compartment B-2, had a natural corn odor and was graded U.S. No. 2 Yellow corn.

These two portions of grain are sampled, inspected, and graded separately; but the results are entered on the same certificate as follows:

(1) On the grade line:

B-1 and B-3, U.S. Sample grade Yellow corn

B-2, U.S. No. 2 Yellow corn

(2) In the factor blocks or in the "Remarks" section:

Estimated 2/3 of car, compartments B-1 and B-3 - TW 57.5 lbs., M 15.2%, DKT 0.6%, BCFM 2.8%, Sour.

Estimated 1/3 of car, compartment B-2 - TW 57.5 lbs., M 15.5%, DKT 1.8%, BCFM 2.6%.

Example: During the probe sampling of a barge containing approximately 52,000 bushels of corn, approximately 1/3 of bow A-end was found not to be uniform in condition and was graded U.S. Sample grade because of a musty odor. The remainder, approximately 2/3 of the barge, had a natural corn odor and was graded U.S. No. 3 Yellow Corn.

Once again these two portions of grain are sampled, inspected, and graded separately; but the results are entered on the same certificate as follows:

(1) On the grade line:

Estimated 2/3 of barge - U.S. No. 3 Yellow corn

Estimated 1/3 of barge (bow end) - U.S. Sample grade Yellow corn

(2) In the factor blocks or in the "Remarks" section:

Estimated 2/3 of barge - TW 57.5 lbs., M 15.2%, DKT 0.9%, BCFM 3.5%.

Estimated 1/3 of barge (A-end) - TW 57.5 lbs., M 15.4%, DKT 2.3%, BCFM 4.3%, Musty.

Estimation of portion size may be shown before or after factor results.

3.12
BULKHEAD LOT

Grain offered for inspection in a land carrier, container, or barge as two or more lots separated by bulkheads or other partitions are sampled, inspected, graded, and certificated as separate lots.

An official certificate is issued for each lot showing:

A. In the space provided for "Remarks," the term "Bulkhead Lot;"

B. The approximate quantity or weight;

C. The location of the lot in the carrier; and

D. The grade and factor determination of the lot.

3.13
PARTIAL
INSPECTION-
HEAVILY LOADED

Heavily loaded grain is grain offered for inspection at rest in a container which is loaded in a manner so that it is only possible to obtain a door probe sample or a shallow probe sample, or grain that is not trimmed or does not otherwise have a reasonably level surface.

If the request is for the inspection of an in or local movement of grain, a partial inspection is made. If the request is for the inspection of an out movement of grain, the request is dismissed on the grounds that a representative sample cannot be obtained.

If a partial inspection is made, the grain is sampled as thoroughly as possible with a probe approved by the Service and inspected, graded, and a partial inspection-heavily loaded certificate issued. Show in the "Remarks" section: (1) the words "Partial Inspection-Heavily Loaded," and (2) the type of sample(s) obtained described in terms of "Door Probe" or "Shallow Probe."

3.14
SPECIAL
CERTIFICATION
REQUIREMENTS

Each certificate showing an official grade must show (1) the grade and factor information required to be shown by the Official U.S. Standards for Grain; (2) the test weight per bushel; (3) the moisture content; (4) if the grain is graded other than U.S. No. 1, the information for each of the official factors that determined the grade; (5) all factor information requested by the applicant; and (6) any factor for which a specific determination is made.

In addition to the above information, each certificate representing a cargo shipment must show the information for each of the following official factors for the kind of grain in the shipment.

BARLEY: SIX-ROWED MALTING AND
SIX ROWED BLUE MALTING

Damaged kernels
Foreign material
Other grains
Skinned and broken kernels
Sound barley
Suitable malting type
Thin barley

BARLEY: TWO-ROWED
MALTING

Foreign material
Skinned and broken
kernels
Sound barley
Suitable malting type
Thin barley
Wild oats

BARLEY: SIX-ROWED, TWO-ROWED
(OTHER THAN MALTING),
AND BARLEY

Broken kernels
Damaged kernels
Foreign material
Heat-damaged kernels
Sound barley
Thin barley

SUNFLOWER SEED

Heat-damaged kernels
Damaged kernels (total)
Dehulled seeds

TRITICALE

Damaged kernels (total)
Heat-damaged kernels
Material other than
wheat or rye
Foreign material (total)
Shrunken and broken
kernels
Defects (total)

SORGHUM

Broken kernels, foreign
material, and other grains
Damaged kernels (total)
Heat-damaged kernels

CORN

Broken corn and foreign
material
Damaged kernels (total)
Heat-damaged kernels

SOYBEANS

Damaged kernels (total)
Foreign material
Heat-damaged kernels
Soybeans of other colors
Splits

FLAXSEED

Damaged flaxseed (total)
Heat-damaged flaxseed

MIXED GRAIN

Damaged kernels
Foreign material and
fines
Heat-damaged kernels

OATS

Foreign material
Heat-damaged kernels
Sound oats
Wild oats

RYE

Damaged kernels (total)
Foreign material (total)
Foreign material other
than wheat
Heat-damaged kernels
Thin

WHEAT: DURUM

Contrasting classes
Damaged kernels (total)
Defects (total)
Foreign material
Heat-damaged kernels
Shrunken and broken
kernels

NOTE: Wheat of other
classes (total) shall
not be shown.

WHEAT: MIXED

Damaged kernels (total)
Defects (total)
Foreign material
Heat-damaged kernels
Shrunken and broken
kernels

WHEAT: HARD RED SPRING,
HARD RED WINTER, SOFT
RED WINTER, HARD WHITE,
SOFT WHITE, AND
UNCLASSED

Contrasting classes
Damaged kernels (total)
Defects (total)
Foreign material
Heat-damaged kernels
Shrunken and broken
kernels
Wheat of other classes
(total)

A certificate of grade may contain any other official
factor information that the person issuing the certificate
considers necessary to describe the grain correctly.

3.15
FACTOR ONLY
INSPECTIONS

Certificates indicating the findings of a "Factor Only"
inspection are written as follows:

1. On the grade line;

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a. Kind and class of grain. Cross out the words "Grade and" and "U.S. No." and show the kind and class of grain.

Example: Hard Red Winter wheat, Yellow corn, Yellow soybeans, etc.

b. No other information is shown on the grade line.

2. In factor blocks or in "Remarks;"

a. Show other information requested by the applicant in the appropriate factor block or in the "Remarks" section of the certificate. This includes dockage, subclass, special grades, etc. When not shown in factor blocks, show factor information using the statements in this handbook.

3.16
DISTRIBUTION

A. General.

1. Export. Distribute the original and at least three copies of each certificate to the applicant or applicant's order. One copy of each certificate must be retained by the agency, field office, or BAR.

2. Nonexport. Distribute the original and at least one copy of each certificate to the applicant or the applicant's order. One copy of each certificate must be retained by the agency, field office, or BAR.

3. Local Movements of Shiplot Grain. When shiplot grain is offered for inspection as a single lot and a portion of the lot is returned to the elevator, do not issue certificates representing the inspection service unless:

- a. Requested by the applicant, or
- b. Deemed necessary by official personnel.


B. Reinspection and Appeal Inspection Services. In addition to the distribution requirements of paragraph A of this section, distribute one copy of each reinspection or appeal certificate to each interested person of record or the interested person's order.

C. Additional Copies. Upon request, the applicant or interested person may receive additional copies of certificates. Assess fees for extra copies according to the fee schedules established by the agency or FGIS.

"OFFICIAL EXPORT GRAIN INSPECTION CERTIFICATE" 1/

1 UNITED STATES DEPARTMENT OF AGRICULTURE
4 FEDERAL GRAIN INSPECTION SERVICE
U.S. GRAIN STANDARDS ACT

2 ORIGINAL
NOT NEGOTIABLE

3  5 US-
6 7 8

9 I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.), to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under the Act, with the following results:

10 ☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ APPEAL INSPECTION ☐ BOARD APPEAL INSPECTION

11 QUANTITY (This is NOT a weight certificate)

12 LOCATION 13 IDENTIFICATION OR MARK

14 GRAIN AND KIND (In accordance with the Official Grain Standards of the United States) 15
16

17 STOWAGE 18

19

20 NAME AND SIGNATURE 21

22 This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 900.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or quantity of grain or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

23 **WARNING:** Any person who shall knowingly falsify, make, issue, alter, forge, or counterfeits this certificate, or participate in any such action, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.

24 The conduct of all services and the issuance of this certificate (including receipt) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, handicap, origin, age, or ancestry.

1/ Form FGIS 909, "Official Export Grain Inspection Certificate," is furnished by the Service to agencies.

Instructions for Design and Completion of
"Official Export Grain Inspection Certificate"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 8 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Divided Lot- Original or Divided Lot-Copy, Duplicate-Original or Duplicate-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "USDA Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Agency seal.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Export Grain Inspection Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑦ The heading "Issued at."
Print size - 6 pt. Medium.
- ⑧ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑨ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑩ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.
- The additional headings "Appeal
Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.
- ⑪ The heading "Quantity"
Print size - 6 pt. Medium.
The statement "(This is Not
A Weight Certificate)."
Print size - 4-1/2 - 6 pt.
Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. "U.S.A." and the zip code may be shown after the name of the State.
1. Preprint heading.
2. Enter the date (month, day, and year) the inspection was completed; provided, that when the loading of a shipment is completed on one date and the grading is completed the following workday, show the date the shipment completed loading as the date of service.
- Preprint.
1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."
- FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."
1. Preprint heading and statement.
2. Enter the approximate quantity of the grain in the lot in terms of pounds.

Design and Format

- (12) The heading "Location."
Print size - 6 pt. Medium.
- (13) The heading "Identification
of Carrier."
Print size - 6 pt. Medium.
- (14) The heading "Grade and Kind."
Print size - 6 pt. Medium.
- (15) The statement "(In accordance with
the Official United States
Standards for Grain)." Print
in italics and enclose in
parenthesis.
Print size - 4-1/2 - 6 pt. Medium.
- (16) (No preprinted requirement.)

Completion

1. Preprint heading.
2. Enter the sampling location in terms of pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.
1. Preprint heading.
2. Enter the identification of the grain in terms of the name or other designation of the ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top."
1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. If the determination is for kind and other criteria, show only the word "Kind."
- Preprint.
- Enter factor results. Do not show factor information in block form on export certificates. Statements may be preprinted.
1. Test weight per bushel (in accordance with the Official U.S. Standards for Grain):
"Test weight per bushel _____
lbs."

- | <u>Design and Format</u> | <u>Completion</u> |
|---|--|
| <p>①6 (Continued)</p> <p>①7 The heading "Stowage."
Print size - 6 pt. Medium.</p> <p>①8 The heading "Remarks."
Print size - 6 pt. Medium.</p> <p>①9 FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies.</p> <p>②0 (No preprinted requirement.)</p> | <p>2. Moisture content:
"Moisture ____%."</p> <p>3. Factor information required by 800.162(a) and 800.162(c).</p> <p>4. Factor information for any other specific factor determination requested by the applicant or for which a specific determination is made.</p> <p>1. Preprint heading.</p> <p>2. For cargo shipments, enter the identification of the hold(s) or other place(s) of stowage. For other shipments leave blank (see section 3.7).</p> <p>1. Preprint heading.</p> <p>2. Enter the following statements or information when applicable:</p> <p>a. "Official criteria" results.</p> <p>b. Required statements.</p> <p>c. Approved statements.</p> <p>Preprint.</p> <p>This space may be used to enter the name of the chief inspector, name of sampler(s), for the account of, appeal number (if applicable), billing data, file sample number, or other information not inconsistent with the Act and regulations.</p> |

Design and Format

- (21) The heading "Name and Signature."
Print size - 6 pt. Medium.
- (22) The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt. Medium.
- (23) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement (section 3.3, C, 5).
Print size - 4-1/2 - 6 pt. Medium Italics.
- (24) The EEO statement
"The conduct of all services and the licensing of (inspecting/grading/sampling) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium.

Completion


1. Preprint heading.
2. Enter the name and the signature of the person who issued the certificate. When the name and signature of the person issuing the certificate are affixed by an authorized agent, show the word "By" and the initials or the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

Preprint.

Preprint.

Preprint.

"OFFICIAL EXPORT GRAIN INSPECTION CERTIFICATE" 1/

3		1 UNITED STATES DEPARTMENT OF AGRICULTURE FEDERAL GRAIN INSPECTION SERVICE 4 U.S. GRAIN STANDARDS ACT OFFICIAL EXPORT GRAIN INSPECTION CERTIFICATE 6 US-	2	ORIGINAL NOT NEGOTIABLE
		7		8
		(ISSUED AT)		(DATE OF SERVICE)
I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under the Act, with the following results:				
10	<input type="checkbox"/> ORIGINAL INSPECTION	<input type="checkbox"/> REINSPECTION	<input type="checkbox"/> APPEAL INSPECTION	<input type="checkbox"/> BOARD APPEAL INSPECTION
QUANTITY (This is NOT a Weight Certificate)		11	IDENTIFICATION OF CARRIER	
LOCATION		13	14	15
GRADE AND KIND		16	METHOD OF SAMPLING	
		17		
Test weight per bushel	18	Lbs.	Broken corn and foreign material	%
Moisture		%	Broken kernels, foreign material, & other grains	%
Damaged kernels (total)		%	Heat-damaged kernels	%
Foreign material		%	Contaminating classes	%
Shrunken and broken kernels		%	Wheat of other classes (total)	%
Defects (total)		%		
REMARKS				
19				20
			NAME AND SIGNATURE	
21				22
This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or quantity of grain or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.				
WARNING: Any person who shall knowingly falsify, make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.				
The conduct of all services and the licensing of (inspecting/grading/sampling) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap.				

1/ Form FGIS 909-2, "Official Export Grain Inspection Certificate," is furnished by the Service to agencies.

Instructions for Design and Completion of
"Official Export Grain Inspection Certificate"
(Interior Locations Only)

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 8 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Divided Lot-Original or Divided Lot-Copy, Duplicate-Original or Duplicate-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "USDA Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Agency seal.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Export Grain Inspection Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑦ The heading "Issued at."
Print size - 6 pt. Medium.

- ⑧ The heading "Date of Service."
Print size - 6 pt. Medium

- ⑨ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.

- ⑩ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.

The additional headings "Appeal
Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.

- ⑪ The heading "Quantity."
Print size - 6 pt. Medium.
The statement "(This is Not
A Weight Certificate)."
Print size - 4-1/2 - 6 pt.
Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. "U.S.A." and the zip code may be shown after the name of the State.

1. Preprint heading.
2. Enter the date (month, day, and year) the inspection was completed; provided, that when the loading of a shipment is completed on one date and the grading is completed the following workday, show the date the shipment completed loading as the date of service.

Preprint.

1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."

FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."

1. Preprint heading and statement.
2. Enter the approximate quantity of the grain in the lot in terms of pounds, carlot(s), or trucklot(s).

Design and Format

- ⑫ The heading "Identification of Carrier."
Print size - 6 pt. Medium.

- ⑬ The heading "Location."
Print size - 6 pt. Medium.

- ⑭ The heading "Method of Sampling."
Print size - 6 pt. Medium.

- ⑮ The heading "Date Sampled."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the identification of the grain in terms of the name or other designation of the railcar, truck, or other means of conveyance. All railcars are construed to mean covered hopper (the words "covered hopper" may be used). "Open top hoppers" and "boxcars" are so designated.

1. Preprint heading.
2. Enter the sampling location in terms of railroad yard, pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

1. Preprint heading.
2. Enter the sampling method in terms of "mechanical diverter, probe, pelican, Ellis cup, or other means of sampling. Be specific.

1. Preprint heading.
2. Enter the date the lot was sampled; provided, that when the sampling is completed on one date and the grading is completed the following work-day, show the date the sampling was completed as the sampling date.

Design and Format

- ①6 The heading "Grade and Kind."
Print size - 6 pt. Medium.
- ①7 The statement "(In accordance with the Official United States Standards for Grain)." Print in italics and enclose in parenthesis.
Print size - 4-1/2 - 6 pt. Medium.
- ①8 (No preprinted requirement.)

- ①9 The heading "Remarks."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. If the determination is for kind and other criteria, show only the word "Kind."

Preprint.

Enter factor results. Do not show factor information in block form on export certificates. Statements may be preprinted.

1. Test weight per bushel (in accordance with the Official U.S. Standards for Grain):
"Test weight per bushel _____ lbs."

2. Moisture content:
"Moisture _____%."

3. Factor information required by 800.162(a) and 800.162(c).

4. Factor information for any other specific factor determination requested by the applicant or for which a specific determination is made.

1. Preprint heading.
2. Enter the following statements or information when applicable:

Design and Format

- (19) (Continued)
- (20) FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies.
- (21) (No preprinted requirement.)
- (22) The heading "Name and Signature."
Print size - 6 pt. Medium.
- (23) The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt. Medium.

Completion

- a. "Official criteria" results.
- b. Required statements.
- c. Approved statements.

Preprint.

This space may be used to enter the name of the chief inspector, name of sampler(s), for the account of, appeal number (if applicable), billing data, file sample number, or other information not inconsistent with the Act and regulations.

1. Preprint heading.
2. Enter the name and the signature of the person who issued the certificate. When the name and signature of the person issuing the certificate are affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

Preprint.

Design and Format

Completion

- 24 The word "WARNING."
Print size - 6 pt.
Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.
- 25 The EEO statement
"The conduct of all services
and the licensing of (inspecting/
grading/sampling) personnel under
the regulations governing such
services shall be accomplished
without discrimination as to race,
color, religion, sex, national
origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium.

Preprint.

Preprint.

1/ Form FGIS 917, "Official Export Grain Inspection and Weight Certificate," is furnished by the Service to agencies.

Instructions for Design and Completion of
"Official Export Grain Inspection and Weight Certificate"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 8 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Divided Lot- Original or Divided Lot-Copy, Duplicate-Original or Duplicate-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "USDA Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Agency seal.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Export Grain Inspection and Weight Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑦ The heading "Issued at."
Print size - 6 pt. Medium.
- ⑧ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑨ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑩ The statement, "Original
Inspection and Class X Weighing"
Print size - 8 pt. Bold.
- ⑪ The heading "Net Weight."
Print size - 6 pt. Medium.
The statement (Pounds).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑫ The heading "Location."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
 2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. "U.S.A." and the zip code may be shown after the name of the State.
-
1. Preprint heading.
 2. Enter the date (month, day, and year) the inspection was completed; provided, that when the loading of a shipment is completed on one date and the grading is completed the following workday, show the date the shipment completed loading as the date of service.
- Preprint.
-
- Preprint.
-
1. Preprint heading.
 2. Enter the approximate quantity of the grain in the lot in terms of pounds.
-
1. Preprint heading.
 2. Enter the sampling location in terms of pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

Design and Format

- ⑬ The heading "Identification of Carrier."
Print size - 6 pt. Medium.
- ⑭ The heading "Grade and Kind."
Print size - 6 pt. Medium.
- ⑮ The statement "In accordance with the Official United States Standards for Grain." Print in italics and enclose in parenthesis.
Print size - 4-1/2 - 6 pt. Medium.
- ⑯ (No preprinted requirement.)

Completion

1. Preprint heading.
2. Enter the identification of the grain in terms of the name or other designation of the ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top."
1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. If the determination is for kind and other criteria, show only the word "Kind."
- Preprint.
- Enter factor results. Do not show factor information in block form on export certificates. Statements may be preprinted.
1. Test weight per bushel (in accordance with the Official U.S. Standards for Grain):
"Test weight per bushel _____ lbs."
2. Moisture content:
"Moisture _____%."
3. Factor information required by 800.162(a) and 800.162(c).

Design and Format

Completion

- ①⑥ (Continued)
- ①⑦ The heading "Remarks and Stowage."
Print size - 6 pt. Medium.
- ①⑧ FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies.
- ①⑨ (No preprinted requirement.)
4. Factor information for any other specific factor determination requested by the applicant or for which a specific determination is made.
1. Preprint heading.
2. Enter the following statements or information when applicable:
- a. "Official criteria" results.
- b. Required statements.
- c. Approved statements.
3. For cargo shipments, enter the identification of the hold(s) or other place(s) of stowage. For other shipments leave blank.
- Preprint.
- This space may be used to enter the name of the chief inspector, name of sampler(s), for the account of, appeal number, billing data, file sample number, or other information not inconsistent with the Act and regulations.

Design and Format

- 20 The heading "Name and Signature."
Print size - 6 pt. Medium.
- 21 The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt. Medium.
- 22 The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement (section 3.3, C, 5).
Print size - 4-1/2 - 6 pt. Medium Italics.
- 23 The EEO statement
"The conduct of all services and the licensing of (inspecting/grading/sampling) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name and the signature of the person who issued the certificate. When the name and signature of the person issuing the certificate are affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

Preprint.

Preprint.

1. Preprint.

**"OFFICIAL GRAIN INSPECTION CERTIFICATE" 1/
(Official Sample-Lot Inspection)"**

**U.S. GRAIN STANDARDS ACT
OFFICIAL GRAIN INSPECTION CERTIFICATE
OFFICIAL SAMPLE - LOT INSPECTION**

ORIGINAL
NOT NEGOTIABLE

(ISSUED AT) (DATE OF SERVICE)

I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under this Act with the following results:

☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ APPEAL INSPECTION ☐ BOARD APPEAL INSPECTION

☐ IN ☐ OUT ☐ LOCAL LOCATION IDENTIFICATION OF CARRIER

QUANTITY (This Is Not A Weight Certificate) ☐ CARLOT METHOD OF SAMPLING DATE SAMPLED

GRADE AND KIND

TW	LBS M	% HT	% DKT	% DEF	% CCL
WOCL	% BCFM	% SBLV	% THIN	% SKBN	% OG
WO	% SO	% FMOW	% SPL		

REMARKS

This certificate supersedes Certificate No. dated ☐ STORAGE AREA EXAMINED ☐ STORAGE AREA NOT EXAMINED

APPLICANT NAME OR SIGNATURE

(See reverse side for abbreviations)

This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.) and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition or quantity of grain, or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier of container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

WARNING: Any person who shall knowingly falsify make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.

1/ This form is produced in two editions. Form FGIS 905-1 is the single copy edition and Form FGIS 905 is the continuous roll edition.

Instructions for Design and Completion of
"Official Grain Inspection Certificate
(Official Sample-Lot Inspection)"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
1 Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
2 Indicate whether the certificate is an Original or Copy; Divided Lot- Original or Divided Lot-Copy, Duplicate-Original or Duplicate-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "USDA Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
3 Seal, if any, of issuing agency.	Preprint.
4 The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
5 The caption "Official Grain Inspection Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
6 The caption "Official Sample-Lot Inspection." Print size 10 pt. Medium.	Preprint.
7 The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑧ The heading "Issued at."
Print size - 6 pt. Medium.

- ⑨ The heading "Date of Service."
Print size - 6 pt. Medium.

- ⑩ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.

- ⑪ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.

The additional headings "Appeal"
Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. The zip code may be shown after the name of the State.

1. Preprint heading.
2. Enter the date (month, day, and year) the inspection was completed; provided, that when the loading of a shipment is completed on one date and the grading is completed the following workday, show the date the shipment completed loading as the date of service.

Preprint.

1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."

FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."

Design and Format

- ⑫ The headings "In," "Out,"
and "Local."
Print size - 6 pt. Medium.
- ⑬ The heading "Location."
Print size - 6 pt. Medium.
- ⑭ The heading "Identification
of Carrier."
Print size - 6 pt. Medium.

Completion

1. Preprint headings.
 2. Check whether the certificate represents an "In," "Out," or "Local" movement.
-
1. Preprint heading.
 2. Enter the sampling location in terms of pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.
-
1. Preprint heading.
 2. Enter the identification of the carrier or container in terms of:
 - a. Railcar initials and number. All railcars are construed to mean covered hopper (the words "covered hopper" may be used); "Open top hoppers" and "boxcars" are so designated.
 - b. Truck and/or trailer license number and name of State. Include approximate time of sampling or scale ticket number when needed to further identify the lot.
 - c. Name or other designation of a ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top." See item 22 for showing the identification of the hold or other places of stowage.

Design and Format

Completion

- | | |
|---|---|
| <p>⑭ (Continued)</p> <p>⑮ The heading "Quantity."
Print size - 6 pt. Medium.
The statement "This is Not
A Weight Certificate."
Print in italics and enclose
in parenthesis.
Print size - 4-1/2 - 6 pt.
Medium.</p> <p>⑯ The heading "Method of
Sampling."
Print size - 6 pt. Medium</p> <p>⑰ The heading "Date Sampled."
Print size - 6 pt. Medium.</p> <p>⑱ The heading "Grade and Kind."
Print size - 6 pt. Medium.</p> | <p>d. Name or other designation
of an elevator or warehouse and
the bin or compartment.</p> <p>1. Preprint heading.</p> <p>2. Enter the approximate
quantity of the grain in the
lot in terms of trucklot,
trailerlot, truck/
trailerlot(s), carlot, barge-
lot, part-trucklot, part-
trailerlot, part-truck/
trailerlot(s), part-carlot,
part-bargelot, or by weight.
Preprinted blocks may be used
to show quantity or the
quantity may be added during
certificate preparation.</p> <p>1. Preprint heading.</p> <p>2. Enter the sampling method
in terms of mechanical
diverter, probe, pelican, Ellis
cup, or other means of
sampling. Be specific.</p> <p>1. Preprint heading.</p> <p>2. Enter the date the lot was
sampled; <u>provided</u>, that when
the sampling is completed on
one date and the grading is
completed the following work-
day, show the date the sampling
was completed as the sampling
date.</p> <p>1. Preprint heading.</p> |
|---|---|

Design and Format

①8 (Continued)

- ①9 The headings for each factor required by sections 800.162(a) and 800.162(c) and any additional factor headings needed to meet local needs in block form.
Print size - 6 pt. Medium.

Completion

2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. The words "U.S. No." may be preprinted (print size - 10 - 12 pt. Medium). If the determination is for kind and factor(s) only or kind and other criteria, cross out the words "Grade and" and "U.S. No." If the grade is "U.S. Sample grade," cross out the word "No."
1. Preprint heading.
2. Enter the test weight per bushel in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor test weight per bushel.
3. Enter the moisture content in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor moisture.
4. Enter factor information that must be shown on certificates representing cargo shipments and any other specific factor determination requested by the applicant or for which a specific determination is made.

Design and Format

- (20) FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies. See attachment 11 for exact size. Photo prints of the logo may be obtained from the field office serving the circuit where the agency is located.

- (21) The heading "Remarks."
Print size - 6 pt. Medium.
The statement "This certificate supersedes Certificate No. _____, dated _____."
Print size - 4-1/2 - 6 pt. Medium.
The statement "See reverse side for abbreviations."
Print in italics and enclose in parenthesis.
Print size - 4-1/2 - 6 pt. Medium.

- (22) The heading "Applicant."
Print size - 6 pt. Medium.

Completion

Preprint.

1. Preprint heading.
2. Enter the following statements or information when applicable:
 - a. "Official criteria" results.
 - b. Required statements.
 - c. Approved statements.
 - d. The identification of the hold(s) or other place(s) of stowage for cargo shipments.
 - e. Out movements only, one of the following statements indicating whether or not the carrier's stowage space was examined; i.e., "Stowage Area Examined" or "Stowage Area Not Examined" (print size - not less than 5-1/2 pt. Medium).
1. Preprint heading.
2. This space may be used to enter the name of the chief inspector, name of sampler(s), for the account of, appeal number, billing data, file sample number, or other information not inconsistent with the Act and regulations.

Design and Format

- (23) The heading "Name or
Signature."
Print size - 6 pt. Medium.
- (24) The authority and purpose
statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.
- (25) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

Completion

1. Preprint heading.
2. Enter the name or the
signature of the person who
issued the certificate. When
the name or signature of the
person issuing the certificate
is affixed by an authorized
agent, show the word "By" and
the initials of the given name
and surname of the authorized
agent immediately following or
below the name or signature of
the person who issued the
certificate. The initials of
the authorized agent may be
affixed by typewriter or by
pen.


Preprint.

Preprint.

"OFFICIAL CERTIFICATE
WAREHOUSEMAN'S SAMPLE-LOT INSPECTION" 1/

1 UNITED STATES DEPARTMENT OF AGRICULTURE
FEDERAL GRAIN INSPECTION SERVICE
U.S. GRAIN STANDARDS ACT
OFFICIAL CERTIFICATE 5
WAREHOUSEMAN'S SAMPLE - LOT INSPECTION US- 7

2 ORIGINAL
NOT NEGOTIABLE

3  6

8 (ISSUED AT) 9 (DATE OF SERVICE)

10 I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to perform the inspection service covered by this certificate and that on the above date the following identified service was performed under the Act, with the following results:

11 ☐ IN ☐ OUT ☐ LOCAL ☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ APPEAL INSPECTION ☐ BOARD APPEAL INSPECTION 12

13 QUANTITY (This is Not A Weight Certificate) 14 SAMPLED 15 METHOD OF SAMPLING 16 LOCATION 17 IDENTIFICATION OF CARRIER

18 The results of this inspection were based on the sample obtained and submitted by an owner or consignee of the grain for a contract with the Service. The certificate does not meet the requirements of section 5 of the U.S. Grain Standards Act.

19 GRADE AND KIND

20 TEST WEIGHT PER BUSHEL MOISTURE

21 Lbs. %

22 REMARKS (Use reverse side for observations)

23 NAME OF WAREHOUSEMAN'S SAMPLER 24 CONTRACT NO.

25 NAME OR SIGNATURE 26

27 This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition or quantity of grain, or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The measurements on this certificate are considered true at the time and place the inspection or weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

28 WARNING: Any person who shall knowingly falsify, make, alter, forge, or counterfeit this certificate, or participate in, any such actions, or who violates any provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.

Instructions for Design and Completion of
"Official Certificate
Warehouseman's Sample-Lot Inspection"

Follow the instructions for the design and completion of this certificate as indicated below. Print on yellow paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Duplicate- Original or Duplicate-Copy; or Corrected-Original or Corrected- Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Seal, if any of issuing agency.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The caption "Warehouseman's Sample-Lot Inspection." Print size 10 pt. Medium.	Preprint.
⑦ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑧ The heading "Issued at."
Print size - 6 pt. Medium.
- ⑨ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑩ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑪ The headings "In," "Out,"
"Local."
Print size - 6 pt. Medium.
- ⑫ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.

The additional headings "Appeal
Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. The zip code may be shown after the name of the State.
1. Preprint heading.
2. Enter the date (month, day, and year) the inspection was completed.
- Preprint.
1. Preprint headings.
2. Check whether the certificate represents an "In," "Out," or "Local" movement.
1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."
FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."

Design and Format

- ⑬ The heading "Quantity."
Print size - 6 pt. Medium.
The statement "This is Not
A Weight Certificate."
Print in italics and enclose
in parenthesis.
Print size - 4-1/2 - 6 pt.
Medium.

- ⑭ The heading "Date Sampled."
Print size - 6 pt. Medium.

- ⑮ The heading "Method of
Sampling."
Print size - 6 pt. Medium

- ⑯ The heading "Location."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the approximate quantity of the grain in the lot in terms of trucklot, trailorlot, carlot, part-trucklot, part-trailerlot, part-carlot, bushels, or by weight. Preprinted blocks may be used to show quantity or the quantity may be added during certificate preparation.

1. Preprint heading.
2. Enter the date (month, day, and year) the lot was sampled; provided, that when the sampling is completed on one date and the grading is completed the following work-day, show the date the sampling was completed as the sampling date.

1. Preprint heading.
2. Enter the sampling method in terms of mechanical diverter sampler. The method of sampling may be preprinted or added during certificate preparation.

1. Preprint heading.
2. Enter the sampling location in terms of pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

Design and Format

- 17 The heading "Identification of Carrier."
Print size - 6 pt. Medium.

- 18 The statement "The results of this inspection were based on the sample obtained and submitted by an elevator employee licensed under a contract with the Service. The certificate does not meet the requirements of section 5 of the U.S. Grain Standards Act."
Print size - 4-1/2 - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the identification of the carrier or container in terms of:
 - a. Railcar initials and number. All railcars are construed to mean covered hopper (the words "covered hopper" may be used); "Open top hoppers" and "boxcars" are so designated.
 - b. Truck and/or trailer license number and name of State. Include approximate time of sampling or scale ticket number when needed to further identify the lot.
 - c. Name or other designation of a ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top." See item 23 for showing the identification of the hold or other places of stowage.
 - d. Name or other designation of an elevator or warehouse and the bin or compartment.

Preprint. Use 2 pt. face rule for border.

Design and Format

- 19 The heading "Grade and Kind."
Print size - 6 pt. Medium.

- 20 The word "QUALIFIED" on the original and all copies.
Print 10% - 20% of solid black in 133 line screen or in shadow type at an angle of 35-40 degrees across the face of the certificate.
Print size - 35 - 48 pt.
Medium.

- 21 The heading "Test Weight Per Bushel lbs."
Print size - 6 pt. Medium.

The heading "Moisture %."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. The words "U.S. No." may be preprinted (print size - 10 - 12 pt. Medium). If the determination is for kind and factor(s) only or kind and other criteria, cross out the words "Grade and" and "U.S. No." If the grade is "U.S. Sample grade," cross out the word "No."

Preprint.

1. Preprint headings.
2. Enter the test weight per bushel in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor test weight per bushel.

1. Enter the moisture content in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor moisture.

Design and Format

21 (Continued)

22 The heading "Remarks."
Print size - 6 pt. Medium.
The statement "See reverse
side for abbreviations."
Print in italics and enclose
in parenthesis.
Print size - 4-1/2 - 6 pt.
Medium.

23 The heading "Name of
Warehouseman's Sampler."
Print size - 6 pt. Medium.

24 The heading "Contract No."
Print size - 6 pt. Medium

25 (No preprinted requirement.)

Completion

4. Enter any other specific
factor determination requested
by the applicant or for which a
specific determination is
made. Additional factor
headings may be printed in
accordance with the Official
United States Standards for
Grain in block form to meet
local needs.

1. Preprint heading.
2. Enter the following
statements or information when
applicable:

- a. "Official criteria"
results.
- b. Required statements.
- c. Approved statements.

1. Preprint heading.
2. Enter name of warehouse
sampler who obtained the
sample.

1. Preprint heading.
2. Enter the number of the
warehouse contract.

This space may be used to enter
the name of the chief
inspector, for the account of,
billing data, file sample
number, or other information
not inconsistent with the Act
and regulations.

Design and Format

- (26) The heading "Name or
Signature."
Print size - 6 pt. Medium.
- (27) The authority and purpose
statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.
- (28) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

Completion

1. Preprint heading.
2. Enter the name or the
signature of the person who
issued the certificate. When
the name or signature of the
person issuing the certificate
is affixed by an authorized
agent, show the word "By" and
the initials of the given name
and surname of the authorized
agent immediately following or
below the name or signature of
the person who issued the
certificate. The initials of
the authorized agent may be
affixed by typewriter or by
pen.

Preprint.

Preprint.

"OFFICIAL CERTIFICATE
SUBMITTED SAMPLE INSPECTION" 1/

ORIGINAL
- NOT NEGOTIABLE

**U.S. GRAIN STANDARDS ACT
OFFICIAL CERTIFICATE
SUBMITTED SAMPLE INSPECTION**

(ISSUED BY) _____ (DATE OF SERVICE) _____

I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.) to perform the inspection services covered by this certificate and that on the above date the following identified service was performed under the Act, with the following results:

☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ APPEAL INSPECTION ☐ BOARD APPEAL INSPECTION

QUANTITY OF GRAIN IN SAMPLE _____ IDENTIFICATION OF SAMPLE _____

The sample identification and inspection results shown on this certificate are assigned only to the quantity of grain in the sample indicated and not to any identified carrier, container, or lot from which the sample of grain may have been taken. This certificate must meet the inspection requirements of Section 5 of the Act.

GRADE AND KIND _____

TW	LBS/M	% HT	% FM	% SHBN	% DEF	% CCL	%
WOCL	% BCFM	% SIBLY	% THIN	% BB	% SKBN	% OG	%
WO	% SO	% FMC	% BNFM	% SPL	% SBOC	%	%

REMARKS _____

(See reverse side for abbreviations)

APPLICANT NO. (if applicable) _____ APPLICANT _____ NAME OR SIGNATURE _____

This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.) and the regulations thereunder (7 CFR 900.0 et seq.) It is issued to show the kind, class, grade, quality, condition or quantity of grain, or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all offices and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal Laws.

WARNING: Any person who shall knowingly falsify make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.

Instructions for Design and Completion of
"Official Certificate
Submitted Sample Inspection"

Follow the instructions for the design and completion of this certificate as indicated below. Print on pink paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Duplicate-Original or Duplicate-Copy; or Corrected-Original or Corrected-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Seal, if any of issuing agency.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The caption "Submitted Sample Inspection." Print size 10 pt. Medium.	Preprint.
⑦ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑧ The heading "Issued at."
Print size - 6 pt. Medium.
- ⑨ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑩ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑪ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.
- The additional headings "Appeal
"Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.
- ⑫ The heading "Quantity of
Grain in Sample."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. The zip code may be shown after the name of the State.
1. Preprint heading.
2. Enter the date (month, day, and year) the grading was completed.
- Preprint.
1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."
- FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."
1. Preprint heading.
2. Enter the approximate quantity of grain submitted in terms of volume or weight. The word "grams" may be preprinted.

Design and Format

- ⑬ The heading "Identification of Sample."
Print size - 6 pt. Medium.
- ⑭ The heading "Sample Submitted By."
Print size - 6 pt. Medium.
- ⑮ The statement "The sample identification and inspection results shown on this certificate are assigned only to the quantity of grain in the sample indicated and not to any identified carrier, container, or lot from which the sample of grain may have been taken. This certificate does not meet the inspection requirements of Section 5 of the Act."
Print size - 4-1/2 - 6 pt. Bold.
- ⑯ The heading "Grade and Kind."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the identification of the grain in terms of the applicant's mark, number, or other identification which is not false or misleading or the true showing by an applicant of the identification of the means of conveyance.

1. Preprint heading.
2. Enter the name of the person or firm that submitted the sample.

Preprint. Use 2 pt. face rule for border.

1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. The words "U.S. No." may be preprinted (print size - 10 - 12 pt. Medium). If the determination is for kind and factor(s) only or kind and other criteria, cross out the words "Grade and" and "U.S. No." If the grade is "U.S. Sample grade," cross out the word "No."

Design and Format

- 17 The headings for each factor required by sections 800.162(a) and 800.162(c) and any additional factor headings needed to meet local needs in block form.
Print size - 6 pt. Medium

- 18 The heading "Remarks."
Print size - 6 pt. Medium.
The statement (See reverse side for abbreviations).
Print in italics and enclose in parenthesis.
Print size - 4-1/2 - 6 pt. Medium.

Completion

1. Preprint heading.
 2. Enter the test weight per bushel in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor test weight per bushel.
 3. Enter the moisture content in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor moisture.
 4. Enter factor information for each specific factor determination requested by the applicant or for which a specific determination is made.
1. Preprint heading.
 2. Enter the following statements or information when applicable:
 - a. "Official criteria" results.
 - b. Required statements.
 - c. Approved statements.

Design and Format

- 19 The words "NOT OFFICIALLY SAMPLED" on the original and all copies.
Print 10% - 20% of solid black in 133 line screen or in shadow type at an angle of 35-40 degrees across the face of the certificate.
Print size - 35 - 48 pt.
Medium.
- 20 The heading "Applicant No."
Print size - 6 pt. Medium.
The statement If applicable.
Print in italics and enclose in parenthesis.
Print size - 4-1/2 - 6 pt.
Medium.
- 21 The heading "Applicant."
Print size - 6 pt. Medium.
- 22 The heading "Name or Signature."
Print size - 6 pt. Medium.

Completion

Preprint.

1. Preprint heading.
 2. This space may be used to enter the name of the chief inspector, name of sampler(s), for the account of, billing data, file sample number, or other information not inconsistent with the Act and regulations.
1. Preprint heading.
 2. Enter name of applicant.
1. Preprint heading.
 2. Enter the name or signature, or both, of the person who issued the certificate. When the name or signature of the person issuing the certificate is affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

Design and Format

Completion

- 23 The authority and purpose
statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.

Preprint.

- 24 The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

Preprint.

"OFFICIAL STOWAGE EXAMINATION CERTIFICATE" 1/

1		2		ORIGINAL NOT NEGOTIABLE	
3		4		5	
6		7		8	
9		10		11	
12		13		14	
15		16		17	
18		19		20	
21		22		23	

I certify that on the above date the following identified service was performed with the following results:

☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ APPEAL INSPECTION ☐ USDA ☐ AIA

TIME COMPLETED

IDENTIFICATION OF CARRIER

STOWAGE AREA EXAMINED

RESULTS (check one)

☐ Storage area examined on the above described premises was thoroughly clean, dry, free of insects, and suitable to store or carry grain or commodity.

☐ Storage area examined on the above described found not suitable to store or carry grain or commodity. Remarks for reasons:

REMARKS

APPLICANT

Inspector

This certificate is issued under the authority of the United Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 955.9 et seq.), or the Agricultural Marketing Act of 1946, as amended (7 U.S.C. 1621 et seq.), and regulations thereunder (7 CFR 62.1 et seq.), as appropriate. It is issued to show the condition of a carrier or container for the storage or transportation of grain or commodity. The statements on this certificate are based on the inspection service was performed. If the certificate is not cancelled by a superseding certificate it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

WARNING: Any person who shall knowingly falsify, make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the Agricultural Marketing Act of 1946, or related Federal laws, is subject to criminal, civil, and administrative penalties. The conduct of all services and testing of (inspection/testing) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap.

1/ FGIS personnel shall use previous editions of Form FGIS-915 until supplies are exhausted.

Instructions for Design and Completion of
"Official Stowage Examination Certificate"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

Design and Format

Completion

- | | |
|---|--|
| ① Agency name.
Print size - not larger than 12 pt.
Medium. | Preprint. |
| ② Indicate whether the certificate is
an Original or Copy; Duplicate-
Original or Duplicate-Copy;
and underneath preprint the words,
"Not Negotiable." Copies may be
further identified as "Applicant's
Copy," "Respondent's Copy," "USDA
Copy," "File Copy," or "Billing Copy."
Print size - 8 pt. Medium. | Preprint. |
| ③ Seal, if any of issuing agency. | Preprint. |
| ④ The caption "U.S. Grain Standards
Act."
Print size - 10 - 12 pt. Bold. | 1. <u>Agencies</u> : Preprint.
2. <u>FGIS</u> : Not applicable. |
| ⑤ The caption "Official Stowage
Examination Certificate."
Print size - 10 - 12 pt. Bold. | Preprint. |
| ⑥ The consecutive number of the
certificate together with the
lettered prefix assigned to the
agency (section 3.9). Agencies
issuing certificates at more than one
inspection point may add a lettered
suffix to identify each point.
Print size - 11 - 18 pt. Bold. | Preprint. |

Design and Format

- 7 The heading "Issued at."
Print size - 6 pt. Medium.
- 8 The heading "Date of Service."
Print size - 6 pt. Medium.
- 9 The certification statement
"I certify that on the above
date the following identified
service was performed with
the following results:"
Print size - 4-1/2 - 6 pt.
Medium.
- 10 The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.
- The additional heading "Appeal
Inspection."
Print size - 6 pt. Medium.
- 11 The headings "USGSA" and
"AMA."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name of the city,
town, or other location and
State where the certificate is
prepared and issued. "U.S.A."
and the zip code may be shown
after the name of the State.
1. Preprint heading.
2. Enter the date (month, day,
and year) the inspection was
completed.
- Preprint.
1. Preprint headings.
2. Agencies: Check whether
the certificate represents an
"Original Inspection" or
"Reinspection."
FGIS: Check whether the
certificate represents an
"Original Inspection,"
"Reinspection," or "Appeal
Inspection."
1. Agencies: Not applicable.
2. FGIS: Preprint headings.
Check whether the certificate
represents service performed
under USGSA or AMA. If
performed under AMA, enter the
commodity to be loaded.

Design and Format

- ⑫ The heading "Time Completed."
Print size - 6 pt. Medium.

- ⑬ The heading "Identification.
of Carrier."
Print size - 6 pt. Medium

- ⑭ The heading "Location."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the approximate time the stowage examination was completed in military time; i.e., 1340.

1. Preprint heading.
2. Enter the identification of the container in terms of:

a. Railcar initials and number. All railcars are construed to mean covered hoppers (the words "covered hopper" may be used). "Open top hoppers" and "boxcars" are so designated.

b. Truck and/or trailer license number and name of State.

c. The name or other designation of ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top."

1. Preprint heading.
2. Enter the location where the service was performed in terms of railroad yard, pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

Design and Format

- ①5 The heading "Stowage Area Examined."
Print size - 6 pt. Medium
- ①6 The heading "Results."
Print size - 6 pt. Medium.
(Required statements, when preprinted)
Print size - 4-1/2 - 6 pt. Medium.)
- ①7 The heading "Remarks."
Print size - 6 pt. Medium.
- ①8 FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies.
- ①9 The heading "Applicant."
Print size - 6 pt. Medium.
- ②0 The heading "Inspector."
Print size - 6 pt. Medium

Completion

1. Preprint heading.
2. Enter the identification of the hold(s) or other place(s) of stowage. Show identification in terms, if accurate, in accordance with the terms of the contract and local usage.
1. Preprint heading.
2. Enter the results of the stowage examination.
1. Preprint heading.
2. Enter any statement(s) or information relating to the inspection. When preprinted, print approved statements in not less than 5-1/2 pt. Medium.
- Preprint.
1. Preprint heading.
2. Name of applicant or authorized agent.
1. Preprint heading.
2. Enter the name or the signature of the person who issued the certificate. When the name or signature of the person issuing the certificate is affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized

Design and Format

②0 (Continued)

②1 The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.

②2 The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement (section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

②3 The EEO statement
"The conduct of all services and the licensing of (inspecting/grading/sampling) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium.

Completion

agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

Preprint.

Preprint.

1. Agencies: No requirement.
2. FGIS: Preprint.

"OFFICIAL CERTIFICATE" 1/

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24

U.S. GRAIN STANDARDS ACT
OFFICIAL CERTIFICATE

NOT NEGOTIABLE

U.S.

(DATE OF SERVICE)

I certify that I am licensed or authorized under the United States Grain Standards Act to perform the inspection service covered by this certificate and that on the above date the following identified service was performed under the Act with the following results:

☐ CHECK-LOADING ☐ SAMPLING ☐ OTHER (Specify)

☐ ORIGINAL INSPECTION ☐ REINSPECTION ☐ OTHER (Specify)

QUANTITY

DATE(S) SAMPLED

METHOD OF SAMPLING

QUANTITY OF GRAIN

NAME OF SAMPLER(S)

RESULTS

REMARKS

NAME OR SIGNATURE

This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or quantity of grain, or the condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

WARNING: Any person who knowingly falsifies, alters, forges, or counterfeits this certificate or purports in any such action, or otherwise violates provisions in the U.S. Grain Standards Act, the U.S. Advertising Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.

The conduct of all services and the handling of inspecting personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, marital status, age, or handicap.

Instructions for Design and Completion of
"Official Certificate"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Duplicate-Original or Duplicate-Copy; or Corrected-Original or Corrected-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Seal, if any of issuing agency.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑦ The heading "Issued at."
Print size - 6 pt. Medium.
- ⑧ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑨ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑩ The headings "Checkloading,"
"Sampling," and "Other
(Specify)."
Print size - 6 pt. Medium.
- ⑪ The headings "Original
Inspection" and "Reinspection."
Print size - 6 pt. Medium.

The additional headings "Appeal
Inspection" and "Board Appeal
Inspection."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. The zip code may be shown after the name of the State.

1. Preprint heading.
2. Enter the date (month, day, and year) the service was completed.

Preprint.

1. Preprint headings.
2. Check whether the certificate represents checkloading, sampling, other closely related services, or a combination of inspection services.

1. Preprint headings.
2. Agencies: Check whether the certificate represents an "Original Inspection" or "Reinspection."

FGIS: Check whether the certificate represents an "Original Inspection," "Reinspection," "Appeal Inspection," or "Board Appeal Inspection."

Design and Format

- ⑫ The heading "Quantity"
Print size - 6 pt. Medium.
- ⑬ The heading "Location."
Print size - 6 pt. Medium.
- ⑭ The heading "Identification
of Carrier."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
 2. Enter the approximate quantity in the lot in terms of carlot, trucklot, trailorlot, part-carlot, part-trucklot, part-trailerlot, bushels, or by weight. Preprinted blocks may be used to show the quantity or the quantity may be added during the certificate preparation.
1. Preprint heading.
 2. Enter the location where the service was performed in terms of railroad yard, pier, elevator, street number, or other specified location and the name of the city and State if not the same as where the certificate was issued.
1. Preprint heading.
 2. Enter the identification of the grain in terms of:
 - a. Railcar initials and number. All railcars are construed to mean covered hopper (the words "covered hopper" may be used); "Open top hoppers" and "boxcars" are so designated.
 - b. Truck and/or trailer license number and name of State. Show approximate time of sampling or scale ticket number when needed to identify the lot.

Design and Format

Completion

①④ (Continued)

c. Name or other designation of a ship, barge, or other means of conveyance for cargo shipments. Barges may be further identified as "Lift Top" or "Roll Top." See item 23 for entering the identification of the hold(s) or other place(s) of stowage.

①⑤ The heading "Official Sample."
Print size - 6 pt. Bold.

1. Preprint heading. Use 1 pt. face rule for the outside horizontal lines.

2. If the inspection service includes official sampling, enter the information required by items 17 through 20 .

①⑥ The heading "Date(s) Sampled."
Print size - 6 pt. Medium.

1. Preprint heading.

2. Enter actual date(s) (month, day, and year) the lot of grain was sampled. If sampled on successive dates, show the inclusive dates.

①⑦ The heading "Method of Sampling."
Print size - 6 pt. Medium.

1. Preprint heading.

2. Enter the method of sampling in terms of "mechanical d" for diverter samplers; "mechanical b" for belt samplers; "mechanical p" for mechanical probe samplers, pelican, cup, probe; or other means of sampling. Be specific. Preprinted blocks may be used to show the method of sampling or the method of sampling may be added during the certificate preparation.

Design and Format

- (18) The heading "Quantity of Grain in Sample."
Print size - 6 pt. Medium.
- (19) The heading "Name of Sampler(s)."
Print size - 6 pt. Medium.
- (20) The heading "Results."
Print size - 6 pt. Medium.
- (21) FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies. See attachment 11 for exact size. Photo prints of the logo may be obtained from the field office serving the circuit where the agency is located.
- (22) The heading "Remarks."
Print size - 6 pt. Medium.

Completion

- 1. Preprint heading.
- 2. Enter the approximate quantity of grain in the sample stated in terms of volume or weight. The word "grams" may be preprinted.
- 1. Preprint heading.
- 2. Enter the name of the licensed sampler.
- 1. Preprint heading.
- 2. Enter the results of the following inspection services:
 - a. Checkloading sacked grain.
 - b. Sampling - related information only.
- Preprint.
- 1. Preprint heading.
- 2. Enter the following statements or information when applicable:
 - a. Required statements.
 - b. Approved statements.

Design and Format

Completion

(22) (Continued)

c. Identification of the hold(s) or other place(s) of stowage. Stowage terms may be shown in accordance with the terms of the contract and local usage.

(23) (No preprinted requirement.)

This space may be used to enter the name of the chief inspector, name of sampler(s), appeal number (if applicable), for the account of, billing data, file sample number, or other information not inconsistent with the Act and regulations.

(24) The heading "Name or Signature."
Print size - 6 pt. Medium.

1. Preprint heading.

2. Enter the name or signature, or both, of the person who issued the certificate. When the name or signature of the person issuing the certificate is affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

(25) The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt. Medium.

Preprint.

Design and Format

- (26) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.
- (27) The EEO statement
"The conduct of all services
and the licensing of (inspecting/
grading/sampling) personnel under
the regulations governing such
services shall be accomplished
without discrimination as to race,
color, religion, sex, national
origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium.

Completion

Preprint.

1. Agencies: No requirement.
2. FGIS: Preprint.

**"OFFICIAL GRAIN INSPECTION CERTIFICATE
OFFICIAL SAMPLE-LOT INSPECTION" (Truck)**

**U.S. GRAIN STANDARDS ACT
OFFICIAL GRAIN INSPECTION CERTIFICATE
OFFICIAL SAMPLE - LOT INSPECTION**

(ISSUED AT) _____ (DATE OF SERVICE) _____

I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.), to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under the Act, with the following results:

11	<input type="checkbox"/> ORIGINAL INSPECTION	<input type="checkbox"/> REINSPECTION		13	IDENTIFICATION OF CARRIER
12	<input type="checkbox"/> IN	<input type="checkbox"/> OUT		14	
15	QUANTITY (This is Not a Weight Certificate)			16	DATE SAMPLED
	<input type="checkbox"/> TRUCKLOAD	<input type="checkbox"/> TRAILERLOAD		17	
	GRADE AND KIND		18	19	
20	TEST WEIGHT PER BUSHEL	MOISTURE			
	Lbs	%			
REMARKS			21	NAME OR SIGNATURE	
				22	

23 This certificate is issued under the authority of the United States Grain Standards Act, as amended (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or quantity of grain or the condition of a carner or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on the certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carner or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

24 **WARNING: Any person who shall knowingly falsify, make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.**

**OFFICIAL GRAIN INSPECTION CERTIFICATE
OFFICIAL SAMPLE - LOT INSPECTION**

(ISSUED AT) _____ (DATE OF SERVICE) _____

I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.), to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under the Act, with the following results:

25	<input type="checkbox"/> ORIGINAL INSPECTION	<input type="checkbox"/> REINSPECTION		26	FILE COPY PAN TICKET
	<input type="checkbox"/> IN	<input type="checkbox"/> OUT		27	
QUANTITY (This is Not a Weight Certificate)		METHOD OF SAMPLING		DATE SAMPLED	
GRADE AND KIND					
TEST WEIGHT PER BUSHEL	MOISTURE				
Lbs	%				
REMARKS			NAME OR SIGNATURE		

Instructions for Design and Completion of
Official Grain Inspection Certificate
Official Sample-Lot Inspection" (Truck)

Follow the instructions for the design and completion of this certificate as indicated below. The certificate part of this combination certificate-pan ticket is printed on white paper and must be 8 to 8-1/2 inches wide by 4 inches long. The entire form (combination certificate and pan ticket) size may vary in accordance with need.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Duplicate- Original or Duplicate-Copy; or Corrected-Original or Corrected- Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Seal, if any of issuing agency.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Grain Inspection Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The caption "Official Sample-Lot Inspection." Print size - 10 - 12 pt. Medium.	Preprint.
⑦ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- 8 The heading "Issued at."
Print size - 6 pt. Medium.
- 9 The heading "Date of Service."
Print size - 6 pt. Medium.
- 10 The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- 11 The headings "Original
Inspection," and "Reinspection."
Print size - 6 pt. Medium.
- 12 The headings "In" and "Out."
Print size - 6 pt. Medium.
- 13 The heading "Location."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
 2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. The zip code may be shown after the name of the State.
1. Preprint heading.
 2. Enter the date (month, day, and year) the service was completed.
- Preprint.
1. Preprint headings.
 2. Check whether the certificate represents an "Original Inspection" or "Reinspection."
1. Preprint headings.
 2. Check whether the certificate represents an "In" or "Out" movement.
1. Preprint heading.
 2. Enter the location where the service was performed in terms of elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

Design and Format

- ①4 The heading "Identification of Carrier."
Print size - 6 pt. Medium.
- ①5 The headings "Quantity,"
The statement "This is Not a Weight Certificate." Print in italics and enclose in parenthesis.

The headings "Truckload" and "Trailorload."
Print size - 6 pt. Medium.
- ①6 The heading "Method of Sampling."
Print size - 6 pt. Medium.
- ①7 The heading "Date Sampled."
Print size - 6 pt. Medium.
- ①8 The heading "Grade and Kind."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the identification of the grain in terms of truck and/or trailer license number and name of State. Show also approximate time of sampling or scale ticket number when needed to identify the lot.
1. Preprint headings.
2. Enter the approximate quantity in the lot in terms of pounds, trucklot, or trailorlot.
1. Preprint heading.
2. Enter the sampling method in terms of mechanical diverter probe, pelican, Ellis cup, or other means of sampling. Be specific.
1. Preprint heading.
2. Enter the date (month, day, and year) the lot of grain was sampled.
1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official United States Standards for Grain when determined. The words "U.S.

Design and Format

Completion

18 (Continued)

No." may be preprinted (print size - 10 - 12 pt. Medium). If the determination is for kind and factor(s) only, or kind and other criteria only, delete the words "Grade and" and "U.S. No." If the grade determined is "U.S. Sample grade," delete the word "No."

19 FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies. See attachment 11 for exact size. Photo prints of the logo may be obtained from the field office serving the circuit where the agency is located.

Preprint.

20 The heading "Test Weight Per Bushel lbs."
Print size - 6 pt. Medium

1. Preprint headings.

2. Enter test weight per bushel in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor test weight per bushel.

The heading "Moisture %."
Print size - 6 pt. Medium

3. Enter the moisture content in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor moisture.

Design and Format

(20) (Continued)

(21) The heading "Remarks."
Print size - 6 pt. Medium.

Completion

4. Enter the factor information for each specific factor determination made during the course of the inspection. Additional factor headings may be printed in accordance with the Official United States Standards for Grain in block form to meet local needs.

1. Preprint heading.

2. Enter the following statements or information when applicable:

a. "Official criteria" results.

b. Required statements.

c. Approved statements.

d. Out movements only, one of the following statements indicating whether or not the carrier's stowage space was examined; i.e., "Stowage Area Examined" or "Stowage Area Not Examined" (print size - not less than 5-1/2 pt. Medium).

3. This space may be used to enter the name of the chief inspector, name of sampler(s), appeal number (if applicable), for the account of, billing data, file sample number, or other information not inconsistent with the Act and regulations.

Design and Format

Completion

- (22) The heading "Name or
Signature."
Print size - 6 pt. Medium.

1. Preprint heading.
2. Enter the name or signature, or both, of the person who issued the certificate. When the name or signature of the person issuing the certificate is affixed by an authorized agent, show the word "By" and the initials of the given name and surname of the authorized agent immediately following or below the name or signature of the person who issued the certificate. The initials of the authorized agent may be affixed by typewriter or by pen.

- (23) The authority and purpose statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.

Preprint.

- (24) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement (section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

Preprint.

HARDBACK FILE COPY - PAN TICKET

- (25) The caption "File Copy
Pan Ticket."
Print size - 8 pt. Medium.

Preprint.

- (26) The heading "Sampler."
Print size - 6 pt. Medium.

1. Preprint heading.
2. Enter name of sampler.

Design and Format

②⑦ (No preprinted requirement).

Completion


This space may be used to record the weight of the lot, the precise results of dockage or moisture determinations, and other pertinent inspection data.

"OFFICIAL GRAIN INSPECTION AND WEIGHT CERTIFICATE"
OFFICIAL SAMPLE-LOT INSPECTION AND CLASS X WEIGHING SERVICE"

(3)	(6)	(5)	(4)	(1)	(2)	(9)
U.S. GRAIN STANDARDS ACT				ORIGINAL NOT NEGOTIABLE		
OFFICIAL GRAIN INSPECTION AND WEIGHT CERTIFICATE						
OFFICIAL SAMPLE - LOT INSPECTION AND CLASS X WEIGHING SERVICE						
(8)				(7)		
(ISSUED AT)				(DATE OF SERVICE)		

(10) I certify that I am licensed or authorized under the United States Grain Standards Act (7 U.S.C. 71 et seq.), to inspect the kind of grain covered by this certificate and that on the above date the following identified grain was inspected under the Act, with the following results:

(11) <input type="checkbox"/> IN <input type="checkbox"/> OUT <input type="checkbox"/> LOCAL	(12) LOCATION	(13) IDENTIFICATION OF CARRIER
(14) ORIGINAL INSPECTION AND WEIGHING SERVICE		(15) DATE SAMPLED (16)
(17) GRADE AND KIND		
(18) TEST WEIGHT PER BUSHEL Lbs.	(19) MOISTURE %	(20)
(22) REMARKS		



(23) WEIGHER SIGNATURE

(24) NAME

(25) This certificate is issued under the authority of the United States Grain Standards Act (7 U.S.C. 71 et seq.), and the regulations thereunder (7 CFR 800.0 et seq.). It is issued to show the kind, class, grade, quality, condition, or condition of a carrier or container for the storage or transportation of grain, or other facts relating to grain as determined by official personnel. The statements on this certificate are considered true at the time and place the inspection or the weighing service was performed. The certificate shall not be considered representative of the lot if the grain is transhipped or is otherwise transferred from the identified carrier or container or if grain or other material is added to or removed from the total lot. If this certificate is not canceled by a superseding certificate, it is receivable by all officers and all courts of the United States as prima facie evidence of the truth of the facts stated therein. This certificate does not excuse failure to comply with the provisions of the Federal Food, Drug, and Cosmetic Act, or other Federal law.

(26) **WARNING: Any person who shall knowingly falsify, make, issue, alter, forge, or counterfeit this certificate, or participate in any such actions, or otherwise violate provisions in the U.S. Grain Standards Act, the U.S. Warehouse Act, or related Federal laws, is subject to criminal, civil, and administrative penalties.** The conduct of all services and the licensing of (inspecting/grading/sampling) personnel under the regulations governing such services shall be accomplished without discrimination as to race, color, religion, sex, national origin, age, or handicap.

(27)

Instructions for Design and Completion of
"Official Grain Inspection and Weight Certificate
Official Sample-Lot Inspection and Class X Weighing Service"

Follow the instructions for the design and completion of this certificate as indicated below. Print on white paper 5-1/2 inches long and 8 to 8-1/2 inches wide.

<u>Design and Format</u>	<u>Completion</u>
① Agency name. Print size - not larger than 12 pt. Medium.	Preprint.
② Indicate whether the certificate is an Original or Copy; Duplicate- Original or Duplicate-Copy; and underneath preprint the words, "Not Negotiable." Copies may be further identified as "Applicant's Copy," "Respondent's Copy," "USDA Copy," "File Copy," or "Billing Copy." Print size - 8 pt. Medium.	Preprint.
③ Seal, if any of issuing agency.	Preprint.
④ The caption "U.S. Grain Standards Act." Print size - 10 - 12 pt. Bold.	Preprint.
⑤ The caption "Official Grain Inspection and Weight Certificate." Print size - 10 - 12 pt. Bold.	Preprint.
⑥ The caption "Official Sample-Lot Inspection and Class X Weighing Service." Print size - 10 - 12 pt. Medium.	Preprint.
⑦ The consecutive number of the certificate together with the lettered prefix assigned to the agency (section 3.9). Agencies issuing certificates at more than one inspection point may add a lettered suffix to identify each point. Print size - 11 - 18 pt. Bold.	Preprint.

Design and Format

- ⑧ The heading "Issued at."
Print size - 6 pt. Medium
- ⑨ The heading "Date of Service."
Print size - 6 pt. Medium.
- ⑩ The certification statement
(section 3.3, C, 2).
Print size - 4-1/2 - 6 pt.
Medium.
- ⑪ The headings "In," "Out,"
and "Local."
Print size - 6 pt. Medium.
- ⑫ The heading "Location."
Print size - 6 pt. Medium.

Completion

- 1. Preprint heading.
- 2. Enter the name of the city, town, or other location and State where the certificate is prepared and issued. "U.S.A." and the zip code may be shown after the name of the State.
- 1. Preprint heading.
- 2. Enter the date (month, day, and year) the inspection and weighing was completed; provided, that when the loading of a shipment is completed on one date and the inspection determination is completed the following workday, show the date the shipment completed loading as the date of service.
- Preprint.
- 1. Preprint headings.
- 2. Check whether the certificate represents an "In," "Out," or "Local" movement.
- 1. Preprint heading.
- 2. Enter the sampling and weighing location in terms of railroad yard, pier, elevator, street number, or other specific location and the name of the city and State if not the same as where the certificate was issued.

Design and Format

- ⑬ The heading "Identification of Carrier."
Print size - 6 pt. Medium.

- ⑭ The caption "Original Inspection and Weighing Service."
Print size - 10 pt. Bold

- ⑮ The heading "Method of Sampling."
Print size - 6 pt. Medium

Completion

1. Preprint heading.
2. Enter the identification of the carrier or container in terms of:
 - a. Railcar initials and number. All railcars are construed to mean covered hopper (the words "covered hopper" may be used); "Open top hoppers" and "boxcars" are so designated.
 - b. Truck and/or trailer license number and name of State. Show also the approximate time of sampling or scale ticket number when needed to further identify the lot.
 - c. Name or other designation of ship, barge, or other means of conveyance. Barges may be further identified as "Lift Top" or "Roll Top."
 - d. Name of other designation of an elevator or warehouse and the bin or compartment.

Preprint.

1. Preprint heading.
2. Enter the sampling method in terms of mechanical diverter, probe, pelican, Ellis cup, or other means of sampling. Be specific.

Design and Format

- ①6 The heading "Date Sampled."
Print size - 6 pt. Medium.
- ①7 The heading "Grade and Kind."
Print size - 6 pt. Medium.
- ①8 The heading "Test Weight Per
Bushel lbs."
Print size - 6 pt. Medium.
- ①9 The heading "Moisture %."
Print size - 6 pt. Medium.

Completion

1. Preprint heading.
2. Enter the date(s) (month, day, and year) the lot of grain was sampled. If the sampling was performed on successive dates, show the inclusive dates.
1. Preprint heading.
2. Enter the grade and kind of grain in accordance with the Official U.S. Standards for Grain. If the determination is for kind and factor(s) only or kind and other criteria, delete the words "Grade and" and "U.S. No." If the grade determined is "U.S. Sample grade," delete the word "No."
1. Preprint heading.
2. Enter the test weight per bushel in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor test weight per bushel.
1. Preprint heading.
2. Enter the moisture content in accordance with the Official United States Standards for Grain whenever the certificate represents an inspection for grade or an inspection for the factor moisture.

Design and Format

- (20) The headings for each factor required by sections 800.162(a) and 800.162(c) and any additional factor headings needed to meet local needs in block form.
Print size - 6 pt. Medium.
- (21) FGIS logo printed 10% of solid black in 133 line screen in the center of the certificate on the original and all copies.
- (22) The heading "Remarks."
Print size - 6 pt. Medium.

Completion

Enter the factor information for each factor determination made during the course of the inspection and all official factor information requested by the applicant.

Preprint.

1. Preprint heading.
2. Enter the following statements or information when applicable:
 - a. "Official criteria" results.
 - b. Required statements.
 - c. Approved statements.
 - d. If used for export shipments, type "Export" at the top of the certificate and enter the identification of the hold(s) or other place(s) of stowage. Stowage terms may, if accurate, be shown in accordance with the terms of the contract and local usage.
 - e. For "Out" movements only, one of the following statements: "Stowage area examined" or "Stowage area not examined."

Design and Format

- (23) The heading "Weigher
Signature."
Print size - 6 pt. Medium.
- (24) The heading "Name or
Signature."
Print size - 6 pt. Medium.
- (25) The authority and purpose
statement (section 3.3, C, 3).
Print size - 4-1/2 - 6 pt.
Medium.
- (26) The word "WARNING."
Print size - 6 pt. Bold.
Show the warning statement
(section 3.3, C, 5).
Print size - 4-1/2 - 6 pt.
Medium Italics.

Completion

1. Preprint heading.
2. Enter the name or signature
of the person who is
responsible for the accuracy of
the weighing results recorded
on the certificate.
1. Preprint heading.
2. Enter the name or signature
of the person who is
responsible for the accuracy of
the inspection results recorded
on the certificate. When
the name or signature of the
person issuing the certificate
is affixed by an authorized
agent, show the word "By" and
the initials of the given name
and surname of the authorized
agent immediately following or
below the name or signature of
the person who issued the
certificate. The initials of
the authorized agent may be
affixed by typewriter or by
pen.

Preprint.

Preprint.

Design and Format

- (27) The EEO statement
"The conduct of all services
and the licensing of inspecting,
sampling, and weighing personnel
under the regulations governing
such services shall be accom-
plished without discrimination
as to race, color, religion, sex,
national origin, age, or handicap."
Print size - 4-1/2 - 6 pt. Medium
Italics.

Completion

1. Agencies: No requirement.
2. FGIS: Preprint.

FGIS LOGO

Ghost print the FGIS logo on all official inspection certificates. The logo is shown here in exact size and should be placed on the certificates as shown in the attachment for the certificate being printed. Photo prints of the logo may be obtained from the field office serving the circuit in which the agency is located.

Official certificates (white) requiring the FGIS logo are:

- Attachment 1 - FGIS-909, "Official Export Grain Inspection Certificate"
- Attachment 2 - FGIS-909-2, "Official Export Grain Inspection Certificate"
- Attachment 3 - FGIS-917, "Official Export Grain Inspection and Weight Certificate"
- Attachment 4 - FGIS-905 (continuous roll) and FGIS-905-1 (sets), "Official Grain Inspection Certificate (Sample-Lot Inspection)"
- Attachment 7 - FGIS-915, "Official Stowage Examination Certificate"
- Attachment 8 - FGIS-916, "Official Certificate"
- Attachment 9 - "Official Grain Inspection Certificate - Official Sample-Lot Inspection" (Truck)
- Attachment 10 - "Official Grain Inspection and Weight Certificate"



Attachment 11
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Certificates

Per § 800.161(d) of the regulations, the following certificates require special printing.

- Attachment 5 - FGIS-913, "Official Certificate - Warehouseman's Sample-Lot Inspection," requires the printing of the word "QUALIFIED" in shadow type print at an angle of 35-40 degrees across the face of the certificate.
- Attachment 6 - FGIS-914, "Official Certificate - Submitted Sample Inspection," requires the printing of the words "NOT OFFICIALLY SAMPLED" in shadow type print at an angle of 35-40 degrees across the face of the certificate.

CHAPTER 4
DATA COLLECTION FORMS

Section Number	Section	Page Number
4.1	FGIS-922, "INSPECTION AND WEIGHING REPORT	4-1
4.2	FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT	4-12

4.1 FGIS-922, "INSPECTION AND WEIGHING REPORT"

The FGIS Grain Inspection and Weighing Information System (GIWIS) collects the number of inspection and weighing services performed under the United States Grain Standards Act (USGSA) by type of carrier on a monthly basis. The information source for the GIWIS is the Inspection and Weighing Report (FGIS-922).

Form FGIS-922 is completed by all official agencies and field offices. Information reported on the form FGIS-922 is used by FGIS field offices to assess fees for FGIS supervision of official inspection and weighing services performed by official agencies. The information also is used for estimating field office staffing requirements, determining appropriate grain inspection monitoring levels, and providing information for other program needs. Information recorded on the forms must be accurate and legible.

This form records the type and number of inspections and weighings performed under the USGSA, as amended, and implements section 800.155(a) of the regulations. The form includes the inspection and weighing services as listed in the USGSA Service Table for both Canada and the United States.

USGSA Service Table

Name	Code	Name	Code
Full Grades	INSP	Stress Cracked Corn	STCR
Reinspections for Grade	REIN	Sunflower Oil	SFOI
Factor Only - 1 or 2	FO12	Vomitoxin Qualitative	VMQL
Factor Only - 3 Plus	FO99	Vomitoxin Quantitative	VMQTR
Stowage Examinations	STOW	Wheat Hardness	WTHD
Aflatoxin Tests	AFLA	Wheat Protein	WTPR
Aflatoxin Positives	AFLP	Commercial Inspections	COMM
Soybean Combined Oil/Protein	SCOP	Class X Inbound	XINB
Soybean Cracked Seedcoats	SBSC	Class X Outbound	XOUT
Soybean Hilum Purity	SBHP	Class X Export	XEXP
Soybean Oil	SBOI	Class X Other	XOTH
Soybean Protein	SBPR	Class Y Inbound	YINB
Soybean Seed Count	SBSC	Class Y Outbound	YOUT
Soybean Seed Sizing	SBSS	Class Y Other	YOTH

The responsibilities for completing form FGIS-922 are as follows:

- a. Agency Responsibilities. Monthly, each agency must:
- (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspection and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
 - (2) **Fax** or mail completed forms to the FGIS field office no later than 5 working days after the end of the reporting month.
 - (3) Notify the FGIS field office of any corrections to previous reports and submit a corrected form.
- b. FGIS Field Office Responsibilities. Monthly, each office must:
- (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspection and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
 - (a) Review all forms FGIS-922 for completeness including those received from official agencies.
 - (b) Use the information on form FGIS-922 to report the billing information to be forwarded to the National Finance Center.
 - (c) Assemble the forms FGIS-922 for all service points in the circuit. Within 10 working days after the reporting month, input the reports directly into the Grain Inspection and Weighing Information System (GIWIS).
 - (d) Submit all corrections to previous reports to the Automation and Program Services Branch (APSB). Clearly mark corrected reports "CORRECTED" at the top of the form.
 - (2) Field Office Review of the Inspection and Weighing Reports. At least once a year, review the Inspection and Weighing Reports for each official agency. The field office manager (FOM) is responsible for selecting the best possible method to perform this review. Report any mistakes found through the appropriate supervisory channels to the Director of the Field Management Division.
- c. Availability of Forms. The FGIS-922 is available directly from the GIWIS. It can be printed as needed and tailored to the work performed in each circuit.. Field offices are responsible for supplying these forms to the agencies within their circuit.

FGIS-922, "INSPECTION AND WEIGHING REPORT"

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U.S. DEPARTMENT OF AGRICULTURE GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION FEDERAL GRAIN INSPECTION SERVICE				Public reporting burden for this collection of information is estimated to average .5 hour per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the form. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing the burden to USDA, OIRM, Clearance Officer, Room 404-W, Washington, DC 20250. When replying refer to the OMB Number and Form Number in your letter.				FORM APPROVED OMB NO 0580-0013				
INSPECTION AND WEIGHING REPORT				A WARNING: "This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 et seq). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both under 18 U.S.C. 1001) and administrative penalties."				MO. & YR.		SSP CODE		
(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAIN STANDARDS ACT)								(1)		(2)		
FIELD OFFICE NAME				OFFICIAL AGENCY NAME				SPECIFIED SERVICE POINT NAME				
(3)				(4)				(5)				
INSPECTION REPORT (6)				NUMBER OF INSPECTIONS								
TRUCK (A)	BOXCAR (B)	HOPPER CAR (C)	BARGE (D)	SHIPS (E)	CON- TAINER (F)	LOCAL (G)	OTHER (H)	SUB- MITTED SAMPLE (I)	WARE- HOUSE SAMPLE (J)	RE- INSPECT- IONS (K)	TOTAL (L)	TOTAL SUB- LOTS (M)
FULL GRADES												
REINSPECT FOR GRADE												
FACTOR ONLY - 1 OR 2												
FACTOR ONLY - 3 PLUS												
STOWAGE EXAMINATIONS												
WHEAT PROTEIN												
SUNFLOWER OIL												
SOYBEAN PROTEIN												
SOYBEAN OIL												
SOYBEAN COMBINED												
AFLATOXIN TESTS												
AFLATOXIN POSITIVES												
VOMITOXIN QUALITATIVE												
VOMITOXIN QUANTITATIVE												

Instructions for Completing
FGIS-922, "Inspection and Weighing Report"

- 1 Enter 4 digits to show the month/year for which the report was prepared (i.e., MMYY format).
- 2 Enter the 6-digit code for the specified service point or the FGIS service point where the inspection and/or weighing services were performed. Refer to the GIWIS report "Active Service Points" for the respective code numbers.
- 3 Enter the name of the FGIS field office.
- 4 Enter the name of the delegated State or designated official agency. Leave blank if official inspections and/or weighing services were performed by FGIS.
- 5 Enter the name of the specified service point or FGIS service point where inspections and/or weighing services were performed.
- 6 For the inspection report use the following instructions when appropriate.

Full Grades. Enter the number of official inspections for grade, by carrier or type of inspection, in columns A-K. This service should include only official inspections for grade, with the exception of Column H, "Other" (see column definitions on page 4-6).

The following definitions apply to columns A-M:

(A) Truck - The total number of domestic and export truck and trailer sample-lot inspections performed.

(B) and (C) Boxcar and Hopper Car - The total number of domestic and export railcar sample-lot inspections performed.

For the inspection of a unit train, show the number of cars recorded on the loading log.

(D) Barge - The total number of domestic and export barge sample-lot inspections performed. Do not include containerized cargo inspections. When a loading log is used for lash barges, show the number of individual barges.

(E) Ships - Count the number of ships; do not count shiplots. (For example, a ship loaded with 5 separate lots would count as one ship on the FGIS-922.) The number should include not only export ships, but also shipments to U.S. territories. Count only those ships that are completed during the month being reported.

(F) Container - The total number of domestic and export containerized cargo sample-lot inspections performed.

(G) Local - The total number of local-movement inspections performed (e.g., in-house bin transfers and run-backs).

(H) Other - The total number of other services performed, including sampling services, condition examinations (sacked grain), and examinations for infestation.

(I) Submitted Sample - The total number of submitted sample inspections performed.

(J) Warehouse Sample - The total number of warehouse sample inspections performed.

(K) Reinspections - All reinspections for all carriers and types of inspections. When a loading log is used for the reinspection of a lot, and the reinspection is performed on the basis of an official file sample, show the total number of sublots reinspected. When a loading log is used for the reinspection of a lot, and the reinspection is performed on the basis of a new sample (possible only if the carrier was initially sampled by probe), show the total number of carriers reinspected.

(L) Total - The sum of the numbers (columns A-K).

(M) Total Sublots - The total number of ship and barge sublots corresponding to the ships and barges reported in columns D and E. Do not include subplot inspections in total, column L.

Reinspections for Grade. Enter the number of reinspections for grade by carrier and type of inspection (columns A through D, F through J, and M). Do not make an entry in column E, Ships. Sublot reinspections must be recorded in column M. This service applies only to reinspections performed on full grade inspections.

Columns E and K do not apply.

(L) Total - The total number of reinspections for grade. This total should be the sum of the reinspections line, columns A through D, F through J, and M. This total should equal the number of reinspections on the **Full Grades** line, column K.

(M) Total Sublots - The total number of ship and barge sublots corresponding to the ships and barges reported in columns D and E. Include subplot inspections in total, column L.

Factor Only - 1 or 2. Enter the number of official inspections for official "factor only" (two factors or less) by carrier and type of inspection (columns A through D, and F through K). Do not include "factor only" inspections in the "Full Grades" line.

Columns E and M do not apply.

(L) Total - The total number of official inspections for official "factor only" (two factors or less). This total should be the sum of "factor only" inspections line, columns A through D, and F through K.

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Factor Only - 3 Plus. Enter the number of official inspections for official "factor only" (more than two factors) by carrier and type of inspection (columns A through D, and F through K). Do not include "factor only" inspections in the "Full Grades" line.

Columns E and M do not apply.

(L) Total - The total number of official inspections for official "factor only" (two factors or less). This total should be the sum of "factor only" inspections line, columns A through D, and F through K.

Stowage Examinations. Enter the number of stowage examinations by type of carrier. Include only stowage examinations for which a stowage examination certificate was issued. Each certificate issued counts as one stowage exam. Do not include stowage examinations in the "Full Grades" line.

Columns G, I, J, K, and M do not apply.

(L) Total - The total number of stowage examinations. This total should be the sum of the stowage examinations line, columns A through F and H.

For official criteria inspection services: **Aflatoxin Tests, Aflatoxin Positives, Soybean Combined Oil/Protein, Soybean Cracked Seedcoats, Soybean Hilum Purity, Soybean Oil, Soybean Protein, Soybean Seed Count, Soybean Seed Sizing, Stress Cracked Corn, Sunflower Oil, Vomitoxin Qualitative, Vomitoxin Quantitative, Wheat Hardness, and Wheat Protein.** Enter the number of inspections for each carrier and type of inspection (columns A through D, F through K, and M). Include inspections that are performed separately or in conjunction with an inspection performed for official grade and/or official factors. When a loading log is used for inspections, show the total number of carriers in the case of railcars and the total number of sublots in the case of barges or ships. Do not make an entry in column E, Ships. Sublot inspections will be recorded in column M. Do not include these inspections in the "Full Grades" line.

Column E does not apply.

(L) Total - The total number of inspections and reinspections. This total should be the sum of columns A through D, F through K, and M.

NOTE: When soybean oil and protein inspections are performed on a lot, record these lots only on the Soybean Combined Oil/Protein line.

Commercial Inspections. Enter the total official commercial inspections performed for each inspection service and type of carrier (columns A through D, and F through K). When a loading log is used, show the total number of carriers.

Column E does not apply.

(L) Total - The total number of official commercial inspections and reinspections. This total should be the sum of the commercial inspection line, columns A through D, F through K.

- 7 For the weighing report, enter the number of carriers weighed according to the type of service (Class X or Class Y), type of movement, and type of carrier.

The following definitions apply to each carrier type:

- (A) Truck - Total number of trucks or trailers weighed.
- (B) Boxcar - Total number of boxcars weighed. Count each boxcar of a unit train as a separate item.
- (C) Hopper Car - Total number of hopper cars weighed. Count each hopper car of a unit train as a separate item.
- (D) Barge - Total number of barges weighed.
- (E) Ships - Total number of ships completed during the month. Include export shipments and shipments to U.S. territories.
- (F) Container - Total number of containers weighed.
- (G) Local - Total number of in-house bin transfers, grain lots returned to the house, or other similar grain movements.
- (H) Other - Total number of weighing services which do not apply to any other movement/carrier combination.
- (I) Total - Add the numbers across the rows and enter the totals in these blocks.

- 8 The FOM, agency manager, or responsible official in charge, as appropriate, must sign in the space provided to certify the accuracy of the report.

4.2
FGIS-938,
"REPORT OF
GRAIN INSPECTED
AND WEIGHED
FOR EXPORT"

Information reported on the form FGIS-938 is documented in the Export Grain Information System (EGIS), an automated system maintained on the FGIS headquarters minicomputer. Field offices shall transmit the export data to FGIS headquarters electronically. The EGIS data base is used to:

....Provide FGIS with grain export information for use in publishing periodic export grain quality reports, reviewing grain standards, responding to inquiries about foreign complaints, analyzing other aspects of FGIS programs; and

....Provide Departmental and other Governmental agencies with timely and accurate export grain volume reports to satisfy their external and internal reporting requirements.

Information contained in the export shipment reports may not be released by FGIS or official agency personnel without approval of the Administrator, Deputy Administrator, or the FGIS Freedom of Information Officer, as appropriate.

A. Field Office and Agency Responsibilities. Field office and agency managers must promptly and accurately report export information to the Automation and Program Services Branch (APSB).

1. Complete a form FGIS-938 whenever any grain has been inspected, weighed, or inspected and weighed for export.

2. Complete a separate form FGIS-938 for each export lot (regardless of carrier type) with the following exception: For each reporting period, group railcars or trucks which were certificated as single lots or recertificated as combined lots into categories of similar grade, grain, special grade, destination, and type of service. Prepare a separate form FGIS-938 for each reportable category for each specified service point. When more than 1-day's activities are grouped, use the most recent certification date for the "Certificate Date" entry on form FGIS-938.

Example: During the reporting period, railcars are inspected and/or weighed for export at two specified service points within an agency circuit. The following is a record of the daily activities at each location.

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Point A

<u>Date</u>	<u>Type Service</u>	<u>No. of Cars</u>	<u>Grade</u>	<u>Grain</u>	<u>Quantity (lbs.)</u>	<u>Destination</u>
10/8/89	Insp. Only	12	2	YC	2,100,000	Mexico
10/9/89	Insp/Weigh	30	2	YC	5,250,077	Mexico
10/10/89	Insp/Weigh	45	2	YC	7,875,093	Mexico
10/10/89	Insp. Only	45	2	YC	7,875,000	Mexico

Point B

10/6/89	Insp. Only	30	2	YSB	5,625,000	Mexico
10/6/89	Insp. Only	30	2	YC	5,250,000	Mexico
10/9/89	Insp. Only	45	2	YSB	8,437,500	Mexico
10/10/89	Insp. Only	50	2	YSB	9,375,000	Mexico
10/8/89	Insp. Only	30	2	YC	5,250,000	Mexico

Reporting Procedures: Prepare four forms FGIS-938. For Point A, group the 57 "Insp. Only - 2 YC" railcars and report them on one form FGIS-938. Use "10/10/89" as the certificate date. Also for Point A, group the 75 "Insp/Weigh - 2 YC" railcars and report them on one form FGIS-938. Use "10/10/89" as the certificate date.

For Point B, group the 125 "Insp. Only - 2 YSB" railcars and report them on one form FGIS-938. Use "10/10/89" as the certificate date. Also for Point B, group the 60 "Insp. Only - 2 YC" railcars and report them on one form FGIS-938. Use "10/8/89" as the certificate date.

Complete a separate form FGIS-938 for each railcar lot inspected under the Cu-Sum plan.

3. Field offices shall consolidate reports for export shipments which were inspected by one agency and weighed by another agency on one form FGIS-938. This procedure will ensure that the same export shipments are not entered more than once into the EGIS data base.

Example: During the reporting period, an agency inspects and certifies 30 export hopper cars as U.S. No. 2 Yellow Corn. FGIS weighs the same 30 hopper cars.

Reporting Procedures: The field office shall consolidate the export shipment inspection and weighing information on one form FGIS-938. Indicate the type of service as inspected and weighed and show 30 in the block marked No. of S/Ls or Carriers.

4. Do not report intercoastal movements of grain within the continental United States or shipments to U.S. territories.

5. Field offices shall electronically transmit information from forms FGIS-938 using a microcomputer. Follow the instructions contained in the EGIS Field Office Users Manual to:

- a. Logon to the HP-3000 minicomputer located at headquarters,
- b. Add new records to the EGIS,
- c. Proofread the key-entered data, and
- d. Correct (when necessary) erroneous data.

Transmit data for export shipments inspected and/or weighed during the 7-day reporting period (12:01 a.m., Friday through midnight Thursday) anytime during the reporting period and until close of business, on Friday after the reporting period.

6. Field offices shall notify the APSB whenever their EGIS online data entry system is interrupted or otherwise not operating.

7. Report the most recent inspection results for each export lot, regardless of whether they represent an original inspection, reinspection, or appeal inspection. If review inspection results became available after the form FGIS-938 data was transmitted and the superseding factor results differ from the original inspection results, change the data using the EGIS online data revision procedures (see the EGIS Field Office Users Manual). If the factor result(s) cannot be changed online at the field office, call APSB and report the change.

8. Agencies shall provide the export shipment information each week to their respective FGIS field office in sufficient time to allow the field office to transmit the data before the weekly reporting deadline (close of business on Friday after the reporting period).

9. Field offices shall notify APSB of changes which are made to the export shipment information after the information has been transmitted to APSB and subsequently locked from field office access.

In the case of railcar shipments, field offices shall notify APSB whenever they are informed that a previously reported export shipment was unloaded, diverted into domestic markets, or otherwise not shipped for export.

10. Field offices shall run the EGIS program PROOFREAD after all export data for the reporting period has been entered into the system. Follow instructions provided in the EGIS Field Office Users Manual to run the PROOFREAD program. The PROOFREAD program generates a hard copy listing of the data entered into the EGIS. Compare the information from the form(s) FGIS-938 with the hard copy listing to check for key entry errors. Also, reconcile all error and/or warning messages listed on the PROOFREAD report. Use the PROOFREAD listing as a reference when responding to questions from the APSB.

11. File the form FGIS-938 with the respective export shipment file. Field offices keep the original; official agencies keep the first copy.

If more than one form FGIS-938 is completed for any export lot (e.g., an agency completed a form FGIS-938 as a worksheet and telephoned the information to a field office where it was transcribed to another form FGIS-938), ensure that the form FGIS-938 serial number on file at the field office/agency matches the serial number of the form FGIS-938 which was used as the data entry document. Space is provided on the Form FGIS-938 to overwrite the preprinted serial number with the serial number of the file.

12. Field offices shall review periodically the accuracy of forms FGIS-938 completed in their circuit.

B. APSB Responsibilities.

1. Collect, process, and prepare for public release export grain information transmitted on forms FGIS-938.

2. Supply Departmental and other Governmental agencies with automated reports to meet external and internal reporting requirements.

3. Ensure that information is not released before the official release time to anyone except authorized individuals.

4. Prepare, when requested by authorized FGIS and Department officials, special reports or summaries using the information collected.

5. Maintain the EGIS Field Office Users Manual.

C. Availability of Forms. SPB will provide field offices with an adequate supply of forms FGIS-938 based on individual office yearly usage. Field offices are responsible for supplying these forms to the agencies within their circuit. Additional forms are available from SPB upon request.

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FGIS-938, "REPORT OF GRAIN INSPECTED AND
WEIGHED FOR EXPORT"

U.S. DEPARTMENT OF AGRICULTURE FEDERAL GRAIN INSPECTION SERVICE		FIELD OFFICE 1 RELLE CHASE		OHS NO. 6540-0013 EXPIRATION DATE: 8-31-91 (For additional OHS information see reverse)	
REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT		FOR TITLE: 2 Year: 11 / 2 / 91		Information is collected in order to publish timely information on quantity and quality conditions of grain (7 U.S.C. 1622). Inspected maintenance personnel are confidential.	
LOCATION 3 Westgate-Cart		LOCATION CODE 4 172420		TYPE GRAIN <input checked="" type="checkbox"/> Bulk 5 <input type="checkbox"/> Bag <input type="checkbox"/> Other (RTT)	
CERTIFICATE DATE (day/month/year) 10 / 25 / 91 7		TYPE GRAIN <input type="checkbox"/> Bulk <input type="checkbox"/> Bag <input type="checkbox"/> Other (RTT)		TYPE SERVICE <input checked="" type="checkbox"/> Weigh Only (W) 6 <input type="checkbox"/> Weigh Only (W) <input type="checkbox"/> Other (RTT)	
CURRENT INSPECTION 8 M/L APNIA		GRAIN 9 2%		SPECIAL GRADES 12 YC	
QUANTITY 13 60,000.000 LB.		DESTINATION 14 IRAQ		APLATIONS REQUESTED 15 21	
SOCIAL/EXPORTER'S USED FOREIGN MATERIAL 18		TEST WEIGHT 19 57.82		CONTAINER APPROVED 20 57.8	
MOISTURE LOAD ORDER 21 <input type="checkbox"/> Minimum <input checked="" type="checkbox"/> Maximum <input type="checkbox"/> Average		High 15.0 %		Low 14.2	
MOISTURE RESULTS 22 14.6		High 14.9		Low 14.2	
WHEAT		BARLEY		SORGHUM	
HT 0.0		HT		HT	
DXT 3.9		DXT		DXT	
BQFM 3.8		BQFM		BQFM	
OQOL 0.0		FM		FM	
WHCH 2.0		THIN		THIN	
HT 0.8		FM		FM	
DXT		BQFM		BQFM	
FM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM		OQ		OQ	
BQFM		HT		HT	
DXT		DXT		DXT	
OQOL		FM		FM	
WQOL		BQFM		BQFM	
HARDNESS		BQFM		BQFM	
BQFM					

Instructions for Completing Form FGIS-938.
"Report of Grain Inspected and Weighed for Export"

* Complete items 1-15 for all export shipments. Complete applicable items 16-33 for all lots loaded into vessels, railcars inspected under the Cu-Sum loading plan, and barges.

- ① Enter the field office name.
- ② Enter the reporting period ending date. Reporting periods end each Thursday.
- ③ Enter the name of the export elevator or specified service point from which the shipment was exported.
- ④ Enter the 6-digit export elevator code or specified service point code. Refer to FGIS Instruction 929.15, "Specified Service Point Location Codes," for the respective code numbers.
- ⑤ Check the appropriate box (Bulk or Sack) to indicate the type of shipment.
- ⑥ Check the appropriate box to indicate the type of service. Check Insp/Weigh (IW) for shipments inspected and weighed; check Insp. Only (I) for shipments only inspected; check Weigh Only (W) for shipments only weighed. Write in the appropriate code PS for phytosanitary inspections only or WT for witness transfer. Check Other (OT) for any other types of service.
- ⑦ Enter the certification date. Use the date format MM/DD/YY.
- ⑧ Check the appropriate carrier code. In the case of railcars, check Rail (single lot) for all railcars which were certificated as single lots or single lots recertificated as combined lots. Check Rail (Cu-Sum) for all railcars which were inspected under the Cu-Sum plan.
- ⑨ Enter the vessel name, unit train number, or other appropriate carrier identification. If the carrier is a vessel, enter prefixes such as M/V, M/S, etc., in the space to the left of the divider line. The prefixes are optional and for field office or agency use only. Do not enter vessel prefixes on the EGIS data entry screen. If the report represents several railcars or trucks inspected and certificated as single lots, enter the identification of one of the carriers.

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- ⑩ Enter the numeric grade of the lot. Include O/B for "or better" grade designations (Example: 2 O/B). Refer to the reverse side of form FGIS-938 for a list of valid grade codes. If the type of service indicated in item ⑥ is Weighed Only (W), Other (OT), Phytosanitary (PS), or Witness Transfer (WT), leave blank.
- ⑪ Enter the abbreviation for the subclass, class, or grain, whichever is appropriate. Refer to the reverse side of Form FGIS-938 for a list of the valid grain codes.
- ⑫ Enter the abbreviation for special grades, if applicable. Refer to the reverse side of Form FGIS-938 for a list of valid special grade codes.
- ⑬ Enter the actual weight of the lot in pounds. For railcars, if the actual weight is not available, calculate an estimated weight using the following formula:

number of railcars X standard test weight per bushel X railcar bushel capacity = estimated weight

Use the following railcar bushel capacities in the formula:

boxcar	-	2,000 bushels
hopper car	-	3,125 bushels
truck	-	750 bushels
container	-	650 bushels

*

Use the following standard test weights in the formula:

wheat	60	canola	50
soybean	60	barley	48
corn	56	triticale	48
sorghum	56	oats	32
rye	56	mixed grain	32
flaxseed	56	sunflower seeds	28

*

Obtain from the elevator personnel the estimated weights for other types of carriers which are not weighed.

- ⑭ Enter the country of destination using only the approved destination codes listed in the attachment and on the reverse side of form FGIS-938.
- ⑮ Enter the number of sublots inspected whenever the lot was inspected under the Cu-Sum uniform loading plan. Otherwise, enter the number of carriers inspected and/or weighed.
- ⑯ Check the appropriate box (Yes or No) to indicate if the applicant requested aflatoxin testing on the lot.
- ⑰ Check the appropriate box (Yes or No) to indicate if aflatoxin testing was performed on the lot. Only aflatoxin performed by FGIS or by an FGIS approved lab should be recorded here.

NOTE: Complete the following items if the carrier code checked in item ⑧ above is (1) Vessel, (3) Rail (Cu-Sum), (5) Barge, or (6) Container, and the type of service checked in item ⑥ is Insp/Weigh (IW) or Insp. Only (I).

- ⑱ Enter the high, the low, and the average dockage or sunflower seed foreign material results for the sublots, in hundredths. Enter the certificated result to one decimal place. If the number of sublots/ carriers reported in item ⑮ above is 1, enter the value in the high, low, and average blocks. Report dockage results for all applicable grains, even if no dockage was certificated.
- ⑲ Enter the average test weight result in hundredths. The block marked Certified (optional) is optional and for field office or agency use only.
- ⑳ Check the appropriate box (Minimum, Maximum, or Average) to indicate the moisture load order requirements declared by the applicant, if any, and enter the declared moisture percentage. If a moisture load order was not declared, leave the moisture load order boxes blank.
- ㉑ Enter the high, the low, and the average moisture results for the sublots, in tenths. If the number of sublots/carriers reported in item ⑮ above is 1, enter the value in the high, low, and average blocks.
- ㉒ Enter the factor averages which are applicable to the subclass, class, or grain reported in item ⑪ above, Grain. Report factor results in tenths or as whole numbers, as they are certificated.

- (23) Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the protein load order requirements declared by the applicant. If a minimum, maximum, or average protein is declared, enter the declared protein percentage. If protein analysis is requested but a specific load order is not declared, check the box marked Average and leave the declared percentage blank.
- (24) Check the box marked Specified Moisture. For wheat enter 12.0 percent as the requested moisture basis. For soybeans enter 13.0 percent as the requested moisture basis.
- (25) Enter the high, low, and average protein results for the sublots. For wheat report only official inspection protein results (protein results on a 12.0 percent moisture basis) in the High, Low, and Average blocks.
- For soybeans report only official inspection protein results (protein results on a 13.0 percent moisture basis) in the High, the Low, and Average blocks.
- If the number of sublots/carriers reported in item 15 above is 1, enter the value in the high, low, and average blocks.
- (26) Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the oil load order requirements declared by the applicant. If a minimum, maximum, or average oil is declared, enter the declared oil percentage. If oil analysis is requested but a specific load order is not declared, check the box marked Average and leave the declared percentage blank.
- (27) For soybeans check the box marked Specified Moisture and enter 13.0 percent as the requested moisture basis. For sunflower seeds check the box marked Specified Moisture and enter 10.0 percent as the requested moisture basis.

- 28) Enter the high, the low, and the average oil results for the sublots. If the number of sublots/carriers reported in item 15 above is 1, enter the value in the high, low, and average blocks. Report only official inspection oil results. For soybeans report oil results on a 13.0 percent moisture basis. For sunflower seeds report oil results on a 10.0 percent moisture basis.
- 29) Check the appropriate box (As is, Dry Matter, or Specified Moisture) to indicate the falling number moisture basis requested by the applicant, if any. If a specified moisture is requested, enter the percent.
- 30) Enter the falling number result. If a falling number analysis was performed on each subplot, show the lot average. If a falling number analysis was performed on a composite sample, show the composite result. When a falling number analysis is performed on a lot and the results are not available in time to be transmitted during the reporting period, report the falling number basis (As is, Dry Matter, or Specified Moisture), but leave the result block blank. Call the APSB when the falling number result becomes available.
- 31) This item refers to the three infestation blocks. In the first block, enter the number of sublots which contained one or more live insects. In the second block, enter the number of components which were found to be "infested" according to the appropriate definition of "infested" in the Grain Inspection Handbook, Book II. In the third block, enter the total number of live insects found in the lot. Enter a zero in each of the infestation blocks if no insects were found during the inspection. Summarize this infestation data only for those sublots or components which remained in the carrier, regardless of whether the carrier or portion of the carrier was fumigated to remove a special grade designation "infested." If the number of components infested (second block) is reported as 1 or more, then either a fumigant or the special grade "infested" should be indicated elsewhere on the report.
- 32) Check the appropriate boxes to indicate if insecticides, dust suppressants, or dyes were applied to the lot. Show only additives which were specifically requested in the load order and/or additives which were applied after sampling and weighing.

For insecticides, check the appropriate box (Malathion, Actellic, Reldan, or Other). If insecticides were added to the lot and the type is unknown, check the box marked Other. Leave blank if insecticides were not applied.

For dust suppressants, check the appropriate box (Water, Oil, or Other). If a dust suppressant was applied to the lot and the type is unknown, check the box marked Other. Leave blank if dust suppressants were not applied.

For dyes, check the appropriate box (Yes or No) to indicate if a dye was applied.

- 33 Check the appropriate box (Aluminum Phosphide or Other) to indicate the type of fumigant used on lots or partial lots which were fumigated in accordance with the Fumigation Handbook. The following fumigant brands are considered "Aluminum Phosphide" fumigants:

Fumitoxin	AL-Phos	Gastoxin
Quickphos	Celphide	Phostek
Phostoxin	Celphine	
Detia	Celphos	

If the box marked Other is checked, enter the type of fumigant in the blank spaced provided. Leave blank if no fumigants were added to the lot.

- 34 If aflatoxin testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.
- 35 Enter the number of all screening tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot (loaded and not loaded).
- 36 Enter the number of all quantitative tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot (loaded and not loaded).
- 37 When quantitative method is used for the entire lot, enter the average ppb for grain in the certificated lot.

- ③⑧ Enter the number of rejects not included in the certificated lot due to greater than 20 ppb determined by either method.
- ③⑨ The items below the bold line (stowage, remarks, etc.) are optional and for field office or agency use only. This data will not be entered into the EGIS database.

ALPHABETIC CLASSIFICATION OF COUNTRY AND
TERRITORY DESTINATIONS

COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE	COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE
ABACO ISLANDS	BAHAMAS	BORNHOLM ISLAND	DENMARK
ADMIRALTY ISLANDS	NEW GUINEA	BOSNIA-HERCEGOVINA	BOSNIA-HERC
AEGEAN ISLANDS	GREESE	BOTSWANA	BOTSWANA
AFGHANISTAN	AFGHANISTAN	BOUGAINVILLE ISLANDS	NEW GUINEA
AGALEGA ISLANDS	MAURITIUS	BOUNTY ISLAND	NEW ZEALAND
ALAND ISLANDS	FINLAND	BRAZIL	BRAZIL
ALBANIA	ALBANIA	BRITISH INDIAN OCEAN TERR	BR IND O TER
ALDABRA ISLANDS	SEYCHELLES	BRITISH VIRGIN ISLANDS	B VIRGIN
ALGERIA	ALGERIA	BRUNEI	BRUNEI
ALHUCEMAS ISLANDS	SPAIN	BUKA ISLAND	NEW GUINEA
ALPHONSE ISLAND	SEYCHELLES	BULGARIA	BULGARIA
AMIRANTES ISLANDS	SEYCHELLES	BURKINA	BURKINA
ANDAMAN ISLANDS	INDIA	BURMA	BURMA
ANDORRA	ANDORRA	BURUNDI	BURUNDI
ANDROS ISLANDS	BAHAMAS	BYELARUS	BYELARUS
ANEGADA ISLANDS	B VIRGIN	CABINDA	ANGOLA
ANGOLA	ANGOLA	CAICOS ISLANDS	TURK IS
ANGUILLA ISLAND	ANGUILLA	CAMBODIA	CAMBODIA
ANNOBON ISLAND	EQ GUINEA	CAMEROON	CAMEROON
ANTIGUA ISLAND	ANTIGUA	CAMPBELL	NEW ZEALAND
ANTILLES, NETHERLANDS	NEITH ANTIL	CANADA	CANADA
ANTIPODES ISLANDS	NEW ZEALAND	CANARY ISLAND	CANARY IS
ARGENTINA	ARGENTINA	CANTON & ENDERBURY ISLAND	KIRIBATI
ARMENIA	ARMENIA	CAPE VERDE	CAPE VERDE
ARUBA ISLAND	ARUBA	CARGADOS CARAJOS SHOALS	MAURITIUS
ASCENSION ISLAND	ST. HELENA	CAROLINE ISLANDS	KIRIBATI
ASHMORE ISLAND	AUSTRALIA	CARTIER ISLAND	AUSTRALIA
AUCKLAND ISLAND	NEW ZEALAND	CASABLANCA	MOROCCO
AUSTRALES, ILES	FRENCH POLY	CAYMAN ISLANDS	CAYMAN IS
AUSTRALIA	AUSTRALIA	CENTRAL AFRICAN REPUBLIC	CEN AFR REP
AUSTRIA	AUSTRIA	CEUTA	SPAN AFRICA
AZERBAIJAN	AZERBAIJAN	CHAD	CHAD
AZORES	PORTUGAL	CHAFARINAS ISLANDS	SPAN AFRICA
BAHAMAS	BAHAMAS	CHAGOS ARCHIPELAGO	BR IND O TER
BAHIA, ISLAS DE LA	HONDURAS	CHANNEL ISLANDS	UN KINGDOM
BAHRAIN	BAHRAIN	CHATHAM ISLAND	NEW ZEALAND
BALEARIC ISLANDS	SPAIN	CHILE	CHILE
BANGLADESH	BANGLADESH	CHINA, PEOPLES REP. OF	CHINA MAIN
BANKOK	THAILAND	CHINA, REPUBLIC OF (TAIWAN)	CHINA T
BARBADOS	BARBADOS	CHOISEUL ISLAND	SOLOMON IS
BARBUDA ISLAND	ANTIGUA	CHRISTMAS ISLAND (IND. OCEAN)	CHRISTMAS IS
BASSE-TERRE	GUADELOUPE	CHRISTMAS ISLAND (LINE IS.)	KIRIBATI
BEAR ISLAND (BJORNOYA)	NORWAY	CLIPPERTON ISLAND	FRENCH POLY
BELGIUM	BELGIUM	COCOS ISLANDS	COCOS IS
BELIZE	BELIZE	COLOMBIA	COLOMBIA
BENIN	BENIN	COMOROS	COMOROS
BERMUDA	BERMUDA	CONGO (BRAZZAVILLE)	CONGO (BRAZ)
BHUTAN	BHUTAN	COOK ISLANDS	COOK ISLANDS
BIJOUTIER	SEYCHELLES	CORISCO ISLAND	EQ GUINEA
BISMARCK ARCHIPELAGO	NEW GUINEA	CORSICA ISLAND	FRANCE
BJORNOYA ISLAND	NORWAY	COSMOLEDO GROUP	SEYCHELLES
BOLIVIA	BOLIVIA	COSTA RICA	COSTA RICA
BONAIRE ISLAND	NEITH ANTIL	COZUMEL, ISLA DE	MEXICO
BONIN ISLANDS	JAPAN	CRETE ISLAND	GREECE

Attachment
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ALPHABETIC CLASSIFICATION OF COUNTRY AND
TERRITORY DESTINATIONS

COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE	COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE
CROATIA	CROATIA	GOUGH ISLAND	ST. HELENA
CUBA	CUBA	GOZO	MALTA
CURACAO ISLAND	NEITH ANTIL	GRAND BAHAMA ISLAND	BAHAMAS
CYPRUS	CYPRUS	GRANDE-TERRE	GUADELOUPE
CZECHOSLOVAKIA	CZECHO	GREAT ABACO ISLAND	BAHAMAS
D'ENTRECASTEAUX ISLANDS	NEW GUINEA	GREAT BRITAIN	UN KINGDOM
DAITO-JIMA ISLANDS	JAPAN	GREAT EXUMA ISLAND	BAHAMAS
DENMARK	DENMARK	GREAT INAGUA ISLAND	BAHAMAS
DEROCHES ISLAND	SEYCHELLES	GRECIAN ARCHIPELAGO	GREECE
DESTRADE ISLAND	GUADELOUPE	GREECE	GREECE
DIEGO GARCIA ISLAND	BR IND O TER	GREENLAND	GREENLAND
DJIBOUTI	DJIBOUTI	GRENADA	GRENADA
DODECANESE ISLANDS	GREECE	GRENADINE ISLANDS, NOR.	ST. VINCENT
DOMINICAN REPUBLIC	DOMINON REP	GRENADINE ISLANDS, SOU.	GRENADA
DOMINICA ISLAND	DOMINICA	GUADALCANAL	SOLOMON IS
EASTER ISLAND	CHILE	GUADELOUPE ISLAND	GUADELOUPE
ECUADOR	ECUADOR	GUATEMALA	GUATEMALA
EGYPT	EGYPT	GUIANA, FRENCH	FR GUIANA
EL SALVADOR	EL SALVADOR	GUINEA	GUINEA
ELAUTHERA ISLAND	BAHAMAS	GUINEA-BISSAU	GUINEA-BISSAU
ELBA ISLAND	ITALY	GUYANA	GUYANA
ELLICE ISLANDS	TUVALU	HAITI	HAITI
ELOREY ISLANDS	EQ GUINEA	HARBOUR ISLAND	BAHAMAS
ENGLAND	UN KINGDOM	HEARD ISLAND	HEARD ISLAND
EQUATORIAL GUINEA	EQ GUINEA	HEBRIDES ISLANDS	UN KINGDOM
ESTONIA	ESTONIA	HOKKAIDO ISLAND	JAPAN
ETHIOPIA	ETHIOPIA	HOLLAND	NETHERLANDS
FALKLAND ISLANDS	FALKLAND IS	HONDURAS	HONDURAS
FANNING ATOLL	KIRIBATI	HONG KONG	HONG KONG
FAROE ISLANDS	FAROE ISLAND	HONSHU ISLAND	JAPAN
FARQUHAR ISLANDS	SEYCHELLES	HUNGARY	HUNGARY
FED. STATES OF MICRONESIA	MICRONESIA	ICELAND	ICELAND
FERNANDO DE NORONHA IS.	BRAZIL	IFNTI	MOROCCO
FERNANDO PO	EQ GUINEA	INACCESSIBLE ISLAND	ST. HELENA
FIJI	FIJI	INDIA	INDIA
FINLAND	FINLAND	INDONESIA	INDONESIA
FLINT ISLAND	KIRIBATI	IONIAN ISLANDS	GREECE
FRANCE	FRANCE	IRAN	IRAN
FRENCH GUIANA	FR GUIANA	IRAQ	IRAQ
FRENCH POLYNESIA	FRENCH POLY	IRAQ SAUDI ARABIA NEUTRAL ZONE	IRAQ-SAUDI NZ
FRENCH SO. & ANTARCTIC LANDS	F SO ANT	IRELAND (EXCEPT NORTHERN)	IRELAND
FUTUNA ISLAND	WALLIS	IRELAND, NORTHERN	UN KINGDOM
GABON	GABON	ISLAS MALVINAS	FALKLAND IS
GALAPAGOS ISLANDS	ECUADOR	ISLE OF MAN	UN KINGDOM
GAMBIA	GAMBIA	ISLE OF PINES	NEW CALEDONI
GAMBIER ISLANDS	FRENCH POLY	ISLE OF WIGHT	UN KINGDOM
GAZA STRIP	GAZA STRIP	ISRAEL	ISRAEL
GEORGIA	GEORGIA	ITALY	ITALY
GERMANY	GERMANY	IVORY COAST	IVORY COAST
GHANA	GHANA	JAMAICA	JAMAICA
GIBRALTAR	GIBRALTAR	JAN MAYEN ISLAND	SVALBARD
GILBERT ISLANDS	KIRIBATI	JAPAN	JAPAN
GONAVE, ILE DE LA	HAITI	JORDAN	JORDAN
GOTLAND ISLAND	SWEDEN	JOST VAN DYKE ISLAND	B VIRGIN

ALPHABETIC CLASSIFICATION OF COUNTRY AND
TERRITORY DESTINATIONS

COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE	COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE
JUAN FERNANDEZ ISLAND	CHILE	MAURITIUS	MAURITIUS
KAMARAN ISLAND	YEMEN	MCDONALD ISLANDS	HEARD ISLAND
KAZAKHSTAN	KAZAKHSTAN	MELILLA	SPAIN
KEELING ISLANDS (COCOS)	COCOS IS	MEXICO	MEXICO
KENYA	KENYA	MICRONESIA	MICRONESIA
KERMADEC ISLANDS	NEW ZEALAND	MINAMI-TORI-SHIMA ISLAND	JAPAN
KHIOS ISLANDS	GREECE	MIQUELON ISLANDS	SP MOEL
KIRIBATI	KIRIBATI	MOLDOVA	MOLDOVA
KOREA, NORTH	NORTH KOREA	MONACO	MONACO
KOREA, REPUBLIC OF	KOREA REP	MONGOLIA	MONGOLIA
KURIL ISLANDS	RUSSIA	MONTERRAT ISLAND	MONTERRAT
KUWAIT	KUWAIT	MORANT CAYS	JAMAICA
KYRGYZSTAN	KYRGYZSTAN	MOROCCO	MOROCCO
KYUSHU ISLAND	JAPAN	MOZAMBIQUE	MOZAMBIQUE
LACCADIVE ISLANDS	INDIA	NAMIBIA	NAMIBIA
LAGOSTA ISLAND	YUGOSLAVIA	NAMPO-SHOTO ISLANDS	JAPAN
LAMPEDUSA ISLAND	ITALY	NANSEI-SHOTO ISLANDS	JAPAN
LAOS	LAOS	NATIONAL CHINA	CHINA T
LATVIA	LATVIA	NAURU	NAURU
LEBANON	LEBANON	NEPAL	NEPAL
LESOTHO	LESOTHO	NETHERLANDS	NETHERLANDS
LESVOS ISLAND	GREECE	NETHERLANDS ANTILLES	NETH ANTIL
LIBERIA	LIBERIA	NEVIS ISLAND	ST. KITTS&NEV
LIBYA	LIBYA	NEW BRITAIN ISLAND	NEW GUINEA
LIECHTENSTEIN	LIECHTEN	NEW CALEDONIA ISLAND	NEW CALEDONI
LIMNOS ISLAND	GREECE	NEW GUINEA, EASTERN	NEW GUINEA
LITHUANIA	LITHUANIA	NEW IRELAND ISLAND	NEW GUINEA
LONG ISLAND	BAHAMAS	NEW PROVIDENCE	BAHAMAS
LORD HOWE ISLAND	AUSTRALIA	NEW ZEALAND	NEW ZEALAND
LOUISIAD ARCHIPELAGO	NEW GUINEA	NICARAGUA	NICARAGUA
LOYALTY ISLANDS	NEW CALEDONI	NICOBAR ISLAND	INDIA
LUXEMBOURG	LUXENBOURG	NIGER	NIGER
MACAO (MACAU)	MACAO	NIGERIA	NIGERIA
MACIAS NGUEMA BIYOGO	EQ GUINEA	NIGHTINGALE ISLAND	ST. HELENA
MACQUARIE ISLAND	AUSTRALIA	NISHINO-SHIMA ISLAND	JAPAN
MADAGASCAR	MADAGASCAR	NIUE	NIUE
MADAGASCAR	MALAGASY REP	NORFOLK ISLAND	NORFOLK IS
MADEIRA ISLANDS	PORTUGAL	NORTH KOREA	NORTH KOREA
MALAITA ISLAND	SOLOMON IS	NORTHERN IRELAND	UN KINGDOM
MALAWI	MALAWI	NORWAY	NORWAY
MALAYA	MALAYSIA	OCEAN ISLAND	KIRIBATI
MALAYSIA	MALAYSIA	OKINAWA ISLAND (RYUKYU)	JAPAN
MAIDEN ISLAND	KIRIBATI	OKINO-TORI-SHIMA ISLAND	JAPAN
MALDIVES	MALDIVES	OLAND ISLAND	SWEDEN
MALI	MALI	OMAN	OMAN
MALTA	MALTA	ORKNEY ISLANDS	UN KINGDOM
MAN ISLE	UN KINGDOM	OTOK LASTOVO ISLAND	YUGOSLAVIA
MARCUS ISLAND	JAPAN	PAGAIU	EQ GUINEA
MARIANAS ISLANDS	TRST TER PAC	PAKISTAN	PAKISTAN
MARIE GALANTE ISLAND	GUADELOUPE	PALAU	PALAU
MARQUESAS ISLANDS	FRENCH POLY	PANAMA	PANAMA
MARSHALL ISLANDS	MARSHALL	PANTELLERIA	ITALY
MARTINIQUE ISLAND	MARTINIQUE	PAPUA NEW GUINEA	NEW GUINEA
MAURITANIA	MAURITANIA	PARAGUAY	PARAGUAY

Attachment
GRAIN INSPECTION HANDBOOK
Book IV
Chapter 4
2/26/93

ALPHABETIC CLASSIFICATION OF COUNTRY AND
TERRITORY DESTINATIONS

COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE	COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE
PARECE VELA	JAPAN	SHETLAND ISLANDS	UN KINGDOM
PEDRO CAYS	JAMAICA	SHIKOKU ISLAND	JAPAN
PENEDOS DE SAO PEDRO E SAO PAULO	BRAZIL	SICILY	ITALY
PENON DE ALHUCEMAS	SPAN AFRICA	SIERRA LEONE	SIERRA LEONE
PENON DE VELEZ DE LA GOMERA	SPAIN	SINGAPORE	SINGAPORE
PEOPLES REPUBLIC OF CHINA	CHINA MAIN	SLOVENIA	SLOVENIA
PERIM ISLAND	YEMEN	SNARES ISLAND	NEW ZEALAND
PERU	PERU	SOCIETY ISLANDS	FRENCH POLY
PESCADORES ISLANDS	CHINA T	SOCOTRA ISLANDS	YEMEN
PETITTE-TERRER, ILES DE LA	GUADELOUPE	SOLOMON ISLANDS, NORTHERN	NEW GUINEA
PHOENIX ISLANDS	KIRIBATI	SOLOMON ISLANDS, SOUTHERN	SOLOMON IS
PHILIPPINES	PHILIPPINES	SOMALIA	SOMALIA
PINES, ISLE OF	NEW CALEDONI	SOMBRERO ISLAND	ANGUILLA
PINOS, ISLA DE (CUBA)	CUBA	SOUTH AFRICA, REPUBLIC OF	REP S AFRICA
PITCAIRN ISLAND	PITCAIRN	SOUTH GEORGIA ISLAND	FALKLAND IS
POLAND	POLAND	SOUTH KOREA	KOREA REP
PORTUGAL	PORTUGAL	SOUTH ORKNEY ISLANDS	FALKLAND IS
QATAR	QATAR	SOUTH SANDWICH ISLANDS	FALKLAND IS
REDONDA ISLANDS	ANTIGUA	SOUTH SHETLAND ISLANDS	FALKLAND IS
REPUBLIC OF CHINA (TAIWAN)	CHINA T	SPAIN	SPAIN
RHODES ISLAND	GREECE	SRI LANKA (CEYLON)	SRI LANKA
RIO MUNI	EQ GUINEA	ST. CHRISTOPHER ISLAND	ST. KITTS&NEV
REUNION ISLAND	REUNION	ST. EUSTATIUS ISLAND	NETH ANTIL
REVILLAGIGEDO ISLANDS	MEXICO	ST. FRANCOIS ISLANDS	SEYCHELLES
RODRIGUES ISLAND	MAURITIUS	ST. HELENA	ST. HELENA
ROMANIA	ROMANIA	ST. KITTS AND NEVIS	ST. KITTS&NEV
ROSARIO ISLAND	JAPAN	ST. LUCIA ISLAND	ST. LUCIA
RUSSIA	RUSSIA	ST. MARTIN ISLAND (NORTHERN PART)	GUADELOUPE
RWANDA	RWANDA	ST. MARTIN ISLAND (SOUTHERN PART)	NETH ANTIL
RYUKYU ISLANDS	JAPAN	ST. PIERRE ISLANDS	SEYCHELLES
SABA ISLAND	NETH ANTIL	ST. VINCENT ISLAND	ST. VINCENT
SABAH	MALAYSIA	STARBUCK ISLAND	KIRIBATI
SAINT-BARTHELEMY ISLAND	GUADELOUPE	SUDAN	SUDAN
SAINTES, ILES DES	GUADELOUPE	SURINAME	SURINAME
SAKHALIN ISLAND	RUSSIA	SVALBARD	SVALBARD
SAKISHIMA	JAPAN	SWAN ISLANDS	HONDURAS
SALARY-GOMES ISLAND	CHILE	SWAZILAND	SWAZILAND
SAMOA, WESTERN	WEST SAMOA	SWEDEN	SWEDEN
SAMOS ISLAND	GREECE	SWITZERLAND	SWITZERLAND
SAMOTHRACKI ISLAND	GREECE	SYRIA	SYRIA
SAN AMEROSIO ISLAND	CHILE	TAHITI	FRENCH POLY
SAN CHRISTOBAL ISLAND	SOLOMON IS	TAIWAN	CHINA T
SAN FELIX ISLAND	CHILE	TAJIKISTAN	TAJIKISTAN
SAN MARINO	SAN MARINO	TANZANIA	TANZANIA
SANDWICH ISLANDS, SOUTH	FALKLAND IS	TASMANIA ISLAND	AUSTRALIA
SANTA ISABEL ISLAND	SOLOMON IS	THAILAND	THAILAND
SAO TOME & PRINCIPE	SAO TOME&PR	THREE KINGS ISLAND	NEW ZEALAND
SARAWAK	MALAYSIA	TIMOR, PORTUGUESE	INDONESIA
SARDINIA	ITALY	TORAGO ISLAND	TRINIDAD
SAUDI ARABIA	SAUDI ARABIA	TOGO	TOGO
SCILLY ISLANDS	UN KINGDOM	TOKELAU ISLAND	TOKELAU
SCOTLAND	UN KINGDOM	TONGA ISLANDS	TONGA
SENEGAL	SENEGAL	TORTOLA ISLAND	B VIRGIN
SEYCHELLES	SEYCHELLES	TORTUGA ISLAND	HAITI

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COUNTRY, TERRITORY, OR OTHER AREA	DESTINATION CODE
TRINIDAD ISLAND	TRINIDAD
TRINIDADE, ILHA DE (IN SO. AMER.)	BRAZIL
TRISTAN DE CUNHA ISLAND	ST. HELENA
TUAMOTU ISLANDS	FRENCH POLY
TUNISIA	TUNISIA
TURKEY	TURKEY
TURKMENISTAN	TURKMENISTAN
TURKS ISLANDS	TURK IS
TUVALU	TUVALU
UGANDA	UGANDA
UKRAINE	UKRAINE
UNITED ARAB EMIRATES	UN ARAB EM
UNITED KINGDOM OF GREAT BRITAIN	UN KINGDOM
URUGUAY	URUGUAY
Unknown	UNKNOWN
UZBEKISTAN	UZBEKISTAN
VANUATU	VANUATU
VATICAN CITY	VATICAN CITY
VENEZUELA	ZENEZUELA
VIETNAM	VIETNAM
VIRGIN GORDA ISLAND	B VIRGIN
VIRGIN ISLANDS, BRITISH	B VIRGIN
VOLCANO ISLANDS	JAPAN
VOSTOK ISLAND	KIRIBATI
WALES	UN KINGDOM
WALLIS AND FUTUNA	WALLIS
WALPOLE ISLAND	NEW CALEDONI
WASHINGTON ISLAND	KIRIBATI
WEST BANK	WEST BANK
WESTERN SAHARA	WST SAHARA
WESTERN SAMOA	WEST SAMOA
WIGHT ISLE	UN KINGDOM
YEMEN	YEMEN
YUGOSLAVIA	YUGOSLAVIA
ZAIRE	ZAIRE
ZAMBIA	ZAMBIA
ZIMBABWE	ZIMBABWE

